



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, June 11, 2014 – 4:30 p.m.**

**\*\*Rock County Job Center – Room D/E, Janesville\*\***

**AGENDA**

**Location  
Change**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of May 28, 2014 \*
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
6. Approval of Bills \* – Mr. Zuehlke
7. Resolution Awarding Contract to A Helping Heart, Inc. for a Level 5 Shift-Staff Treatment Foster Care Home for Children \*– Ms. Flanagan
8. 2013 Annual Report on Rock County Job Center – Mr. Zuehlke.
9. Resolution Amending the 2014 Human Services Department Budget to Accept Wisconsin Arts Board Grant Funding \* – Mr. Horozewski
10. Resolution Placing Health Care Advisory Referendum on the November 4, 2014 Rock County Ballot \* – Ms. Klyve
11. Director's Report \*
12. Committee Requests for Future Agenda Items
13. Next Meeting: Wednesday, **June 25, 2014 at 4:30 p.m.** at the **Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**, in **Janesville, Wisconsin**.
14. Tour of Job Center and ADRC
15. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

**HSD\_2014\_0134** G:\BUSINESS\CONTRACT\2014 Contracts\AODA\Community Action

New Contract:  or, \_\_\_\_\_ or, \_\_\_\_\_  
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department                                  Sara Mooren                                  x 8431  
Originating Department                                  Contact Person                                  Phone

Contract with: \_\_\_\_\_ **Community Action, Inc. of Rock & Walworth Counties** \_\_\_\_\_  
(Name of entity)

Contract Period:      Start Date: 1/1/2014                                  Expiration Date: 12/31/2014

Contract Amount: \$46,500

Expenditure/ Revenue Account Numbers (provide 9-digit object codes):

<u>36-3694-0000-42100</u>	<u>AODA Inner City - Federal Aid</u>
<u>36-3694-0000-62119</u>	<u>AODA Inner City - Other Contracted Services</u>

Executive Summary: This contract is for the provision of the AODA Inner City Services Grant, which is administered by Community Action, Inc. of Rock & Walworth Counties. The AODA Inner City Services Grant provides funding to services in community prevention, access, and outreach to high risk, minority, inner city youth to combat alcohol and other drug abuse problems in the inner city areas.

Were Bids or Quotations Solicited?                                   Yes                                   No

Covered by State Contract?                                   Yes                                   No

State Contract #                                  State County Contract

Contract will be signed by:                                   County Board Chair  
 Human Services Board Chair

# Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD\_2014\_0132 (JJS/FFT)

G:\BUSINESS\CONTRACT\2014 Contracts\JJS\FFT

New Contract:  or,  
(check box if yes)

or,

Amendment to Contract # \_\_\_\_\_

Addendum to Contract # \_\_\_\_\_

Human Services Department

Sara Mooren

x8431

Originating Department

Contact Person

Phone

Contract with: Functional Family Therapy, LLC  
(Name of entity)

Contract Period: Start Date: 07/30/2014

Expiration Date: 07/29/2015

Contract Amount: \$58,000 plus \$42 per diem travel for FFT Trainers

Expenditure/ Revenue Account Numbers: 36-3646-0000-62119 Other Contracted Services  
(provide 9-digit object codes)

Executive Summary: This contract with FFT LLC will implement the Functional Family Therapy model to provide evidence-based, cost effective services to youth and families on community supervision.

Were Bids or Quotations Solicited?  Yes  No

Covered by State Contract?  Yes  No

State Contract # \_\_\_\_\_

Contract will be signed by:  County Board Chair  
 Other? Who? HSD Board Chair

PURCHASE ORDER NUMBER P1400620

PEID 047826

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 06/02/2014

DEPARTMENT Human Services

COMMITTEE Human Services

VENDOR NAME Language Line Services

ACCOUNT NUMBER 36-3605-0000-62119

FUNDS DESCRIPTION IM Consortium Contracted Services

AMOUNT OF INCREASE \$ 9,500.00

INCREASE FROM \$ 7,500.00 TO \$ 17,000.00

ACCOUNT BALANCE AVAILABLE \$ 3,809,485.33 SB 06/02/14

REASON FOR AMENDMENT Additional funding needed for IM Consortium

Interpretation Services

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

PURCHASE ORDER NUMBER P1400885

PEID 052966

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE May 29, 2014

DEPARTMENT Human Services

COMMITTEE Human Services

VENDOR NAME Dr. David Winslow Pierce

ACCOUNT NUMBER 36-3690-0000-62170

FUNDS DESCRIPTION Physician Services

AMOUNT OF INCREASE \$ 33,000

INCREASE FROM \$ 40,000 TO \$ 73,000

ACCOUNT BALANCE AVAILABLE \$ 65,987.99 SB 05/29/14

REASON FOR AMENDMENT Extended contract for psychiatric evaluation, treatment and consultation.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

OSS40601

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1400648	05/22/2014	OFFICE PRO	29.57	
<b>OVERHEAD</b>	Budget 31,249.00		YTD Exp 13,706.63	YTD Enc 10,296.72	Pending 29.57	Closing Balance 7,216.08
36-3602-0000-63100 36-3602-0000 36-3602-0000	OFC SUPP & EXP	P1400629	05/20/2014 05/16/2014	AUSTIN,JAMIE E AND D WATER WORKS INC	10.55 23.00	
<b>OVERHEAD</b>	Budget 101,080.00		YTD Exp 25,441.71	YTD Enc 26,367.08	Pending 33.55	Closing Balance 49,237.66
36-3603-0000-64605 36-3603-0000 36-3603-0000	NON-REIMB EXP		05/30/2014 05/29/2014	PARSON,JODI RUDOLPH,REBECCA	19.96 99.79	
<b>SPECIAL HSD</b>	Budget 6,993.00		YTD Exp 704.80	YTD Enc 0.00	Pending 119.75	Closing Balance 6,168.45
36-3605-0000-62119 36-3605-0000	OTHER SERVICES	P1402207	04/30/2014	LANGUAGE LINE SERVICES	810.67	
<b>IM CONSORTIUM</b>	Budget 3,817,796.00		YTD Exp 5,711.53	YTD Enc 1,788.47	Pending 810.67	Closing Balance 3,809,485.33
36-3634-0000-62119 36-3634-5013 36-3634-5014 36-3634-5015	OTHER SERVICES		05/20/2014 05/20/2014 05/20/2014	DAVIS,SOPHIA TEIPNER,TERRY WUKSINICH, KATHY	5.56 8.96 26.10	
<b>CPS</b>	Budget 102,400.00		YTD Exp 7,691.99	YTD Enc 0.00	Pending 40.62	Closing Balance 94,667.39
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1400645	05/06/2014	SWITS LTD	24.00	
<b>CPS</b>	Budget 1,500.00		YTD Exp 298.00	YTD Enc 0.00	Pending 24.00	Closing Balance 1,178.00
36-3634-0000-64200 36-3634-0000	TRAINING EXP	P1402150	05/22/2014	WISCONSIN JUVENILE COURT INTAK	120.00	
<b>CPS</b>	Budget 17,736.00		YTD Exp 8,729.02	YTD Enc 2,040.00	Pending 120.00	Closing Balance 6,846.98
36-3646-0000-62119 36-3646-5009 36-3646-5009	OTHER SERVICES	P1402204 P1402205	05/12/2014 05/23/2014	FFT LLC FFT LLC	5,250.00 4,000.00	
<b>JUVENILE JUSTICE</b>	Budget 176,741.00		YTD Exp 56,321.05	YTD Enc 38,357.30	Pending 9,250.00	Closing Balance 72,812.65
36-3656-0000-64604 36-3656-0000	PROGRAM EXPENSE	P1400666	05/23/2014	MENARDS	14.30	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>COMM INTERV PRGM</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		12,415.00	1,660.46	0.00	14.30	10,740.24
36-3664-0000-64200	TRAINING EXP		05/20/2014	TROLINGER,BENJAMIN		2.00
36-3664-0000						<i>transfer coming</i>
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		3,600.00	4,515.61	0.00	2.00	(917.61)
36-3666-0000-64200	TRAINING EXP					
36-3666-0000		P1402158	05/22/2014	UNIVERSITY OF WISCONSIN GREEN		178.00
36-3666-0000		P1402159	05/22/2014	FAIRFIELD INN AND SUITES		70.00
<b>LTS - ACS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,505.00	1,423.99	0.00	248.00	833.01
36-3683-0000-63200	PUBL/SUBCR/DUES					
36-3683-0000		P1402209	04/28/2014	PROFORMA PRINTWORKS		169.70
<b>ADRC</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,875.00	70.00	0.00	169.70	1,635.30
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1400629	05/14/2014	E AND D WATER WORKS INC		17.25
<b>ADRC</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		14,980.00	11,445.78	2,974.53	17.25	542.44
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1400649	05/22/2014	GENESIS BEHAVIORAL SERVICES IN		319.00
<b>DETOX SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		237,108.00	55,286.00	155,331.00	319.00	26,172.00
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1400657	05/22/2014	JANESVILLE TRANSIT SYSTEM		140.00
36-3689-0002		P1400964	05/18/2014	NAMAN LLC		100.00
36-3689-0004		P1400965	04/28/2014	HOMECARE PHARMACY LLC		405.39
36-3689-0004		P1400973	05/09/2014	KEALEY PHARMACY		716.65
36-3689-1226		P1401238	06/01/2014	ST ELIZABETH MANOR		2,722.09
36-3689-1226		P1402206	05/01/2014	HEARTWARMING HOUSE		7,248.74
<b>CRISIS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		306,325.00	57,875.00	0.00	11,332.87	237,117.13
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1400652	05/09/2014	SAFEWAY PEST CONTROL		11.55
<b>OUTPATIENT SER</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		65,966.00	27,017.17	36,350.35	11.55	2,586.93
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1400653	06/02/2014	PSYCHOLOGY CLINIC INC,THE		4,062.50
36-3690-0000		P1400655	04/26/2014	MARCUS,JEFFREY A		9,330.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>OUTPATIENT SER</b>	145,620.00		79,632.01	0.00	13,392.50	52,595.49
36-3690-0000-62503	INTERPRETER FEES					
*36-3690-0000		P1400645	04/29/2014	SWITS LTD		971.25
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>OUTPATIENT SER</b>	9,000.00		4,813.97	0.00	971.25	3,214.78
36-3704-0000-62503	INTERPRETER FEES					
36-3704-0000		P1400634	05/12/2014	GONZALEZ,BELEM		420.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>IDP</b>	1,000.00		0.00	0.00	420.00	580.00
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1400652	03/21/2014	SAFEWAY PEST CONTROL		203.45
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CSP</b>	13,121.00		3,579.05	4,990.23	203.45	4,348.27
36-3713-0000-64604	PROGRAM EXPENSE					
36-3713-2014		P1400971	05/22/2014	SRB PROPERTY MANAGEMENT LLC		500.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>SHELTER PLUS</b>	8,100.00		934.00	0.00	500.00	6,666.00
36-3730-0000-62119	OTHER SERVICES					
36-3730-0000		P1400652	05/09/2014	SAFEWAY PEST CONTROL		38.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>JOB CENTER</b>	100,738.00		31,034.24	69,385.76	38.00	280.00



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$38,068.03**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

05540602

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1400670	06/01/2014	SHOPKO INC #130	48.95	
36-3634-5014		P1400671	06/01/2014	KMART CORP #4255	49.99	
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		25,293.22	29,081.16	98.94	51,448.68
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5015		P1400670	06/01/2014	SHOPKO INC #130	705.98	
<b>BRIGHTER FUTURES</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	297,969.00		89,662.30	186,846.50	705.98	20,754.22
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5017			06/01/2014	COMMUNITY CARE RESOURCES INC	1,396.90	
<b>JUVENILE JUSTICE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,450.00		6,487.02	891.47	1,396.90	(325.39)

I have examined the preceding bills and encumbrances in the total amount of **\$2,201.82**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

05540604

Rock County HSD

COMMITTEE APPROVAL REPORT

06/05/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			06/01/2014	CADD,PEG	250.00	
36-3634-1724			06/01/2014	BAUMANN,SARA L	250.00	
36-3634-1724			06/01/2014	VETTER,JOAN	375.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS	105,922.00		25,392.16	29,081.16	875.00	50,573.68

I have examined the preceding bills and encumbrances in the total amount of **\$875.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

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COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3697-0000-62119	OTHER SERVICES				
ENC		R1402382	05/28/2014	ST JOHNS EVANGELICAL LUTHERAN	3,060.00
ENC		R1402383	05/28/2014	FIRST CONGREGATIONAL UNITED CH	2,940.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,480.00	0.00	2,700.00	6,000.00	6,780.00
<b>CHILDREN &amp; FAMILY INT SERVICES PROG TOTAL</b>				<b>6,000.00</b>	

I have examined the preceding bills and encumbrances in the total amount of \$6,000.00

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head

Committee Chair

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY

Human Services Board  
SUBMITTED BY



Phil Boutwell  
HSD Deputy Director  
DRAFTED BY

June 12, 2013  
DATE DRAFTED

**Awarding Contract to A Helping Heart, Inc. for a Level 5 Shift-staff Treatment Foster Care Home for Children**

**WHEREAS**, there are limited options for children with profound disabilities who are at risk of emergency out-of-home placements in high cost institutional settings at county expense; and,

**WHEREAS**, the Human Services Department operates the Children's Long Term Support (CLTS) Program that makes Medicaid funding available to serve children who have substantial limitations due to developmental, emotional and/or physical disabilities; and,

**WHEREAS**, Program staff believe the creation of a level 5 shift-staff home in Rock County offers a number of benefits including a less restrictive environment that is closer to the child's family and at less cost to the County than institutional placements; and,

**WHEREAS**, the Human Services Department requested qualifications and cost proposals from organizations to run a level 5 shift-staff treatment foster care home for up to four children who would be placed in the home in Rock County under the auspices Rock County's CLTS Program; and,

**WHEREAS**, the successful respondent will need to provide a home that meets the requirements of state code and the needs of the children placed therein, provide a licensed foster parent / program manager, and hire and train staff to meet the needs of children with challenging behaviors 24 hours a day, seven days a week; and,

**WHEREAS**, the proposals and qualifications have been evaluated and A Helping Heart, Inc. of Barneveld, Wisconsin was given the highest rating.

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby authorize a contract with A Helping Heart, Inc. of Barneveld Wisconsin.

**Respectfully submitted,**

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
William Grahn

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Ashley Kleven

**Awarding Contract to A Helping Heart, Inc. for a Level 5 Shift-staff Treatment Foster Care Home for Children**

FISCAL NOTE:

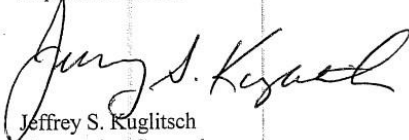
Funding is included in the 2014 budget for the Children's Long Term Support program. The program is funded by a combination of federal, state and county moneys.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

## Executive Summary

The Children's Long Term Support (CLTS) waiver program provides Medicaid funding for children who fall under three separate groups: Developmental Disabilities (DD), Physical Disabilities (PD), and Severe Emotional Disabilities (SED). At present, there are about 120 children served by this program in Rock County. The CLTS case management assignments are split between two county social workers and contracted staff through Catholic Charities. Approximately 60% of the cost of the children and youth in CLTS is paid for with federal funds. The County covers the remainder of the cost. The daily rate determined by individual service plans will run in the neighborhood of \$480/day per child under the contract with A Helping Heart, Inc. Institutional placements are in the same range, but are 100% County cost.

Either 3 or 4 children, depending on compatibility will be moved from institutional out-of-home settings and placed in the shift staff home. Staff believe that an individualized home setting offers the best opportunity to reach a higher quality of life and greatest likelihood of permanence.

Children and youth appropriate for this level of care include those with moderate to severe cognitive delays, developmental disabilities, autism spectrum disorders, medically fragile conditions, severe emotional disturbance, physical disabilities and mental health needs. The goal of the shift staff home is to create a community based living arrangements for children in the form of a treatment foster home with round-the-clock support staff and home modifications. The objective is to raise the quality of life for children and youth by allowing them to live in a home tailored to meet their needs and enhance their interests and abilities.

The home is less restrictive to the inhabitants and less costly to the County than institutional settings.



**PROPOSAL SUMMARY FORM**

**PROJECT NUMBER** 2014-34  
**PROJECT NAME** LEVEL 5 SHIFT STAFF TREATMENT FOSTER CARE HOME FOR CHILDREN  
**PROPOSAL DUE DATE** APRIL 21, 2014 – 12:00 NOON  
**DEPARTMENT** HUMAN SERVICES

	A HELPING HEART BARNEVELD WI	REM MADISON WI	CATHOLIC CHARITIES MADISON WI
RATER 1	84	88	82
RATER 2	89	90	84
RATER 3	82	79	72
RATER 4	98	70	78
<b>TOTAL</b>	<b>353</b>	<b>327</b>	<b>316</b>
<b>COST 1</b>	<b>\$ 796,199.00</b>	<b>\$ 850,855.77</b>	<b>\$ 870,465.36</b>
<b>COST 2</b>	<b>\$ 787,349.00</b>	<b>\$ 858,400.12</b>	<b>\$ 878,864.36</b>

Proposals were evaluated based on the following criteria:

**PROVIDER QUALIFICATIONS – MAXIMUM 20 POINTS**

- Agency Qualifications, previous experience in shift-staff, site visit
- Agency Mission Statement, organizational structure
- Key personnel experience and job descriptions for new personnel
- References

**STAFFING PLAN AND PROJECT DEVELOPMENT – MAXIMUM 20 POINTS**

- Timeline and narrative to develop the home
- Staff recruitment and training
- Staffing plan and backup
- Supervision

**OPERATIONAL QUALIFICATIONS – MAXIMUM 40 POINTS**

- Track record
- Development of budget
- Orientation and training of staff
- Collaborative service delivery model
- Contact with CLTS case manager as needed; regular meetings with County
- No-fail philosophy
- Monitoring and intervention with school
- Transportation
- Community inclusion
- Day-to-day running of home; implementation of plans
- Flexibility with staffing patterns
- Family contact
- Meeting with County
- Continuity into adulthood

**COST PROPOSAL – MAXIMUM 20 POINTS**


- Plan 1
- Plan 2



Request for Proposal was advertised in the Janesville Gazette and on the Internet. Six additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS  
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: A HELPING HEART

SIGNATURE  DATE 5/27/14

GOVERNING COMMITTEE APPROVAL:

CHAIR	VOTE	DATE
-------	------	------

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

June 4, 2014  
DATE DRAFTED

**Amending the 2014 Human Services Department Budget  
To Accept Wisconsin Arts Board Grant Funding**

1 **WHEREAS**, the Wisconsin Arts Board has awarded the Department \$3,990 in funding through their  
2 Creative Communities grant program which encourages arts education and community arts development  
3 in Wisconsin; and,  
4

5 **WHEREAS**, these awarded funds will be used to support development and expansion of the art program  
6 at the Youth Services Center focusing on youth photography; and,  
7

8 **WHEREAS**, funds will be used to purchase cameras, computers, software, a printer and supplies as  
9 youth will learn how to take photos, edit them on the computer, print and learn how to mat and frame the  
10 artwork; and,  
11

12 **WHEREAS**, the end result of this work will be a youth art exhibition held at the Beloit Fine Arts  
13 Incubator; and,  
14

15 **WHEREAS**, there is a 50% match requirement for this grant that will be met with current YSC budgeted  
16 funds.  
17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
19 this \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby authorize the acceptance Wisconsin Arts  
20 Board funding.  
21

22 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2014 be amended  
23 as follows:  
24

Account/Description	Budget 6/1/14	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3664-0000-46002 Other Grants and Contracts	\$0	\$3,990	\$3,990
<u>Use of Funds</u>			
36-3664-0000-63400 Operating Supplies	\$40,820	\$1,260	\$42,080
36-3664-0000-67130 Terminals and PCs	\$0	\$2,730	\$2,730

**Amending the 2014 Human Services Department Budget To Accept Wisconsin Art Board Funding**

Page 2

Respectfully submitted,

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

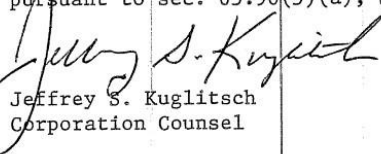
This resolution authorizes the acceptance and expenditure of \$3,990 from the Wisconsin Arts Board. The required match is available from currently budgeted Youth Services Center funds.



Sherry Oja  
Finance Director

LEGAL NOTE:

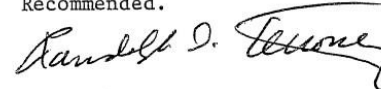
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Acting County Administrator

## **Executive Summary**

### **Amending the 2014 Human Services Department Budget To Accept Wisconsin Arts Board Grant Funding**

The Wisconsin Arts Board has awarded the Department \$3,990 in funding through their Creative Communities grant program which encourages arts education and community arts development in Wisconsin. These awarded funds will be used to support development and expansion of the art program at the Youth Services Center focusing on youth photography.

Funds will be used to purchase cameras, computers, software, a printer and supplies as youth will learn how to take photos, edit them on the computer, print and learn how to mat and frame the artwork. The end result of this work will be a youth art exhibition held at the Beloit Fine Arts Incubator. The exhibition will be promoted and advertised throughout the community and to friends and families of the youth.

There is a 50% match requirement for this grant that will be met with current budgeted YSC funds.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Supervisor Jason Dowd  
INITIATED BY



Supervisor Jason Dowd  
DRAFTED BY

Supervisor Jason Dowd  
SUBMITTED BY

May 6, 2014  
DATE DRAFTED

**PLACING HEALTH CARE ADVISORY REFERENDUM ON THE  
NOVEMBER 4, 2014 ROCK COUNTY BALLOT**

- 1 **WHEREAS**, Governor Scott Walker rejected Medicaid Federal funds in February 2013 resulting in the
- 2 State of Wisconsin not accepting billions of new federal Medicaid dollars which would have improved the
- 3 state's BadgerCare program; and,
- 4
- 5 **WHEREAS**, these federal funds are available at any time, and upon acceptance would provide access to
- 6 BadgerCare for 84,000 people as estimated by the State's Legislative Fiscal Bureau; and,
- 7
- 8 **WHEREAS**, 19 counties, including Rock County, have passed resolutions urging Wisconsin to utilize these
- 9 federal funds, a position that has been reiterated by the Wisconsin Counties Association; and,
- 10
- 11 **WHEREAS**, these federal funds would bring in an estimated \$87,400,000 into the local economy by 2021
- 12 and would help 3,030 residents in Rock County access BadgerCare; and,
- 13
- 14 **WHEREAS**, being underinsured and uninsured impacts county Human Services Departments because it can
- 15 lead to untreated mental health or substance abuse and lack of preventive health care that can lead to loss of
- 16 jobs, the inability to function and loss of self-sufficiency; and,
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby direct the Rock County Clerk to place the following
- 20 advisory referendum question on the countywide ballot at the election to be held on November 4, 2014:
- 21
- 22 "Shall the next State Legislature accept available federal funds for BadgerCare to ensure that thousands of
- 23 Wisconsin citizens have access to quality and affordable health coverage?"
- 24
- 25 **BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Rock County legislative
- 26 delegation, Governor Scott Walker and the Wisconsin Counties Association.

Respectfully submitted,

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Kurtis Yankee

\_\_\_\_\_  
Betty Jo Bussie

**Placing Health Care Advisory Referendum on the November 4, 2014 Rock County Ballot**

Page 2

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Sally Jean Weaver-Landers

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
William Grahn

FISCAL NOTE:

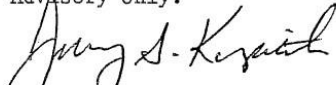
This resolution only authorizes an advisory referendum during the November 2014 election and has no fiscal impact on Rock County in and by itself.



Sherry Oja  
Finance Director

LEGAL NOTE:

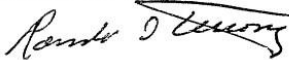
Advisory Only.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Randolph D. Terronez  
Acting County Administrator

## EXECUTIVE SUMMARY

Following the United States Supreme Court's decision that the Affordable Care Act was Constitutional, one policy was changed; whether or not states must accept federal Medicaid funds. Since this decision a number of states have opted against accepting the federal funding.

Governor Walker rejected these federal funds in February 2013, and the decision was backed by the legislature in the budget. However, these decisions can be overturned at any time. These Federal funds would cover 3,030 underinsured and uninsured Rock County residents and 84,000 state residents as estimated by the State's Legislative Fiscal Bureau.

Human Services Departments are impacted by this decision because uninsured or underinsured residents can lead to untreated mental health or substance abuse and lack preventative health care that leads to inability to function, loss of self-sufficiency and loss of jobs.

19 counties, including Rock County (Resolution No. 13-12A-480) have passed resolutions urging Wisconsin to utilize these federal funds. This is also a position shared with the Wisconsin Counties Association.

This resolution would place a question on the November 4, 2014 ballot seeking input from Rock County voters to determine public support and encourage the next Wisconsin Legislature and Wisconsin Governor to accept these federal funds.

**ROCK COUNTY HUMAN SERVICES DEPARTMENT**  
**DIRECTOR'S REPORT**  
**Wednesday, June 11, 2014**

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**HSD MANAGEMENT TEAM MEETING – May 27, 2014**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Cost To Continue Exercise**

INFORMATION ITEMS

**HSD Board Agenda**

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**HSD MANAGEMENT TEAM MEETING – June 3, 2014**

Meeting rescheduled to next week.

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