



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 26, 2014 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 12, 2014 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution Creating One Bachelor Level Case Manager I/II Social Worker Position* – Ms. Flanagan
8. Update on ACA and BadgerCare Core – Ms. Haigh
9. Resolution Amending the 2014 Human Services Department Budget for Office Moves *– Mr. Boutwell
10. Director's Report *
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, **March 12, 2014** at 4:30 p.m. at the **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Encumbrance

Rock County HSD

COMMITTEE APPROVAL REPORT

02/19/2014

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-63100	OFC SUPP & EXP					
ENC 36-3602-0000		R1401392	02/18/2014	AMAZON.COM	74.24	
OVERHEAD	Budget 95,620.00		YTD Exp 8,466.71	YTD Enc 34,456.94	Pending 74.24	Closing Balance 52,622.11
36-3637-0000-62119	OTHER SERVICES					
ENC 36-3637-0000		R1401405	02/19/2014	ROCK WALWORTH COMPREHENSIVE FA	67,198.00	
ENC 36-3637-0000		R1401406	02/19/2014	CHILDRENS SERVICE SOCIETY OF W	176,419.00	
ENC 36-3637-0000		R1401407	02/19/2014	KING CONSULTING	56,410.00	
ENC 36-3637-0000		R1401408	02/19/2014	MC COY PHD,SALLY	10,765.00	
HOME VISITATION	Budget 236,610.00		YTD Exp 0.00	YTD Enc 0.00	Pending 310,792.00	Closing Balance (74,182.00)

I have examined the preceding bills and encumbrances in the total amount of **\$310,866.24**
 Claims covering the Items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OAD31402 2013

Rock County HSD

COMMITTEE APPROVAL REPORT

02/19/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3700-0000-62119	OTHER SERVICES				
46 36-3700-0000			12/31/2013	KEALEY PHARMACY	1,177.90
36-3700-1331			12/31/2013	JANESVILLE PSYCHIATRIC CLINIC	1,190.00
AODA BLOCK GRANT	Budget		YTD Exp	YTD Enc	Pending
	276,494.00		269,802.70	0.00	2,367.90
					Closing Balance
					4,323.40
36-3704-0000-62119	OTHER SERVICES				
48 36-3704-1331			12/31/2013	CROSSROADS COUNSELING CENTER	822.50
36-3704-1331			12/31/2013	JANESVILLE PSYCHIATRIC CLINIC	450.00
IDP	Budget		YTD Exp	YTD Enc	Pending
	183,655.00		90,748.10	0.00	1,272.50
					Closing Balance
					91,634.40

I have examined the preceding bills and encumbrances in the total amount of **\$3,640.40**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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05531405 2013

Rock County HSD

COMMITTEE APPROVAL REPORT

02/19/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-84926 2 36-3602-0000	BANK SERV.CHGS.		12/31/2013	ROCK COUNTY HUMAN SERVICES DEP	466.06	
OVERHEAD	Budget 8,000.00		YTD Exp 9,401.32	YTD Enc 0.00	Pending 466.06	Closing Balance (1,867.38)

I have examined the preceding bills and encumbrances in the total amount of **\$466.06**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3700-0000-62119	OTHER SERVICES				
46 36-3700-0000			01/31/2014	KEALEY PHARMACY	5,255.50
36-3700-1331			01/31/2014	CROSSROADS COUNSELING CENTER	3,012.50
36-3700-1331			01/31/2014	KEALEY PHARMACY	588.95
36-3700-1331			01/31/2014	LUTHERAN SOCIAL SERVICES	1,061.25
36-3700-1331			01/31/2014	BELOIT MEMORIAL HOSPITAL	855.00
36-3700-1331			01/31/2014	JANESVILLE PSYCHIATRIC CLINIC	6,865.00

	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
AODA BLOCK GRANT	280,508.00	0.00	0.00	17,638.20	282,869.80

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3704-0000-62119	OTHER SERVICES				
48 36-3704-1331			01/31/2014	BELOIT AREA	135.00
36-3704-1331			01/31/2014	CROSSROADS COUNSELING CENTER	70.00
36-3704-1331			01/31/2014	LUTHERAN SOCIAL SERVICES	1,541.25
36-3704-1331			01/31/2014	BELOIT MEMORIAL HOSPITAL	1,727.50
36-3704-1331			01/31/2014	JANESVILLE PSYCHIATRIC CLINIC	200.00

	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
IDP	161,655.00	0.00	33.00	3,673.75	157,948.25

I have examined the preceding bills and encumbrances in the total amount of **\$21,311.95**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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05540208

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604 11 36-3634-1803	PROGRAM EXPENSE		02/19/2014	ROCK COUNTY HUMAN SERVICES DEP	40.00	
CPS	Budget 105,922.00		YTD Exp 6,515.36	YTD Enc 37,156.92	Pending 40.00	Closing Balance 62,209.72
36-3646-0000-64604 18 36-3646-5016	PROGRAM EXPENSE		02/19/2014	ROCK COUNTY HUMAN SERVICES DEP	20.00	
JUVENILE JUSTICE	Budget 8,450.00		YTD Exp 1,334.95	YTD Enc 118.09	Pending 20.00	Closing Balance 6,976.96
36-3706-0000-64604 50 36-3706-1206	PROGRAM EXPENSE		02/19/2014	ROCK COUNTY HUMAN SERVICES DEP	250.00	
CSP	Budget 640,500.00		YTD Exp 47,566.97	YTD Enc 0.00	Pending 250.00	Closing Balance 592,683.03
36-3713-0000-64604 49 36-3713-2014	PROGRAM EXPENSE		02/19/2014	ROCK COUNTY HUMAN SERVICES DEP	305.00	
SHELTER PLUS	Budget 8,100.00		YTD Exp 450.00	YTD Enc 0.00	Pending 305.00	Closing Balance 7,345.00

I have examined the preceding bills and encumbrances in the total amount of **\$615.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

OSS31403 (2013)

Rock County HSD

COMMITTEE APPROVAL REPORT

02/18/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3600-0000-64200 36-3600-0000	TRAINING EXP	P1303397	11/12/2013	JEFFERSON COUNTY HUMAN SERVICE	110.00	
AGENCY MGT & SUP	Budget 22,340.00		YTD Exp 8,933.05	YTD Enc 3,972.00	Pending 110.00	Closing Balance 9,324.95
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1300589	12/31/2013	PAPER RECOVERY SERVICE CORPORA	43.85	
OVERHEAD	Budget 35,990.00		YTD Exp 31,653.23	YTD Enc (5,424.15)	Pending 43.85	Closing Balance 9,717.07
36-3634-0000-62176 36-3634-0000	LABORATORY	P1300593	12/31/2013	REDWOOD TOXICOLOGY LABORATORY	21.00	
CPS	Budget 4,000.00		YTD Exp 3,202.42	YTD Enc (3,202.41)	Pending 21.00	Closing Balance 3,978.99
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP	P1303606 P1304040 P1304041 P1304042	12/31/2013 12/31/2013 12/31/2013 12/31/2013	UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO	40.00 40.00 80.00 40.00	
CPS	Budget 18,096.00		YTD Exp 10,847.77	YTD Enc 180.00	Pending 200.00	Closing Balance 6,868.23
36-3634-0000-64604 36-3634-0000 36-3634-1814	PROGRAM EXPENSE	P1304037 P1300581	12/31/2013 12/09/2013	STASSI,TERI ANN GREGG INVESTIGATIONS INC	630.00 35.00	
CPS	Budget 95,922.00		YTD Exp 53,316.63	YTD Enc 15,626.93	Pending 685.00	Closing Balance 26,313.44
36-3637-0000-62119 36-3637-0000	OTHER SERVICES	P1304034	12/31/2013	CHILDRENS SERVICE SOCIETY OF W	12,891.00	
HOME VISITATION	Budget 344,029.00		YTD Exp 341,532.04	YTD Enc 310.75	Pending 12,891.00	Closing Balance (10,704.79)
36-3641-0000-64604 36-3641-0000 36-3641-2570 36-3641-2570	PROGRAM EXPENSE	P1304035 P1304032 P1304038	12/31/2013 12/05/2013 12/31/2013	COMMUNITY ACTION INC OF ROCK & ZIA PARTNERS INC PARTNERS IN PREVENTION	687.00 4,280.00 4,733.02	
BRIGHTER FUTURES	Budget 294,864.00		YTD Exp 274,819.30	YTD Enc 0.80	Pending 9,700.02	Closing Balance 10,343.88
36-3646-0000-62119 36-3646-5015 36-3646-5018 36-3646-5018	OTHER SERVICES	P1300927 P1304021 P1304022	12/31/2013 11/26/2013 12/03/2013	FOUNDATIONS COUNSELING CENTER ST AEMILIAN LAKESIDE ST AEMILIAN LAKESIDE	1,780.54 35.00 157.50	
JUVENILE JUSTICE	Budget 211,240.00		YTD Exp 212,162.72	YTD Enc (34,638.82)	Pending 1,973.04	Closing Balance 31,743.06

36-3646-0000-62176 LABORATORY

COMMITTEE: SS - HUMAN SERVICES

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3646-0000		P1300593	12/31/2013	REDWOOD TOXICOLOGY LABORATORY	2,244.91	
JUVENILE JUSTICE	Budget 3,600.00		YTD Exp 3,562.00	YTD Enc (2,625.16)	Pending 2,244.91	Closing Balance 418.25
36-3664-0000-61915 36-3664-0000	CERT/LIC/OTHER	P1304030	12/26/2013	DEAN HEALTH SYSTEMS	780.00	
YOUTH SERVICES	Budget 1,870.00		YTD Exp 1,687.00	YTD Enc 0.00	Pending 780.00	Closing Balance (597.00)
36-3689-0000-62119 36-3689-0700	OTHER SERVICES	P1304033	12/31/2013	MERCY HEALTH SYSTEM	8,505.00	
CRISIS	Budget 1,396,908.00		YTD Exp 1,396,455.53	YTD Enc 204,446.26	Pending 8,505.00	Closing Balance (212,498.79)
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002			08/09/2013	PINE TREE INN	45.00	
36-3689-0002			10/05/2013	NAMAN LLC	90.00	
36-3689-0004			12/31/2013	KEALEY PHARMACY	16.95	
36-3689-1226		P1304039	12/31/2013	MORNING SUN CARE HOME	12,533.00	
CRISIS	Budget 250,000.00		YTD Exp 303,549.07	YTD Enc 0.00	Pending 12,684.95	Closing Balance (66,234.02)
36-3690-0000-62503 36-3690-0000	INTERPRETER FEES	P1301100	01/31/2013	GONZALEZ, BELEM	225.00	
OUTPATIENT SER	Budget 7,000.00		YTD Exp 4,045.00	YTD Enc (2,729.99)	Pending 225.00	Closing Balance 5,459.99

YE out by county

I have examined the preceding bills and encumbrances in the total amount of **\$50,043.77**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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OSS40206 (2014)

Rock County HSD

COMMITTEE APPROVAL REPORT

02/18/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3600-0000-64200 36-3600-0000	TRAINING EXP		02/04/2014	KLYVE,CHARMIAN	219.00	
AGENCY MGT & SUP	Budget 16,220.00		YTD Exp 3,754.00	YTD Enc 3,746.00	Pending 219.00	Closing Balance 8,501.00
36-3602-0000-61915 36-3602-0000	CERT/LIC/OTHER		02/05/2014	LUDOIS,TRUDI	86.00	
OVERHEAD	Budget 144.00		YTD Exp 172.00	YTD Enc 0.00	Pending 86.00	Closing Balance (114.00)
36-3602-0000-62118 36-3602-0000	OTHER SERVICES	P1400648	02/12/2014	OFFICE PRO	91.53	
OVERHEAD	Budget 31,249.00		YTD Exp 3,254.98	YTD Enc 20,122.37	Pending 91.53	Closing Balance 7,780.12
36-3602-0000-63100 36-3602-0000	OFC SUPP & EXP	P1400646	01/31/2014	WISCONSIN DEPARTMENT OF JUSTIC	140.00	
OVERHEAD	Budget 95,620.00		YTD Exp 8,326.71	YTD Enc 34,671.17	Pending 140.00	Closing Balance 52,482.12
36-3603-0000-64908 36-3603-3001 36-3603-3012	CONTRIBUTIONS	P1401146	02/05/2014 02/06/2014	DAY,TINA RILEY,ANGELA OR ROBERT	165.12 50.00	
SPECIAL HSD	Budget 8,000.00		YTD Exp 188.37	YTD Enc 0.00	Pending 215.12	Closing Balance 7,596.51
36-3604-0000-67160 36-3604-5021	CA \$500-\$4,999	P1400195	01/29/2014	RHYME BUSINESS PRODUCTS	8,496.00	
ECONOMIC SUPPORT	Budget 8,496.00		YTD Exp 0.00	YTD Enc 0.00	Pending 8,496.00	Closing Balance 0.00
36-3634-0000-62176 36-3634-0000	LABORATORY	P1400626	01/31/2014	REDWOOD TOXICOLOGY LABORATORY	3.67	
CPS	Budget 9,300.00		YTD Exp 0.00	YTD Enc (0.01)	Pending 3.67	Closing Balance 9,296.34
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP	P1401120 P1401219 P1401220	02/05/2014 02/13/2014 02/13/2014	ROCK WALWORTH COMPREHENSIVE FA WISCONSIN JUVENILE COURT INTAK KALAHARI RESORT CONVENTION CEN	60.00 120.00 258.00	
CPS	Budget 17,736.00		YTD Exp 7,373.60	YTD Enc 660.00	Pending 438.00	Closing Balance 9,264.40
36-3634-0000-64604 36-3634-1731 36-3634-1803 36-3634-1814 36-3634-1814 36-3634-5000	PROGRAM EXPENSE	P1400657 P1400646 P1400665 P1400674 P1400646	02/05/2014 01/31/2014 01/31/2014 01/20/2014 01/31/2014	JANESVILLE TRANSIT SYSTEM WISCONSIN DEPARTMENT OF JUSTIC BELOIT DAILY NEWS GREGG INVESTIGATIONS INC WISCONSIN DEPARTMENT OF JUSTIC	585.00 77.00 18.79 40.00 192.50	

COMMITTEE: SS - HUMAN SERVICES

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		4,444.79	37,541.71	913.29	63,022.21
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5013		P1401147	01/31/2014	MUND,SUZANNE M		790.00
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	297,969.00		3,814.51	200,220.63	790.00	93,143.86
36-3646-0000-62119	OTHER SERVICES					
36-3646-0000		P1401145	02/06/2014	RWCFS INC		1,000.00
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	176,741.00		1,980.00	48,316.00	1,000.00	125,445.00
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000		P1400646	01/31/2014	WISCONSIN DEPARTMENT OF JUSTIC		175.00
KINSHIP CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00		0.00	(0.01)	175.00	1,825.01
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1400661	01/31/2014	COUNTRY NURSES		271.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00		574.00	0.00	271.00	14,155.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000			01/31/2014	COX,DARLA		13.90
36-3664-0000		P1400663	02/04/2014	BOB BARKER COMPANY INC		138.38
36-3664-0000		P1400995	01/23/2014	MOLLY HAWKINS HOUSE		584.95
36-3664-0000		P1400996	02/07/2014	NASCO		68.31
36-3664-0000		P1401113	02/05/2014	FLAGHOUSE INC		29.95
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	40,820.00		2,364.92	9,443.40	835.49	28,176.19
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1401120	02/05/2014	ROCK WALWORTH COMPREHENSIVE FA		420.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,600.00		250.00	0.00	420.00	2,930.00
36-3666-0000-64200	TRAINING EXP					
36-3666-0000		P1401175	02/10/2014	REHABILITATION FOR WISCONSIN		404.00
36-3666-0000		P1401176	02/10/2014	HYATT ON MAIN		210.00
36-3666-0000		P1401179	02/11/2014	AZURA MEMORY CARE		200.00
LTS - ACS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,505.00		0.00	100.00	814.00	1,591.00
36-3683-0000-63200	PUBL/SUBCR/DUES					
36-3683-0000		P1401222	02/13/2014	WISCONSIN ASSOCIATION OF BENEF		70.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
ADRC	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,875.00		0.00	0.00	70.00	1,805.00
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1401173	02/10/2014	ALZHEIMERS ASSOCIATION		185.00
36-3683-0000		P1401174	02/10/2014	KALAHARI RESORT CONVENTION CEN		140.00
ADRC	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,665.00		0.00	100.00	325.00	1,240.00
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1400629	02/01/2014	E AND D WATER WORKS INC		24.00
36-3683-0000		P1400993	01/22/2014	AZURA MEMORY CARE		100.00
36-3683-0000		P1401074	02/06/2014	YP LLC		7,979.40
ADRC	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00		516.36	3,096.89	8,103.40	(7,716.65)
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1400649	01/31/2014	GENESIS BEHAVIORAL SERVICES IN		319.00
DETOX SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	237,108.00		0.00	207,107.99	319.00	29,681.01
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1401225	02/13/2014	MILLARD, LORI D		1,837.50
36-3689-1226		P1401224	02/13/2014	ST ELIZABETH MANOR		8,987.18
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,522,214.00		31,556.00	638,567.89	10,824.68	841,265.43
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0002			01/23/2014	DRIFTWOOD MOTEL		180.00
36-3689-0002			01/24/2014	ECONOLOGDE		110.00
36-3689-0002		P1400968	01/03/2014	NORTHERN TOWN MOTEL		250.00
36-3689-0004		P1400973	01/24/2014	KEALEY PHARMACY		1,412.19
CRISIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	306,325.00		2,697.59	0.00	1,952.19	301,675.22
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1400635	02/01/2014	CLIENTTELL INC		100.00
36-3690-0000		P1400705	01/31/2014	ADVANCED DISPOSAL SERVICES		65.00
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	65,966.00		261.35	61,146.64	165.00	4,393.01
36-3690-0000-64200	TRAINING EXP					
36-3690-0000		P1401112	02/04/2014	RADISSON HOTEL LA CROSSE		420.00
OUTPATIENT SER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	13,170.00		1,169.97	300.00	420.00	11,280.03
36-3697-0000-64200	TRAINING EXP					
36-3697-0000		P1401120	02/05/2014	ROCK WALWORTH COMPREHENSIVE FA		180.00
36-3697-0000		P1401177	02/10/2014	END DOMESTIC ABUSE WI		300.00

transfer coming

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3697-0000		P1401178	02/10/2014	KALAHARI RESORT CONVENTION CEN	298.00	
CFIS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,660.00		0.00	0.00	778.00	2,882.00
36-3706-0000-64604	PROGRAM EXPENSE					
36-3706-0000			02/04/2014	BELL,SELLERS	23.20	
CSP	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	640,500.00		47,543.77	0.00	23.20	592,933.03
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1400668	02/05/2014	MENARDS	33.56	
36-3730-0000		P1400667	01/29/2014	AARONS LOCK AND SAFE INC	72.50	
36-3730-0000		P1400705	01/31/2014	ADVANCED DISPOSAL SERVICES	188.00	
36-3730-0000		P1401226	01/30/2014	PIEPER ELECTRIC INC	244.70	
JOB CENTER	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	73,422.00		5,804.19	35,218.97	538.76	31,860.08

I have examined the preceding bills and encumbrances in the total amount of **\$38,427.33**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

OSS31408 (2013)

Rock County HSD

COMMITTEE APPROVAL REPORT

02/20/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3639-0000-62119 36-3639-0000	OTHER SERVICES	P1304043	12/13/2013	ORION FAMILY SERVICES	5,031.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
IN-HOME SAFETY	242,028.00	239,204.93	1,305.03	5,031.22	(3,513.18)

I have examined the preceding bills and encumbrances in the total amount of **\$5,031.22**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OSS40210 (2014)

Rock County HSD

COMMITTEE APPROVAL REPORT

02/20/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-21100	SUNDRY ACCOUNTS					
00-0000-0010		P1401296	01/01/2014	NETSMART TECHNOLOGIES INC.	24,268.18	
00-0000-0010		P1401301	01/01/2014	PARTNERS IN PREVENTION	14,360.33	
00-0000-0010		P1401302	01/01/2014	ROCK VALLEY COMMUNITY PROGRAMS	17,000.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		(114,534.39)	0.00	55,628.51	58,905.88

I have examined the preceding bills and encumbrances in the total amount of **\$55,628.51**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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OSS 31404

2013

Rock County HSD

COMMITTEE APPROVAL REPORT

02/19/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-5013			02/01/2014	SHOPKO	195.07	
36-3634-5013			02/01/2014	SHOPKO INC #130	200.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		53,981.63	6,080.59	395.07	35,464.71
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-0000			02/01/2014	SHOPKO INC #130	36.95	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	21,950.00		18,583.55	6,789.04	36.95	(3,459.54)

I have examined the preceding bills and encumbrances in the total amount of **\$432.02**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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OSS40207

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1400670	02/01/2014	SHOPKO INC #130	149.34	
36-3634-1803		P1400671	02/01/2014	KMART CORP #4255	367.35	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS	105,922.00		6,038.67	37,156.92	516.69	62,209.72
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-0000		P1400670	02/01/2014	SHOPKO INC #130	98.11	
36-3646-0000		P1400972	02/01/2014	DAVIS CITGO SERVICE INC	20.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	8,450.00		1,236.84	118.09	118.11	6,976.96

I have examined the preceding bills and encumbrances in the total amount of **\$634.80**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

0SS40207

Rock County HSD

COMMITTEE APPROVAL REPORT

02/19/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-25233 00-0000-0010	HUM SER SUB CARE		02/01/2014	CHAMBERLAIN,GARY	1,033.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		(2,066.00)	0.00	1,033.00	1,033.00

I have examined the preceding bills and encumbrances in the total amount of **\$1,033.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Behavioral Health Redesign Steering
Committee
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board, Staff
Committee
SUBMITTED BY

February 10, 2014
DATE DRAFTED

CREATING ONE BACHELOR LEVEL CASE MANAGER I/II/SOCIAL WORKER POSITION

- 1 **WHEREAS**, Rock County was awarded a Justice and Mental Health Collaboration Planning and
- 2 Implementation Grant beginning October 1, 2013, which included \$250,000 in federal aid; and
- 3
- 4 **WHEREAS**, the main purpose of the grant is to provide dedicated reentry services to jail inmates with
- 5 mental illness or mental illness and co-occurring substance abuse disorders (MI/COD); and
- 6
- 7 **WHEREAS**, this reentry initiative requires the hiring of a grant-funded, bachelor level, reentry social
- 8 worker to provide wraparound case management to MI/COD inmates to facilitate their transition back
- 9 into the community by using evidence-based practices and principles, connecting them with
- 10 community-based services and support, including applying for benefits, integrated mental health and
- 11 alcohol and other drug treatment services, medications, housing, education, transportation, and other
- 12 needs as necessary; and,
- 13
- 14 **WHEREAS**, this is a grant-funded position, ending upon completion of the grant/depletion of grant
- 15 funds; and,
- 16
- 17 **WHEREAS**, grant funds were previously accepted and appropriated by the County Board via
- 18 resolution on September 26, 2013; and,
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 21 this ____ day of _____, 2014 does hereby approve the creation of the grant-funded 1.0 FTE
- 22 Bachelor Level Case Manager I/II/Social Worker position and authorize the Human Services Department
- 23 to fill this position.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahm

Marvin Wopat

Ashley Kleven

COUNTY BOARD STAFF COMMITTEE

J. Russell Poszilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Marilynn Jensen

Eva Arnold

Louis Peer

Hank Brill

Kurtis Yankee

Betty Jo Bussie

FISCAL NOTE:

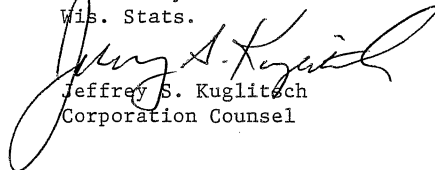
This resolution authorizes the creation of a limited term Bachelor Level Case Manager I/II Social Worker position to be funded by the Justice and Mental Health Collaboration Grant.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Jeffrey S. Kuglitch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

CREATING ONE BACHELOR LEVEL CASE MANAGER I/II/SOCIAL WORKER POSITION

On September 5, 2013, Rock County was awarded a \$250,000 federal Justice and Mental Health Collaboration Program Planning and Implementation grant to provide dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring substance abuse disorders (MI/COD). On September 26, 2013, the County Board accepted the grant funds and amended the budget to account for the grant activities.

The target population consists of offenders in the jail charged with a non-violent offense and a diagnosis or suspected diagnosis of an Axis I mental health disorder or relevant Axis II disorder appropriate for MI treatment and rehabilitation services. It is expected 75% of these individuals will have a COD. In 2012, 151 inmates were identified as having a previously diagnosed Axis I disorder, or Axis I disorder with a COD. At any given time, a reentry social worker will serve 20 individuals both in the jail and for a period of 30-90 days post-release, until permanent services are established in the community. It is estimated 120 individuals will be served during the grant's implementation phase. A reentry social worker will provide wraparound case management to MI/COD inmates to facilitate their transition back into the community by using evidence based practices and principles, connecting them with community-based services and support, including applying for benefits, integrated MI and AODA treatment services, medications, housing, education, transportation, and other needs as necessary.

This position will cease upon completion of the grant when all grant funds are expended. At that time, the County Board will decide whether to continue funding the position and/or the services it provides.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

February 11, 2014
DATE DRAFTED

Amending the 2014 Human Services Department Budget for Office Moves

1 **WHEREAS**, the Human Services Department has undergone an extensive reorganization that
2 consolidated seven divisions into five divisions, restructured service delivery and included a net increase
3 of 7.6 FTE's; and,
4

5 **WHEREAS**, the Intoxicated Driver Program and AODA Program were moved from the Health Care
6 Center to Franklin Street in late 2013 in preparation for further restructuring, consolidation and new hires
7 coming on board at the Health Care Center in early 2014; and,
8

9 **WHEREAS**, thirty-two moves are planned for the HCC in late February and March which incur cost
10 such as an additional phone switch, contracted services to move office equipment, replacing 13
11 telephones, installing eight cubicles, and the purchase of several tables and chairs; and,
12

13 **WHEREAS**, given the complexity of the reorganization, not all the detailed expenses were included in
14 the 2014 department budget request and the Human Services Department respectfully asks for Board
15 consideration of the request at this time.
16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2014, does hereby amend the 2014 Budget as follows:
19
20

21		Budget	Increase	Amended
22	Account/Description	2/11/14	(Decrease)	Budget
23	<u>Source of Funds</u>			
24	36-3602-0000-47000	\$0	\$5,460	\$5,460
25	Transfer In			
26				
27	<u>Use of Funds</u>			
28	36-3602-0000-63100	\$85,500	\$5,460	\$90,960
29	Office Supplies and Expense			
30				
31	<u>Source of Funds</u>			
32	36-3697-0000-47000	\$0	\$23,873	\$23,873
33	Transfer In			
34				
35	<u>Use of Funds</u>			
36	36-3697-0000-62119	\$11,760	\$2,700	\$14,460
37	Other Contracted Services			
38				
39	36-3697-0000-67160	\$0	\$21,173	\$21,173
40	Capital Assets \$500 - \$4,999			

**Amending the 2014 Human Services
Department Budget for Office Moves**
Page 2

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Billy Bob Grahm

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair


ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator


FISCAL NOTE:

This resolution amends the Human Services budget and authorizes a transfer in from excess sales tax proceeds to cover expenses of physically relocating staff within HCC. The balance of excess sales tax revenue the County collected over and above prior year budgets is estimated to be \$1,000,000 at 2/28/14.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The reorganization of the Human Services Department (HSD) is a primary initiative in the 2014 Budget. Our goal is to build programming that improves access to services and provides care in an integrated fashion. We will accomplish the goal by improving program efficiencies and eliminating duplication of services. The result will be a less confusing system that our clients and community partners will find easier to understand. In summary, the HSD will be better organized to meet the complex needs of individuals and families, regardless of how they come to our attention.

Specifically in 2014, The HSD has consolidated seven divisions into five divisions. We also implemented a supervisory structure that makes our programming more effective and more accountable to outcomes and measurable results. And finally, the HSD is rolling out evidenced based practices and programs.

In order to make the HSD more accessible and provide a better level of services with the resources available, we need to make some physical moves. In particular, we wish to move staff (new and existing who are part of the reorganization) into vacant space on the first floor west wing of the HCC. That places them closer to their counterparts in the Clinical Services for Children and Families as well as closer to the programming areas and service access points in the HCC. In addition, we are making moves on 2nd and 3rd floor for operational efficiency.

Funds were included in the 2014 Budget for ancillary equipment (phones, PC, desks) relating to the new staff. However, given the uncertainty of the budget process and the amount of detail involved with making moves, nothing was included for the physical moves that are funded by this resolution. Those requested funds will pay for an outside firm to move the office equipment, the purchase and installation of cubes, a phone switch, replacing old, single line phones and the purchase of several tables and side chairs.

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, February 26, 2014

HSD MANAGEMENT TEAM MEETING – February 11, 2014

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Client Billing Standards**
- **CA130 Report Changed to Productivity Summary**
- **Document Translation**
- **Safety in the Community**
- **Budget Initiatives for 2015**

INFORMATION ITEMS

HSD Board Agenda
