



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, November 13, 2013 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 23, 2013, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Terry Fell, Supervisor; Terry Thomas, Supervisor; Marvin Wopat, Supervisor; Shirley Williams, Citizen Representative (in at 4:38 p.m.); Ashley Kleven, Citizen Representative; and Phillip Owens, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Steve Hegg, Accountant; Sandy Brown, CPS Manager; Shannon Wehri, CPS Social Worker; Stacey Speich, CPS Supervisor; Lance Horozewski, JJ&P Manager; Tera O'Connor, Children and Family Integrated Services Supervisor; Julie Heim, CST Worker; Tina Day, CST Worker; Gabrielle Berget, CST Worker; Rebecca Westrick, CST Worker; Kate Flanagan, MH/AODA Manager; and Kelley Fearn CLTS Worker.

Others Present: Jerome Deforest Davis, CST Youth; Steve Howland, County Board Supervisor.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Owens with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of October 23, 2013: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Wopat moved the contracts, encumbrance, and transfers to the floor, seconded by Supervisor Grahn. Ms. Mooren presented nine contracts, one encumbrance, and three transfers for approval. Ms. Mooren responded to questions. The contracts, encumbrance, and transfers were unanimously approved. APPROVED.

Approval of Bills: Mr. Hegg presented the bills for approval and responded to questions.

Interim Assist	432.00	CPS	2,159.92
Admin	2,436.57		
Admin	92,137.42		

Supervisor Thomas moved the bills, seconded by Supervisor Wopat. The bills were unanimously approved. APPROVED.

Praise and Recognition – CPS: Ms. Brown was happy to introduce Shanna Wehri, CPS Social Worker and Stacey Speich, CPS Supervisor. She added she is very proud of all the CPS staff.

Ms. Speich has supervised Ms. Wehri for six years and sees how Ms. Wehri has grown professionally and developed great social work skills. Ms. Wehri handles the stress and demands of Initial Assessment work very well. Ms. Speich is especially proud of her ability to engage and communicate with families. Ms. Speich commended Ms. Wehri on her willingness to work above and beyond when needed and gave examples of different situations Ms. Wehri continued working on a case beyond regular work hours. Ms. Wehri was featured in the Janesville Gazette earlier this year. Ms. Speich read a letter from foster parents and a transcribed voice mail from a Head Start teacher praising Ms. Wehri's work.

Ms. Wehri has been involved with child forensic interviews and is doing a fantastic job with Care House interviews. These interviews are taped and can be stressful but Ms. Wehri is handling the stress very well. Many Human Services Board members thanked and commended Ms. Wehri for all the work she does for the families in the community.

Presentation on Coordinated Service Team (CST): Ms. O'Connor presented a power point on the CST. She introduced the CST staff: Rebecca Westrick, Julie Heim, Tina Day, and Gabrielle Berget. She introduced Jerome, a youth who has experienced much success through the assistance of the CST program.

Ms. Westrick explained the CST works with families to break down boundaries and coordinate communication within families using evidence based practice. Ms. Berget explained the primary CST goals are to make the parents feel they have a "Voice" in decisions, getting the child and parent "Access" to the services they need; and "Ownership" from the parents to commit to plans concerning their child and family.

Ms. Berget explained the criteria for CST eligibility and presented the CST process that includes the following steps:

- Referral – criteria for eligibility is met
- Intake and Assessment – completed using CANS tool is used
- Plan of Care - includes behavior response plan
- Monitoring - when families are meeting less often
- Transition – develop plan for teams that don't need to meet any longer
- Mentoring – giving peer support

Ms. Day introduced Jerome and shared his circumstances. This is Jerome's fourth presentation. He became involved in CST three weeks before his seventeenth birthday. He had been involved in Juvenile Justice and Child Protective Services and was in out-of-home placement due to relationship and behavioral issues. When he became involved in CST Jerome put together his own team and changed his life. Jerome has been involved with CST for over a year and a half. He has moved into his own place, graduated high school and will attend college next fall. He is moving into the Transition phase of the program and may soon mentor other CST participants as well. Several Board Supervisors commended his growth and achievements. Jerome, Ms. O'Connor and Ms. Day responded to questions.

Mr. Boutwell thanked Ms. O'Connor for making CST a success and was also thanked by Board members for the excellent work and effective program.

Resolution Authorizing Acceptance of Additional Home Visitation Grant Funds and Amending the 2013 Human Services Department Budget: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Wopat. Ms. Mooren presented the resolution authorizing acceptance of additional Home Visitation Grant funds and amending the 2013 HSD budget. She explained we are in the third year of grant funding and have received an additional \$88,000. The resolution was unanimously approved. APPROVED.

Approval Awarding Contract for Waste Collection at Various Human Services Buildings: Citizen Representative Weaver-Landers moved the approval to the floor, seconded by Supervisor Fell. Ms. Mooren explained Sherman is the current waste collection provider for Franklin Street and

the Job Center and will continue services. Approval awarding the contract to Sherman was unanimously approved. APPROVED.

Resolution Awarding Contract for Cleaning at Various Human Services Buildings: Supervisor Owens moved the resolution to the floor, seconded by Supervisor Grahn. Ms. Mooren presented the resolution awarding the contract for cleaning at various Human Services buildings. She explained an RFP went out for bids on cleaning services for Franklin Street and for the Job Center. Four bids were received for the Job Center, with the lowest, most qualified and responsible bid coming from ServiceMaster of Janesville. Four bids were received for Franklin Street, with the lowest, most qualified and responsible bid coming from Clean Power of Madison. The resolution was unanimously approved. APPROVED.

Director's Report: Ms. Klyve distributed copies of the ZIA Partners Strategic Plan for discussion at a future meeting.

Ms. Klyve distributed a thank you letter sent on behalf of the Human Services Board to the Lieutenant of the Alaskan State Troopers who responded to a YSC youth recently.

Ms. Klyve distributed a Janesville Gazette article featuring the Red Road House, a sober living continuing care home founded by Supervisor Grahn.

Ms. Klyve advised that Care Wisconsin is currently analyzing Rock County's functional screen information and will likely present to the HSD Board early in the year.

Ms. Klyve advised the ACA roll out date has changed from November 18th to at least December 1st. As more is learned she will advise the Board. Ms. Klyve responded to questions. She advised there will be a ACA Forum held by the Janesville and Beloit City Councils on November 20th, 5:30 p.m. to 7:30 p.m.

Mr. Boutwell advised he has the specifications document for the YSC recreational area that will be discussed at a future meeting.

Committee Requests for Future Agenda Items: Dates and times were discussed for the second HSD Board meetings in November and December. The meeting changes are:

Tuesday, November 26th - 4:30 p.m.
Monday, December 23rd - 9:00 a.m.

Next Meeting: Tuesday, November 26, 2013 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Owens motioned to adjourn, seconded by Supervisor Grahn with unanimous approval at 5:54 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD