



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, October 9, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of September 25, 2013 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Update on Affordable Care Act – Ms. Haigh
8. Discussion of Outdoor Recreational Yard Project at YSC – Mr. Horozewski, Mr. Boutwell
9. Update on Pending Department Grants – Ms. Klyve
10. Director's Report *
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday **October 23, 2013 at 4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.**
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

9/24/13

Contract Review Cover Sheet

Instructions: Departments are required to complete this form and send with two copies of the contract to General Services. Review the County Policy and Procedure Manual for specifics on the Contract Review Process.

HSD_2013_0023_A2

G:\BUSINESS\CONTRACT\2013 Contracts\ACS\SHC\Apara Care

New Contract: or, HSD_2013_0023_A1 or, _____
(check box if yes) Amendment to Contract # Addendum to Contract #

Human Services Department Sara Mooren x 8431
Originating Department Contact Person Phone

Contract with: Apara Care
(Name of entity)

Contract Period: Start Date: 1/1/2013 Expiration Date: 12/31/2014

Contract Amount: \$ Rate x Number of approved clients

Service	Rate	Unit	Change from prior year
Supportive Home Care	\$20.00	Hour	NA
Personal Care	\$20.00	Hour	NA
Transportation	\$20.00	Hour	NA
Transportation Mileage	\$0.50	Mile	NA
Registered Nurse Visits	\$50.00	Hour	New

- Expenditure/ Revenue Account Numbers (provide 9-digit object codes):
- 36-3666-0000-64604 Long Term Support
 - 36-3668-0000-64604 Community Options Program (COP)
 - 36-3674-0000-64604 COP Waiver
 - 36-3675-0000-64604 Community Relocation Initiative
 - 36-3678-0000-64604 Community Integration Program (CIP II)
 - 36-3681-0000-64604 Nursing Home Diversion
 - 36-3706-0000-64604 Community Support Program (CSP)

Executive Summary:

The Department is amending this contract to add an hourly rate for visits by a Registered Nurse. Rock County Human Services Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services. Rates for these services fall within the average of other contracted providers providing these services.

Were Bids or Quotations Solicited? Yes No
Covered by State Contract? Yes No

State Contract #

Contract will be signed by: County Board Chair
 Other? Who? Human Services Board Chair

05531003

Rock County HSD

COMMITTEE APPROVAL REPORT

10/02/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3603-0000-64908 36-3603-3015	CONTRIBUTIONS		10/01/2013	ROCK COUNTY HUMAN SERVICES DEP	225.00
SPECIAL HSD	Budget 8,000.00	YTD Exp 3,333.47	YTD Enc 0.00	Pending 225.00	Closing Balance 4,441.53
36-3634-0000-64604 36-3634-1803 36-3634-1814	PROGRAM EXPENSE		10/01/2013 10/01/2013	ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP	32.00 30.60
CPS	Budget 95,922.00	YTD Exp 37,513.96	YTD Enc 24,408.14	Pending 62.60	Closing Balance 33,937.30
36-3646-0000-62119 36-3646-5009	OTHER SERVICES		10/01/2013	ROCK COUNTY HUMAN SERVICES DEP	88.41
JUVENILE JUSTICE	Budget 222,830.00	YTD Exp 121,725.59	YTD Enc 61,403.68	Pending 88.41	Closing Balance 39,612.32
36-3646-0000-64604 36-3646-5017	PROGRAM EXPENSE		10/01/2013	ROCK COUNTY HUMAN SERVICES DEP	1,250.00
JUVENILE JUSTICE	Budget 15,950.00	YTD Exp 11,964.54	YTD Enc 983.37	Pending 1,250.00	Closing Balance 1,752.09
36-3706-0000-64604 36-3706-0000	PROGRAM EXPENSE		10/01/2013	ROCK COUNTY HUMAN SERVICES DEP	273.75
CSP	Budget 300,000.00	YTD Exp 425,270.61	YTD Enc 3,571.59	Pending 273.75	Closing Balance (129,115.95)

I have examined the preceding bills and encumbrances in the total amount of **\$1,899.76**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OSS31001

Rock County HSD

COMMITTEE APPROVAL REPORT

10/02/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3600-0000-64200 36-3600-0000	TRAINING EXP	P1303170	09/27/2013	GLACIER CANYON LODGE	70.00	
AGENCY MGT & SUP	Budget 22,340.00		YTD Exp 4,908.65	YTD Enc 1,656.10	Pending 70.00	Closing Balance 15,705.25
36-3600-0000-64201 36-3600-0000	CONVENTION EXP		09/25/2013	SINGER,PATRICK	521.00	
AGENCY MGT & SUP	Budget 6,755.00		YTD Exp 3,094.00	YTD Enc 0.00	Pending 521.00	Closing Balance 3,140.00
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1300589	09/06/2013	PAPER RECOVERY SERVICE CORPORA	475.10	
OVERHEAD	Budget 35,990.00		YTD Exp 24,236.16	YTD Enc 6,541.08	Pending 475.10	Closing Balance 4,737.66
36-3602-0000-62400 36-3602-0000	R & M SERV	P1300590	09/13/2013	PITNEY BOWES INC	1,549.79	
OVERHEAD	Budget 28,800.00		YTD Exp 11,460.66	YTD Enc 1,549.79	Pending 1,549.79	Closing Balance 14,239.76
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP	P1300578 P1300588 P1300617	09/17/2013 09/26/2013 08/31/2013	E AND D WATER WORKS INC MENARDS WISCONSIN DEPARTMENT OF JUSTIC	23.00 14.99 150.00	
OVERHEAD	Budget 85,282.00		YTD Exp 48,246.38	YTD Enc 2,808.42	Pending 187.99	Closing Balance 34,039.21
36-3602-0000-63200 36-3602-0000	PUBL/SUBCR/DUES	P1303161	09/12/2013	OPTUM	90.91	
OVERHEAD	Budget 3,068.00		YTD Exp 2,287.75	YTD Enc 7.00	Pending 90.91	Closing Balance 682.34
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		09/27/2013	KLYVE,CHARMIAN	10.90	
SPECIAL HSD	Budget 1,000.00		YTD Exp 642.82	YTD Enc 0.00	Pending 10.90	Closing Balance 346.28
36-3604-0000-62119 36-3604-0000	OTHER SERVICES	P1303165	08/28/2013	CITY OF JANESVILLE	9,664.00	
ECONOMIC SUPPORT	Budget 20,876.00		YTD Exp 0.00	YTD Enc 0.00	Pending 9,664.00	Closing Balance 11,212.00
36-3634-0000-63300 36-3634-0000	TRAVEL		09/25/2013	MICKLEVITZ,CHRISTINA	120.91	
CPS	Budget 165,000.00		YTD Exp 131,449.80	YTD Enc 0.00	Pending 120.91	Closing Balance 33,429.29
36-3634-0000-64200	TRAINING EXP					

COMMITTEE: SS - HUMAN SERVICES

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000			09/30/2013	SUCHOMEL,TINA	140.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	18,096.00		9,341.00	1,190.00	140.00	7,425.00
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1303119	09/10/2013	EAU CLAIRE COUNTY TREASURER	350.00	
36-3634-1814		P1300583	09/11/2013	JANESVILLE GAZETTE INC	20.02	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		37,206.54	24,408.14	370.02	33,937.30
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000		P1303100	09/19/2013	KMART CORP #4255	200.00	
36-3636-1600			06/28/2013	BLACKHAWK TECHNICAL COLLEGE	132.31	
INDEPEND LIVING	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,804.00		4,603.39	0.00	332.31	2,868.30
36-3637-0000-64200	TRAINING EXP					
36-3637-0000		P1302805	08/20/2013	HOLIDAY INN HOTEL AND CONVENTI	280.00	
36-3637-0000		P1303082	09/16/2013	UNIVERSITY OF WISCONSIN EXTENS	665.00	
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		3,492.60	0.00	945.00	(4,437.60)
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1303125	09/09/2013	PARTNERS IN PREVENTION	1,155.26	
36-3641-5014		P1300708	08/31/2013	COMMUNITY CARE RESOURCES INC	1,055.00	
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	294,864.00		190,148.80	64,663.11	2,210.26	37,841.83
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1300708	08/31/2013	COMMUNITY CARE RESOURCES INC	2,350.00	
36-3646-5013		P1300928	09/03/2013	OREGON MENTAL HEALTH SERVICES	690.02	
36-3646-5015		P1300927	08/31/2013	FOUNDATIONS COUNSELING CENTER	3,200.41	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	222,830.00		115,573.57	61,403.68	6,240.43	39,612.32
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016		P1300595	09/13/2013	SENTRY FOOD STORE	103.38	
36-3646-5017			09/17/2013	MINEAU,HOLLY	16.63	
36-3646-5017		P1303120	09/20/2013	STATELINE BOYS AND GIRLS CLUBS	60.00	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,950.00		13,034.53	983.37	180.01	1,752.09
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1303061	08/31/2013	OCCUPATIONAL HEALTH CENTER	588.00	
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,870.00		834.00	0.00	588.00	448.00
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1300576	09/13/2013	COUNTRY NURSES	354.50	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		20,000.00	11,363.00	354.50	354.50	7,928.00
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1303162	05/28/2013	HOBART SALES AND SERVICE		1,306.13
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,100.00	1,652.54	0.00	1,306.13	(858.67)
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1301098	09/18/2013	MOORE MEDICAL CORP		144.09
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		32,145.00	23,818.65	174.09	144.09	8,008.17
36-3666-0000-64200	TRAINING EXP					
36-3666-0000		P1303153	09/26/2013	CATHOLIC CHARITIES		35.00
LTS - ACS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,685.00	2,118.35	65.00	35.00	466.65
36-3683-0000-64200	TRAINING EXP					
36-3683-0000		P1303049	09/16/2013	HOLIDAY INN CONFERENCE CENTER		140.00
36-3683-0000		P1303153	09/26/2013	CATHOLIC CHARITIES		35.00
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,725.00	1,920.00	735.50	175.00	(1,105.50)
36-3689-0000-61915	CERT/LIC/OTHER					
36-3689-0000		P1302968	09/05/2013	DIVISION OF QUALITY ASSURANCE		1,000.00
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,862.00	868.00	0.00	1,000.00	(6.00)
36-3689-0000-62119	OTHER SERVICES					
36-3689-1226		P1302384	09/01/2013	AZURA HARBOR HOLDINGS LLC		7,573.39
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,396,908.00	983,568.39	405,808.61	7,573.39	(42.39)
36-3689-0000-64200	TRAINING EXP					
36-3689-0000		P1303060	09/16/2013	UNIVERSITY OF WISCONSIN STEVEN		160.00
36-3689-0000		P1303097	09/11/2013	MACS PIZZA SHACK		258.82
36-3689-0000		P1303105	09/12/2013	ITALIAN HOUSE RESTAURANT		560.00
36-3689-0000		P1303106	09/13/2013	FAMOUS DAVES		66.45
36-3689-0000		P1303132	09/23/2013	KALAHARI RESORT CONVENTION CEN		70.00
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,050.00	5,115.99	0.00	1,115.27	(2,181.26)
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1303167	08/31/2013	COMMUNITY HEALTH SYSTEMS INC		328.24
36-3689-0002			09/11/2013	SRB PROPERTY MANAGEMENT LLC		875.00
36-3689-0004			09/11/2013	KEALEY PHARMACY		260.70
36-3689-0004			09/16/2013	HEMOCARE PHARMACY LLC		226.54

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
CRISIS	Budget 210,000.00		YTD Exp 62,658.46	YTD Enc 172,124.10	Pending 1,690.48	Closing Balance (26,473.04)
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1300618	08/31/2013	VEOLIA ENVIRONMENTAL SERVICES-		26.85
36-3690-0000		P1301255	09/01/2013	CLIENTTELL INC		100.00
OUTPATIENT SER	Budget 62,524.00		YTD Exp 46,123.01	YTD Enc 14,593.60	Pending 126.85	Closing Balance 1,680.54
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1303168	08/31/2013	COMMUNITY HEALTH SYSTEMS INC		750.00
36-3690-0000		P1303169	09/15/2013	COMMUNICATION SPECIALTIES INTE		962.50
OUTPATIENT SER	Budget 142,920.00		YTD Exp 84,984.26	YTD Enc 0.00	Pending 1,712.50	Closing Balance 56,223.24
36-3690-0000-64200	TRAINING EXP					
36-3690-0000			09/16/2013	RUDOLPH, REBECCA		66.39
36-3690-0000		P1300595	09/13/2013	SENTRY FOOD STORE		55.83
36-3690-0000		P1303060	09/16/2013	UNIVERSITY OF WISCONSIN STEVEN		480.00
OUTPATIENT SER	Budget 12,540.00		YTD Exp 1,915.80	YTD Enc 85.83	Pending 602.22	Closing Balance 9,936.15
36-3694-0000-62119	OTHER SERVICES					
36-3694-0000		P1303124	09/09/2013	PARTNERS IN PREVENTION		4,691.70
AODA INNER CITY	Budget 46,500.00		YTD Exp 18,320.57	YTD Enc 0.00	Pending 4,691.70	Closing Balance 23,487.73
36-3703-0000-62119	OTHER SERVICES					
36-3703-0000		P1303126	09/23/2013	CORRECTIONAL COUNSELING INC		1,500.00
IDP ENHAN GRANT	Budget 41,172.00		YTD Exp 36,275.00	YTD Enc 7,060.90	Pending 1,500.00	Closing Balance (3,663.90)
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1300618	08/31/2013	VEOLIA ENVIRONMENTAL SERVICES-		54.52
CSP	Budget 11,066.00		YTD Exp 9,826.54	YTD Enc 2,130.46	Pending 54.52	Closing Balance (945.52)
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1300588	09/16/2013	MENARDS		58.77
36-3730-0000		P1300597	09/09/2013	STATE ELECTRICAL SUPPLY INC		186.14
36-3730-0000		P1300618	08/31/2013	VEOLIA ENVIRONMENTAL SERVICES-		142.14
36-3730-0000		P1303163	09/23/2013	HALVERSON CARPET CENTER LTD		580.00
36-3730-0000		P1303164	09/12/2013	AUTOMATIC ENTRANCES OF WISCONS		263.71
36-3730-0000		P1303166	09/16/2013	SHERWIN WILLIAMS		156.45
JOB CENTER	Budget 71,297.00		YTD Exp 40,086.00	YTD Enc 13,849.89	Pending 1,387.21	Closing Balance 15,973.90

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt.
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I have examined the preceding bills and encumbrances in the total amount of **\$47,165.49**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

05531002

Rock County HSD

COMMITTEE APPROVAL REPORT

10/03/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-25233	HUM SER SUB CARE					
00-0000-0010			10/01/2013	SOCIAL SECURITY ADMINISTRATION	1,420.00	
00-0000-0010			10/01/2013	SOCIAL SECURITY ADMINISTRATION	359.54	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		(8,765.94)	0.00	1,779.54	6,986.40

I have examined the preceding bills and encumbrances in the total amount of **\$1,779.54**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

 Committee Chair _____

05531002

Rock County HSD

COMMITTEE APPROVAL REPORT

10/03/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803			10/01/2013	SENTRY FOODS INC STORE #375	197.70	
36-3634-1803			10/01/2013	WISCONSIN HOMESITES ROCKDALE L	414.44	
36-3634-1803			10/01/2013	GRAHAM, RUTH A	600.00	
36-3634-1803			10/01/2013	CUTTER APARTMENTS LLC	700.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		38,317.98	21,754.58	1,912.14	33,937.30
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-0000			10/01/2013	ELLIS, GEORGIA	60.00	
36-3638-0000			10/01/2013	STASSI, TERI ANN	90.00	
CPS SUB CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,818,021.00		2,084,424.99	0.00	150.00	1,733,446.01

I have examined the preceding bills and encumbrances in the total amount of **\$2,062.14**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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05531005

Rock County HSD

COMMITTEE APPROVAL REPORT

10/03/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
36-3634-0000-64604 36-3634-1724	PROGRAM EXPENSE		10/01/2013	CADD,PEG		250.00
CPS	Budget 95,922.00		YTD Exp 40,230.12	YTD Enc 21,754.58	Pending 250.00	Closing Balance 33,687.30
36-3641-0000-64604 36-3641-5014	PROGRAM EXPENSE		10/01/2013	ALLIANT ENERGY		469.24
BRIGHTER FUTURES	Budget 294,864.00		YTD Exp 193,192.39	YTD Enc 63,829.78	Pending 469.24	Closing Balance 37,372.59

I have examined the preceding bills and encumbrances in the total amount of **\$719.24**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, October 9, 2013**

HSD MANAGEMENT TEAM MEETING – September 24, 2013
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – October 1, 2013
Meeting Cancelled.
