



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, December 26, 2012 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, December 26, 2012, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Terry Thomas, Supervisor; Phillip Owens, Supervisor; William Grahn, Supervisor; Marvin Wopat, Supervisor; and Terry Fell, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative; and Shirley Williams, Citizen Representative.

Staff Present: Phil Boutwell, Deputy Director; Steve Hegg, Accountant; Bernetta Dorr, Program Analyst; Lance Horozewski, Juvenile Justice & Prevention Manager; Caria Haigh, Economic Support Manager; Lorraine Halverson, Economic Support Specialist; and Merry Evans, Economic Support Administrative Assistant.

Others Present: None.

Approval of Agenda: Supervisor Owens moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of December 12, 2012: Supervisor Thomas moved the minutes as presented, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved the contracts and encumbrances, seconded by Supervisor Owens. Mr. Boutwell presented thirty contracts and two encumbrances for approval. Mr. Boutwell responded to questions and explained these are performance-based contracts.

Supervisor Grahn asked about a significant rate increase for a Supportive Home Care cleaning service. Ms. Dorr explained their rate was increased because their rate was lower than the average rate for this service.

Mr. Boutwell and Mr. Horozewski responded to questions and explained the Board of Regents is grant funding for Brighter Futures and is State pass thru funds.

Mr. Boutwell responded to questions from Supervisor Wopat about Rock Valley and explained Rock Valley will take over Tellurian and Crisis Stabilization. Supervisor Wopat asked how many people are serviced with the funds paid to TAP. Mr. Boutwell advised he would find out the answer and follow up with him. He explained the courts set up the criteria that must be met and decides the number of people served. The HSD monitors the contract. The contracts and encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Hegg presented the bills for approval and responded to questions. Supervisor Owens asked about the Bandt Radio charge and Mr. Boutwell advised he would get more specific information on this charge and follow up with his findings. Ms. Dorr, Mr. Boutwell and Mr. Horozewski responded to questions from Supervisor Wopat on sex offender treatment, Foundations Counseling Center and BACH.

CSP	2,415.14	W-2 Admin	1,365.57
Job Center	48,737.51		
IDP	5,285.00		

Supervisor Owens moved the bills, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Resolution Recognizing Merry Evans' Retirement: Supervisor Owens moved the resolution, seconded by Supervisor Grahn. Ms. Haigh (Blackcoon) presented the resolution recognizing Merry Evans' retirement. Ms. Evans served the citizens of Rock County for 21 years as a dedicated employee. She began in the Sheriff's Department as an Administrative Assistant for approximately 14 years and then became the Administrative Assistant to the Division Manager for the Economic Support Division at Rock County Human Services Department. Ms. Evans will be greatly missed and very hard to replace. The resolution was unanimously approved. APPROVED.

Resolution Recognizing Lorraine Halverson's Retirement: Citizen Representative Weaver-Landers moved the resolution, seconded by Supervisor Thomas. Ms. Haigh (Blackcoon) presented the resolution recognizing Lorraine Halverson's retirement. Ms. Halverson served the citizens of Rock County for 28 years as a dedicated employee. She began her career working as an Economic Support Specialist and continued in that position. Ms. Halverson specialized in SSI Advocacy for our W-2 participants and had a 100% success rate to get SSI participants approved. The State modeled the approval process after her. Ms. Halverson's compassion, caring and commitment to the Economic Support program participants will be greatly missed. The resolution was unanimously approved. APPROVED.

Director's Report:

- ES/W-2 Caseload:

The W-2 numbers are currently at 159 cases.

Mr. Boutwell advised this would be the last report given on W-2 caseloads. As of January 1, 2013 Rock County will no longer be administrating the W-2 program.

Mr. Boutwell advised the response to the AODA contacts and BACH questions asked at the previous HSD Board meetings will be answered at the January 9, 2013 HSD Board meeting.

Ms. Haigh (Blackcoon) advised Forward Services is now housed at the Job Center. Forward Service staff are in training and our W-2 staff worked with them to transition. Supervisor Grahn had concerns about people not knowing what to do if there are problems. Mr. Boutwell advised him to notify Ms. Haigh or himself and they will help rectify any problems they may have.

Supervisor Owens requested an update on the ADRC construction. Mr. Boutwell advised a pre-construction meeting was held last week. The construction will begin on January 2, 2013 starting with construction of the wall in room K.

Committee Requests for Future Agenda Items: Supervisor Owens asked about the Smart Board and Mr. Boutwell advised that Mr. Singer will be demonstrating the Smart Board at the next HSD Board meeting.

Supervisor Wopat will not be present at the next meeting, but he would like to know if UAs are done on juveniles. He explained UAs are pertinent and youth need to be tested. He would like to see UA testing done both on a random and regular basis. Mr. Boutwell advised this will be responded to at the next meeting and the response will be sent to Supervisor Wopat.

Next Meeting: Wednesday, January 9, 2013 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Supervisor Thomas with unanimous approval at 5:02 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD