



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, February 8, 2012 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:34 p.m. on Wednesday, February 8, 2012, in the 3<sup>rd</sup> Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Robert Fizzell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathleen Kelm, Citizen Representative; and Terry Thomas, Supervisor.

**Committee Members Absent:** Terry Fell, Supervisor; Shirley Williams, Citizen Representative; Phillip Owens, Supervisor; and Marvin Wopat, Supervisor.

**Staff Present:** Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; and Tim Zuehlke, Controller.

**Others Present:** Steve Howland, Citizen.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of January 25, 2012:** Supervisor Thomas moved the minutes as presented, seconded by Supervisor Fizzell with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Citizen Representative Kelm moved the contracts, encumbrance and transfers, seconded by Supervisor Thomas. Ms. Mooren presented ten contracts, one encumbrance, and two transfers for approval. Ms. Mooren responded to questions. The contracts were unanimously approved. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval and responded to questions.

Juvenile Justice	199.84	AODA Block Grant	6,380.85
Juvenile Justice	517.31	CPS	293.37
Interim Assist	2,723.93	Job Center	6091.01
Interim Assist	52.73	Job Center	95,743.60

Supervisor Thomas moved to approve the bills, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Overview/Update on Interim Assistance:** Ms. Klyve explained Interim Assistance is a non-mandated program, and a service Rock County has provided since General Relief ended. The program is funded with 100% tax levy in the amount of \$45,000 and is used to help support people pending SSI determination in the community. We fund Community Health Systems and HealthNet to provide access to free or low cost medical services.

A person must be unemployed for at least 90 days and ineligible for other programs in order to receive \$200 a month. Some clients have been receiving Interim Assistance for a lengthy time and we will be reviewing those cases and the program.

Unclaimed bodies are provided burial through Interim Assistance as well.

We are also evaluating Interim Assistance because of the workload demand on the two staff assigned to handle these cases. We will be modifying the program and bring this back to the Board for their consideration.

**Director's Report:**

• **ESW-2 Caseload:**

The W-2 numbers are currently at 204 cases. The State announced that counties can not compete for the W-2 program unless they are part of a W-2 consortium. There will no longer be first right of first refusal. We will move forward and work with our IM consortium partners to form a consortium for the W-2 program.

- The State has separated the eligibility from services in the Children's Long Term Support program. We are in contact with Compass/Threshold, who will provide the initial screening for determining eligibility. The eligibility determination will speed up processing cases and help us determine if clients are eligible for services, and allow our staff more time to work with clients who are eligible for services.
- Ms. Klyve announced Ms. Carla Blackcoon has been hired as the ESS Division Manager. She has 15 years of IM experience and will be moving from Monroe to Rock County. She has excellent problem solving capabilities and responded very well in the interviews. Mr. Boutwell added she has outstanding communication skills and shows natural leadership qualities.

**Committee Requests for Future Agenda Items:** None.

**Next Meeting:** Wednesday, February 22, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Kelm motioned to adjourn, seconded by Supervisor Fizzell with unanimous approval at 5:06 p.m.

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Jodi Pارسن, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**