



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 27, 2012– 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 13, 2012 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills – Mr. Zuehlke
7. Approval of Resolution to Recognize Yvonne Campbell * – Ms. Thompson
8. Review of 2011 Annual Report – Mr. Zuehlke and Ms. Flanagan
9. Economic Support State Policy Changes for July, 2012 – Ms. Blackcoon
10. Approval of Resolution Awarding Contract to Netsmart Technologies Inc. for the Purchase of Software and Amending the 2012 Human Services Department Budget * – Mr. Singer
11. Director's Report *
 - W2 / ES Caseload
 - Meetings at other locations
12. Committee Requests for Future Agenda Items
13. Next meeting: Wednesday, July 11, 2012 at 4:30 p.m. at the *Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.*
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

June 6, 2012
DATE DRAFTED

RESOLUTION TO RECOGNIZE YVONNE CAMPBELL

1 **WHEREAS**, Yvonne Campbell has served the citizens of Rock County for over thirty (30)
2 years as a dedicated and valued employee of Rock County; and,

3
4 **WHEREAS**, Yvonne Campbell began her career on August 27, 1981 as a psychiatric
5 technician in the inpatient psychiatric hospital at the Rock County Health Care Center
6 (RCHCC). Ms. Campbell worked with severely mentally ill residents who were unable to
7 independently control their mental illness. Ms. Campbell used her skills to redirect residents
8 as young as 18 as well as residents in their 60's. She then moved to the 5th floor of the
9 RCHCC continuing her career as a psychiatric technician and working with detained
10 individuals who were placed on a 72-hour hold. These individuals often had alcohol or drug
11 addictions and/or mental illness. Again, Ms. Campbell redirected clients whose behaviors
12 were disruptive and provided group sessions to talk about their issues. Ms. Campbell then
13 transferred to the Crisis Intervention Unit and became one of the first workers on the
14 intervention team. At that time, crisis intervention workers worked closely with the police
15 departments—sometimes riding with them to client homes. Ms Campbell was very active in
16 the community while apart of the crisis intervention team. From there, Ms. Campbell went
17 back to the 5th floor of the RCHCC and began her work as a Social Worker. She worked
18 directly with the doctor on staff; evaluating patients to determine if more treatment was
19 necessary. At times, Ms. Campbell presented her findings in court and would then work on
20 dispositional plans for discharge. In June 2002, when the psychiatric hospital closed its doors,
21 Ms. Campbell transferred to the Long Term Support Division to assist frail elderly and
22 physically disabled adults in the community. Ms. Campbell shared her superior skills, patient
23 personality, and calm demeanor, with Long Term support for ten years before deciding to
24 retire. Ms. Campbell will be retiring from Rock County Department of Human Services on
25 June 29, 2012; and,

26
27 **WHEREAS**, Yvonne Campbell has proven herself to be a compassionate, caring, and
28 committed employee, advocating on behalf of Rock County residents; and,

29
30 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
31 County, wishes to recognize Yvonne Campbell for her achievements and significant
32 contributions to the citizens of Rock County and her lifelong and faithful service.

33
34 **NOW THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors, duly
35 assembled this _____ day of _____, 2012, does hereby recognize Yvonne
36 Campbell for her 30 years of service and extend best wishes to her in her future endeavors;
37 and,

38
39 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
40 a copy of this resolution to Yvonne Campbell.

RECOGNIZING YVONNE CAMPBELL

Page 2

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Kathy Kelm

Phillip Owens

Terry Thomas

Marvin Wopat

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Marilynn Jensen

Louis Peer

Kurtis L. Yankee

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

June 11, 2012
DATE DRAFTED

Awarding Contract to Netsmart Technologies Inc. for the Purchase of Software and Amending the 2012 Human Services Department Budget

1 **WHEREAS**, the Human Services Department (HSD) has been using CareVoyant software since 2001
2 for its demographics, admissions and billing claims; and,
3
4 **WHEREAS**, CareVoyant no longer is able to meet the needs of the Human Services Department due to
5 the evolution of behavioral health information requirements and the desire to make system improvements;
6 and,
7
8 **WHEREAS**, the Purchasing Division solicited bids for a human services client information system with
9 two firms responding (results attached); and,
10
11 **WHEREAS**, the HSD has spent considerable time and energy to examine the vendors including
12 establishing an internal steering committee, bringing the vendors in for demonstrations, reference checks
13 with other customers, and a site visit to another county that is using the recommended vendor's software;
14 and,
15
16 **WHEREAS**, the recommended software features a complete electronic health record system for all HSD
17 clients that are readily accessible to all staff who need to see them; and,
18
19 **WHEREAS**, the recommended software allows clinicians to document their notes in the electronic health
20 record as well as generate a billable charge without the need to create a paper document; and,
21
22 **WHEREAS**, the HSD believes the purchase of the recommended software known as Netsmart Avatar
23 will provide greater audit protection, better clinical services, increased efficiency in support services,
24 better data management, and cost savings.
25
26 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
27 this _____ day of _____, 2012, does hereby award a contract to Netsmart Technologies
28 Inc. for the purchase and installation of new software for the Human Services Department; and,
29
30 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2012 be amended
31 as follows:

Account/Description	Budget <u>6/1/12</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3603-0000-47000 Transfer In	\$0	\$407,311	\$407,311
<u>Use of Funds</u>			
36-3603-0000-67200 Capital Improvements	\$70,000	\$407,311	\$477,311

Awarding Contract to Netsmart Technologies Inc. for the Purchase of Software and Amending the 2012 Human Services Department Budget
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Kathy Kelm

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0

Mary Mawhinney, Chair

**Awarding Contract to Netsmart Technologies Inc. for the Purchase of Software
and Amending the 2012 Human Services Department Budget**

Page 3

FISCAL NOTE

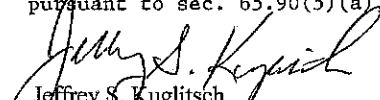
This resolution amends the Human Services Department's budget and authorizes a contract with Netsmart Technologies. \$70,000 is currently available in the Human Services' budget for this project. The remaining \$407,311 will come from the \$625,900 in sales tax revenue the County collected which was over and above the amount budgeted in 2011.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Human Services Department (HSD) currently utilizes a software system provided by CareVoyant for the storage of all client demographic and admission data, and to generate all billing claims. This system has been in use since 2001, and due to the evolution of the behavioral health information requirements, this system no longer meets the needs of our Department.

The Department performed an internal review of the requirements of a software package and then issued a Request for Proposal (RFP) to identify a replacement product for the current software system.

Two vendors responded to the proposal, both of which were brought in for demonstrations. Netsmart Technologies presented the system that best met the needs of the Department. Reference checks from other customers of the vendor were performed and a Department team made a site visit to Brown County, where the software is in use. Several Wisconsin counties have purchased this product, with additional counties in the evaluation stage. Netsmart Technologies is a national company with over 18,000 customers and a presence in all 50 states.

Netsmart's software features include management of a complete electronic health record for each client, appointment scheduling, rich data reporting, and for the ability for clinicians to enter documentation directly into the system to automatically generate the charge to the insurance companies. This last feature enhances audit protection on Medicaid (MA) claims by ensuring that for every charge there is documentation of service. HSD billed out \$10.8 million in charges in 2011, from approximately 135,000 individual billable records (all on paper).

Providing the ability to provide centralized digital clinical records will also boost service delivery by ensuring that practitioners are aware of all aspects of the consumer history. Integrating more than 10 separate Microsoft Access databases in use by the Department will provide better data reporting quality and reduce costs for Information Technology.

The total purchase and implementation price is \$477,311 with \$70,000 coming from the 2012 budget.

It is anticipated that the installation of this software will take approximately one year with completion scheduled for July 2013.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER 2011-69
PROJECT NAME CLIENT INFORMATION MANAGEMENT SYSTEM
PROJECT DUE DATE OCTOBER 13, 2011 – 12:00 NOON
DEPARTMENT HUMAN SERVICES

	NETSMART TECHNOLOGIES GREAT RIVER NY	CLINICAL DATA SOLUTIONS DEERFIELD IL
RATER 1	115	103
RATER 2	120	84
RATER 3	110	112
RATER 4	111	106
RATER 5	118	104
RATER 6	111	111
RATER 7	115	106
TOTAL SCORE	800	726
AVERAGE SCORE	114	104

QUALIFICATIONS WERE EVALUATED BASED ON THE FOLLOWING CRITERIA:

MINIMUM QUALIFICATIONS	MAXIMUM 5 POINTS
EXPERIENCE	MAXIMUM 10 POINTS
DATA MANAGEMENT	MAXIMUM 20 POINTS
RECORDS MANAGEMENT	MAXIMUM 20 POINTS
FINANCIAL MANAGEMENT	MAXIMUM 20 POINTS
CLINICAL MANAGEMENT	MAXIMUM 20 POINTS
SEARCHING	MAXIMUM 5 POINTS
SERVICES AND SOFTWARE	MAXIMUM 15 POINTS
COST PROPOSAL	MAXIMUM 15 POINTS
TOTAL POINTS	MAXIMUM 135 POINTS

Request for Qualifications and Cost Proposals was advertised in the Beloit Daily News and on the Internet.

PREPARED BY: JODI L MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: NETSMART TECHNOLOGIES

Charmian J. Kyne 6/13/12
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

Mary Mawhin 5-0 6-21-12
CHAIR VOTE DATE

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, June 27, 2012**

HSD MANAGEMENT TEAM MEETING – June 12, 2012

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates.**
- **Praise and Recognition**
- **June 27th Crisis Stabilization Meeting**
- **Billing Orientation for New Staff**
- **Multi-System Staffing**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP

HSD MANAGEMENT TEAM MEETING – June 19, 2012
Meeting Cancelled.
