



ROCK COUNTY HUMAN SERVICES BOARD MEETING

Wednesday, February 9, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, February 9, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Thomas, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Kelm, Citizen Representative; and Robert Fizzell, Supervisor.

Committee Members Absent: Phillip Owens, Supervisor; Minnie Murry, Citizen Representative, and Marv Wopat, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Fiscal Operations Manager; Tim Zuehlke, Controller.

Others Present: None.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of January 26, 2011: Supervisor Fizzell moved the minutes as presented, seconded by Citizen Representative Kelm with unanimous approval. APPROVED.

Citizen Participation: None.

Update on Mental Health Collaboration: Mr. Boutwell presented information on the Mental Health Collaboration. The Collaboration is using the NIATx model and is focusing on the high cost re-admission rates at State Institutes. The State Institutes re-admission rates for Wisconsin are double the national average. Mr. Boutwell reviewed a handout on Plan-Do-Study-Act (PDSA), and explained the Five Core Principles. The main concept of the NIATx model is a rapid cycle change; test an idea, study data results and move on to another idea if it is not working. He added we need a "soft landing" approach to work with clients as they transition from an institute stay back into the community. Achieving stabilization may possibly avoid re-admission.

Charmian advised Milwaukee County presented a snapshot at the Collaboration on how they were able to reduce CSP re-admissions from 21% to 10%.

- 1) The CSP workers started picking clients up from the hospital, and going over everything with the client that the client needed to do now that they were home, which included meds, appointments etc.
- 2) They sent the client contact sheets with progress notes into the office.

These are relatively small changes that made a significant reduction in re-admissions.

The NIATx model is an evidence based best practice model. Human Services will be utilizing it throughout the Department.

Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Nursing Home Diversion (NHD) Funding: Ms. Mooren presented the resolution to accept additional Nursing Home Diversion funding. Ms. Mooren explained this funding is used to divert clients

that would potentially be entering a nursing home to stay in the community. Citizen Representative Weaver-Landers moved the approval, seconded by Supervisor Bishop, with unanimous approval. APPROVED.

Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Community Relocation Initiative (CRI) Funding: Ms. Mooren presented the resolution to accept additional Community Relocation Initiative funding, and responded to questions. Supervisor Bishop moved the approval, seconded by Citizen Representative Kelm, with unanimous approval. APPROVED.

Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Funds for the Provision of Economic Support Services: Ms. Mooren presented the resolution to accept additional funding for the Provision of Economic Support Services. This funding will be utilized in three areas in Economic Support. Supervisor Fizzell moved the approval, seconded by Citizen Representative Weaver-Landers, with unanimous approval. APPROVED.

Resolution to Modify the 2010 Rock County Human Services Department Budget to Accept Additional Wisconsin Works (W-2) Funds: Ms. Mooren presented the resolution to accept additional Wisconsin Works funding. Citizen Representative Kelm moved the approval, seconded by Supervisor Thomas, with unanimous approval. APPROVED.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Mooren presented eight contracts and one transfer for approval. Citizen Representative Weaver-Landers moved the contracts and transfer, seconded by Supervisor Bishop with unanimous approval. APPROVED.

Approval of Bills: Mr. Zuehke presented the bills for approval and responded to questions.

Interim Assist	4,555.94	Child/Fam Incent	157.45
IDP	11,493.90	Job Center	16,011.97
SC CPS	1,440.00	Interim Assistance	1,327.33
TANF Related	1475.23	Bal Sheet A/C	39.42
CPS	2,460.40	Interim Assist	341.31

Citizen Representative Weaver-Landers moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Director's Report: The W-2 numbers are currently at 170 cases with five intensive CSJ cases.

Committee Requests for Future Agenda Items: The next meeting will be held at the Franklin Street location: **113 S. Franklin Street**, Janesville, WI. An Open House will be held there from 4:00 p.m. to 6:00 p.m.

Next Meeting: Wednesday, February 23, 2011 at 4:30 p.m. at 113 Franklin Street, **Conference Room**, Janesville, Wisconsin.

Adjournment: Supervisor Fizzell motioned to adjourn, seconded by Citizen Representative Kelm, with unanimous approval at 5:00 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD