



ROCK COUNTY HUMAN SERVICES BOARD MEETING

Wednesday, June 8, 2011 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, June 8, 2011, in the 3rd Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Marvin Wopat, Supervisor; Robert Fizzell, Supervisor; Phillip Owens, Supervisor; Kathy Kelm, Citizen Representative, Sally Jean Weaver-Landers, Citizen Representative; and Terry Thomas, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Tim Zuehlke, Controller; Kate Flanagan, Mental Health Manager; Sara Mooren, Fiscal Operations Manager; Sherry Quirk, Interim Economic Support Manager; and Ted Anderson DMC Analyst.

Others Present: None.

Approval of Agenda: Supervisor Fizzell moved the agenda, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of May 26, 2011: Supervisor Owens moved the minutes as presented, seconded by Supervisor Wopat. Supervisor Fizzell requested legislation be changed to legislators, on page 2, under Director's Report, with unanimous approval. APPROVED.

Citizen Participation: None.

Update On The State Budget: Ms. Klyve was very happy to announce a very positive outcome on the State Budget, namely, that Income Maintenance will remain within Rock County. She thanked the Board and others for all their efforts to obtain this goal. Mr. Boutwell stated there were many supporters behind rolling back the Governor's proposal on Income Maintenance. The memo sent from the Legislative Audit Bureau about the Enrollment Service Center stating that they were not doing a good job was helpful as well. Representative Amy Loudbeck's support was very instrumental. We are waiting for more clarification on Income Maintenance, as it is still not clear how funding will be distributed. Rock County will be seeking out partners for a consortium. All consortiums need to be defined by October 1, 2011, and operating on January 1, 2012. Mr. Boutwell distributed a memo he sent to the Joint Finance Committee. Supervisor Owens asked if the State will maintain funding if they are not in compliance with USDA. Mr. Boutwell stated there is pressure on the State, so they will be in compliance.

Mr. Boutwell updated the Board on Juvenile Justice. There was a Milwaukee County motion to extend the length of stays at Juvenile Detention Centers to 180 days. This is good news for Juvenile Justice. It will give Rock County a local alternative to Juvenile Corrections. We may look for support from the Board to make sure this stays in the budget. Supervisor Wopat feels that keeping youth within Rock County is a step in the right direction. Supervisor Fizzell agreed that keeping youths close to their families is very important.

Update on Mental Health Division: Ms. Flanagan presented an update on the Mental Health Division. She explained the PATH program is in a better place now than it was previously. Last year there was a question whether we would be given State funding for PATH. There were some concerns that the people we were serving didn't have severe enough mental health issues even though they were homeless. There

were some concerns about our documentation as well. Our State contact, Donna Wrenn, met with us monthly. We were able to develop positive solutions to all their concerns, and State funds were not withheld. Kent Hubbard, the PATH Supervisor really deserves the credit for organizing PATH and getting the program turned around. In addition, the PATH staff have done an excellent job. A new chart documentation system was developed to verify that individuals admitted to the program are severely mentally ill and homeless. Kent also developed a regular system for conducting Outreach and for documenting the Outreach efforts being made. Donna Wrenn distributed these tools to other counties to use. We are no longer being monitored on a monthly basis. There is one month remaining for this grant year. We are on target to hit our numbers and have surpassed our Outreach goals. We have submitted our request for funding for next year, and have been told we will receive the same level of funding. In the new grant year, a case manager position will be restructured to be a Peer Specialist to help with Outreach. Supervisor Owens and Supervisor Wopat both commented on the good job staff have done with the PATH program. Supervisor Thomas asked if there were any figures on people served in the program. Ms. Flanagan stated Enrollment has decreased but Outreach numbers have increased. She will have more figures later.

Crisis Intervention Mobility was launched on May 16, 2011. The Crisis Intervention team is doing a fantastic job. Since May 16th there were 43 mobile responses in the community. Of the 43 responses, 19 were diverted from inpatient services. An average cost of an admission is \$4,200, therefore, saving approximately \$79,800. Unfortunately, Crisis is not fully staffed at this time. We have lost some LTE's but we will be filling these positions. Mobility has been a hard change for the Crisis staff, but they have been professionals and doing a very good job. The Mental Health supervisors have been covering nights and weekends for this first month of start up. They deserve a lot of credit for all their work and extra hours.

Ms. Flanagan provided two examples of Crisis Mobility where the cases were diverted from hospitalization. One was of an elderly man at the Beloit Hospital diverted because Skip Drew was able to convince the Psychiatrist we had the support to keep him at home. Drew spoke directly to the family and to the psychiatrist to accomplish this. Having this face-to-face crisis contact made the difference in diverting this case.

Another example given was of an older man who was depressed and not eating. A new LTE Crisis worker, Vinny Brown, and Ms. Flanagan went to this man's home and talked directly to his family. Mr. Brown had a good rapport with this man and if they were not there in his home, the outcome would have been different. They were able to divert his hospitalization. Supervisor Owens congratulated Ms. Flanagan on the outcome so far and he is pleased with the savings achieved. He would like to see an analysis at the end of the year, if possible, of the total savings for the year. He also suggested notifying the press. Supervisor Wopat commented it may be helpful to get an analysis of the high demand times for Crisis. Ms. Flanagan stated there is a certain level of unpredictability but she is looking at the big picture and all aspects impacting mobility. She may need to change the staffing structure in Crisis at some point. Supervisor Wopat and Supervisor Thomas both thanked Ms. Flanagan and the Crisis staff on the great job they are doing.

Food Share Accuracy Award: Ms. Quirk thanked the HSD Board for being supportive in retaining the Income Maintenance staff. Ms. Quirk announced that SNAP, the federal level Food Share program, advised her that Rock County will be one of three counties in Wisconsin that will receive the award for Food Share accuracy above 98%. This will be the third year in a row Rock County has received this award. The conference is in Chicago and the State may pay some costs to send a couple of staff to receive this award. Supervisor Owens suggested a press release on this award. Supervisor Wopat suggested even if the State does not fund staff to attend that we should still send someone to accept this award. Chair Knudson advised once the award is received it should be brought to the County Board.

Approval of Contracts, Transfers, and/or Encumbrances: None.

Approval of Bills: Mr. Zuehke presented the bills for approval and responded to questions.

Interim Assist.	3,448.71	Job Center	11,803.57
AODA Bock Grants	8,976.45	Crisis	3,684.40
Juvenile Justice	1,610.20		

Supervisor Owens moved to approve the bills as presented, seconded by Citizen Representative Kelm. Supervisor Wopat suggested advancing staff within the county that have pursued continuing education to possibly prevent them from leaving. Supervisor Owens added once they do obtain their degrees we should have a photograph and article in the paper about them, and Supervisor Wopat added to take the article to the County Board as well. Supervisor Wopat requested he be provided the cost of UA's at the next meeting. The bills were approved unanimously. APPROVED.

Director's Report:

- ES/W-2 Caseload:

The W-2 numbers are currently at 193 cases with two intensive CSJ cases.

Last week there was an article in the Milwaukee Sentinel about improper use of Food Share. Apparently, Food Share cards were being sold on Facebook. Ms. Quirk explained that so far this year there have been four complaints. Last year, we had 11 complaints of this nature. Our Front End Verification Specialist does send out letters to clients if one receives a complaint that they are improperly using their Food Share. He does explain that it is illegal to sell their Food Share benefits and he also sends out brochures explaining how Food Share should be used and the consequences if they are not used appropriately. If we do get another complaint after they have been sent a letter, we do refer them to the Sheriff's Department.

Ms. Klyve and Chair Knudson distributed a survey to the Board members to help get feedback regarding the meeting length, topics and other information to ensure the needs of the Board members are being met.

Chair Knudson read a letter from Minnie Murry who has resigned from the HSD Board. There are now two vacancies within the HSD Board. Chair Podzilini will be assigning replacements. Suggestions should be given to Chair Podzilini. Ms. Klyve thanked the Board for attending all the meetings so that we have a quorum. Chair Knudson thanked Citizen Representative Weaver-Landers for accepting the position as Vice Chair for the HSD Board.

Committee Requests for Future Agenda Items: Supervisor Fizzell appreciates the information he has already received on the programs in Beloit. He would like to get more information on how many clients are being seen, what the hours are, and what is being done in these programs as well. Chair Knudson advised we do have an HSD Board meeting in Beloit, usually in July.

Supervisor Wopat commented that the CJCC Resource Fair went very well. There were 25 vendors, and over 100 people that attended.

Next Meeting: Wednesday, June 22, 2011 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Citizen Representative Kelm motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:35 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD