



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
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ROCK COUNTY HUMAN SERVICES BOARD

Monday, November 21, 2011 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of November 9, 2011 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills – Mr. Zuehlke
7. Approval of Contracted Professional Security Services * – Ms. Mooren
8. Holiday and Family Needs Committee – Ms. Day
9. Crisis Mobility – Ms. Flanagan
10. Director's Report *
 - W2 / ES Caseload
 - IM Consortium Update
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, December 14, 2011 at 4:30 p.m. at the *Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.*
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5484 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION

PROJECT #: 2012-04
 PROJECT NAME: PROFESSIONAL SECURITY SERVICES
 DUE DATE: OCTOBER 12, 2011 - 12:00 NOON
 DEPARTMENT: HUMAN SERVICES

| | DIAMOND DETECTIVE CHICAGO HTS IL | PER MAR SECURITY MADISON WI | WATSON SECURITY ROCKTON IL | SELDIN SECURITY ROSEMONT IL | MIDWEST PROTECTION MADISON WI |
|---------------|--|-----------------------------------|----------------------------------|-----------------------------------|-------------------------------------|
| REGULAR RATE | 13.39 | GUARD 13.76 SUPERVISOR 14.99 | 12.90 | 13.70 | 13.50 |
| HOLIDAY RATE | 19.42 | GUARD 19.54 SUPERVISOR 21.29 | 19.35 | 19.00 | 19.95 |
| 2013 INCREASE | 3% | 3% | 1% | 3% | 2% |
| 2014 INCREASE | 3% | 3% | 2% | 3% | 2% |
| RATER 1 | 80 | 80 | 65 | 60 | 40 |
| RATER 2 | 80 | 85 | 75 | 50 | 50 |
| RATER 3 | 90 | 80 | 70 | 70 | 50 |
| TOTAL SCORE | 250 | 245 | 210 | 180 | 140 |
| AVERAGE SCORE | 83.33 | 81.67 | 70 | 60 | 46.67 |
| RANKING | 1 | 2 | 3 | 4 | 5 |

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Eight additional vendors were solicited that did not respond.

Proposals were evaluated based on the following criteria:

1. EXPERIENCE 25 POINTS MAXIMUM
2. STAFF QUALIFICATIONS 25 POINTS MAXIMUM
3. PRICING -50 POINTS MAXIMUM

PREPARED BY: JODI MILLIS
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: DIAMOND DETECTIVE

SIGNATURE *Charmian J. Klyue* DATE 10/31/11

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE _____

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
MONDAY, November 21, 2011**

HSD MANAGEMENT TEAM MEETING – November 8, 2011

Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – November 15, 2011

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Praise and Recognition**
- **Social Worker Training Changes**
- **Interim Assistance**
- **AT&T Calling Cards**
- **Motor Pool Vehicles**
- **Record Control/Transportation Policy**

INFORMATION ITEMS

- **HSD Board Agenda**
- MEETING WRAP-UP
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