



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, September 8, 2010 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, September 8, 2010, in the 3<sup>rd</sup> Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Phillip Owens, Supervisor; Terry Thomas, Supervisor; Brian Knudson, Supervisor; and Susan Masterson, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; Marvin Wopat, Supervisor and Robert Fizzell, Supervisor.

**Committee Members Absent:** Jennifer Bishop, Supervisor; and Minnie Murry, Citizen Representative.

**Staff Present:** Charmian Klyve, Director; Jason Witt, Deputy Director; Kate Flanagan, OPS Division Manager; Ryan Trautsch, JJS Supervisor; Jennifer Thompson, LTS Division Manager; Linda Graf, JJS Staff; Teresa Cleveland, JJS Staff; Annisa Welch, JJS Staff; Elizabeth Pohlman-McQuillen, County Admin Ofc; Lance Horozewski, JJS Division Manager; and Sara Mooren, HSD Program Analyst.

**Others Present:** Neil Deupree.

**Approval of Agenda:** Supervisor Thomas moved the agenda; seconded by Supervisor Owens with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of August 25, 2010:** Supervisor Fizzell moved the minutes as presented, seconded by Supervisor Wopat with unanimous approval. APPROVED.

**Citizen Participation:** None.

**New OWI Laws / Tellurian Expectations:** Ms. Pohlman-McQuillen reviewed the new OWI legislation which took place in Wisconsin on July 1<sup>st</sup>, indicating offender treatment will now be part of the law. Rock County may be looking at an OWI court similar to its Drug Court currently being provided. There may also be a desire to create a continuum of care from second OWI's through 4<sup>th</sup> OWI's. The CJCC has made no final decisions. Ms. Pohlman-McQuillen then responded to questions.

Ms. Flanagan provided information related to the recent site visit at the Tellurian facility, indicating satisfaction in the level of service Rock County is receiving. Supervisor Wopat feels the gap in services is at the time of release from Tellurian for our clients and getting them connected to treatment. Ms. Flanagan responded to questions.

**ADRC Update:** Ms. Thompson provided an update from the most recent ADRC Steering Committee meeting and responded to questions. Ms. Thompson advised the ADRC is planned to open in November of 2011 with Family Care to follow in January of 2012, due to the State's request for Rock County to delay the process to that date. Supervisor Thomas advised that the past plan for ADRC planning was provided to the committee as a reference point only.

**Report on Juvenile Justice Report:** Mr. Horozewski reported on the progress of the Intake Policy for Juvenile Justice services, advising that Law Enforcement agencies will be trained in the new process in the upcoming weeks. All Law Enforcement agencies have been included in this training opportunity. The policy is scheduled to be in place by October 1<sup>st</sup>. Mr. Horozewski then reported that the next step will be working on the mission, values and vision statement for the Division. The process of doing this will be similar to what was used for the Intake Policy. Mr. Horozewski responded to questions.

Mr. Witt then provided an update to the board regarding the proposed name, unit and title changes. All staff were welcome to provide input in this process. The staff present at the meeting agreed to present the name change to Juvenile Justice Specialist in place of the Juvenile Probation Officer title. Also Youth Specialist at Detention in place of the Juvenile Detention Officer titles. Mr. Witt provided an outline of the changes and any costs related to those name changes. With the Board's approval, these title changes will be submitted in the 2011 budget.

Citizen Representative Masterson expressed concern over the vision, mission and value statement not being in place prior to the change in titles. As long as the title change reflects the mission and vision of the Juvenile Justice Department she would not oppose the change.

Supervisor Wopat made a motion to approve the new name changes, seconded by Supervisor Thomas with unanimous approval.

Board members expressed appreciation to all staff for the continued hard work on the changes taking place within the Juvenile Justice Division.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Mooren presented two contracts and responded to questions. Citizen Representative Masterson moved the contracts, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Approval of Bills:** Ms. Mooren presented the bills for approval and responded to questions.

Job Center	40,068.99	IDP	38,322.57
Interim Assist	4,450.41	Child/Fam Incent	803.00
TANF Related	1,095.98	CPS	400.00

Citizen Representative Weaver-Landers moved to approve the bills as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Director's Report:** The W-2 numbers are at 194 cases with three intensive CSJ.

The Economic Support caseload numbers have gone up by approximately 300 cases. The State QSR team will be conducting a review at the ESS office next week. Ms. Sutton will be presenting at the next HSD Board meeting that Rock County has received an award for a zero percent foodshare error rate. Supervisor Owens requested Ms. Sutton to attend the full County Board meeting as well.

**Committee Requests for Future Agenda Items:** Chair Knudson advised board members to email him with any requests they may have for the next meeting.

**Next Meeting:** Wednesday, **September 22, 2010 at 4:30 p.m.** at the **Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.**

**Adjournment:** Citizen Representative Masterson motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 5:44 p.m.



Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**