



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, September 22, 2010 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, September 22, 2010, in the 3<sup>rd</sup> Floor Conference Room of the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Phillip Owens, Supervisor; Terry Thomas, Supervisor; Brian Knudson, Supervisor; and Susan Masterson, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; Jennifer Bishop, Supervisor; Marvin Wopat, Supervisor and Robert Fizzell, Supervisor.

**Committee Members Absent:** Minnie Murry, Citizen Representative.

**Staff Present:** Jason Witt, Deputy Director; Kate Flanagan, OPS Division Manager; Cindy Sutton, ESS Division Manager; Lance Horozewski, JJS Division Manager; Sara Mooren, HSD Program Analyst; Kathy Zakarias, CSP Supervisor; and Phil Boutwell, County Admin Office.

**Others Present:** None.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda; seconded by Supervisor Owens with unanimous approval. APPROVED

**Approval of Minutes of Human Services Board meeting of September 8, 2010:** Supervisor Fizzell moved the minutes, seconded by Citizen Representative Masterson. Supervisor Fizzell, Supervisor Thomas and Citizen Masterson requested changes to the minutes. The minutes were then approved unanimously with these corrections requested by Board members. APPROVED.

**Citizen Participation:** None

**Approval of 113 S. Franklin Street Lease:** Mr. Boutwell provided an analysis of the new location costs compared to the current locations used for these services and responded to questions. Ms. Flanagan stressed the benefits to clients of co-locating these services.

*(Supervisor Bishop – in at 4:38 p.m.)*

Ms. Flanagan and Mr. Boutwell responded to questions. Supervisor Fizzell moved the approval of the new lease, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Economic Support Division Update:** Ms. Sutton provided the most recent information on caseload numbers, which are at their highest point of the year.

Ms. Sutton also reported on the outcome of the Quality Service Review conducted by the State for the W2 program. This review was a positive and learning experience for the State as well as Rock County.

Ms. Sutton then shared the awards Economic Support received from the State for 100% accuracy in Food Share error rates for 2009. Board members suggested this story be shared with the press, to include photos of these awards. Supervisor Owens requested Ms. Sutton to share the boards appreciation to her staff for a job well done.

**Report on Juvenile Justice Report:** Mr. Horozewski provided the latest update on the Intake Policy implementation. Law Enforcement agencies have been briefed on the changes and a meeting will take place on September 23<sup>rd</sup> to brief other community stakeholders.

Mr. Horozewski also reported the meetings taking place at the Juvenile Detention Center the week of September 27<sup>th</sup> for an education review.

The Mission and Values Statement workgroup has been formed to include volunteers from the JJS Division. The kick off meeting will be October 1<sup>st</sup>. Citizen Representative Masterson reminded Mr. Horozewski of the importance of including community partners in this process. Mr. Horozewski assured the Board that once the JJS staff have begun the process the community partners will be brought in as well.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Mooren presented two contracts and responded to questions. Supervisor Owens moved the contracts, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Approval of Bills:** Ms. Mooren presented the bills for approval and responded to questions.

Job Center	37,996.06	IDP	7,093.50
Shelter Plus	1,881.40	Child/Fam Incent	1,644.94
CPS	1,682.34		

Supervisor Thomas moved to approve the bills as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Director's Report:** The W-2 numbers are at 194 cases with no intensive CSJ

**Committee Requests for Future Agenda Items:** Supervisor Wopat requested a report on the funding for AODA treatment, specifically the lack of funding and issues surrounding any wait lists.

Citizen Representative Weaver-Landers requested a report of how many kids we have in care and their length of stay in said out of home care.

**Next Meeting:** Wednesday, October 13, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Supervisor Fizzell motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:01 p.m.

  
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Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**