



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, June 9, 2010 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, June 9, 2010, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Phillip Owens, Supervisor; Terry Thomas, Supervisor; Marvin Wopat, Supervisor; Jennifer Bishop, Supervisor; Robert Fizzell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; and Susan Masterson, Citizen Representative.

**Committee Members Absent:** Minnie Murry, Citizen Representative.

**Staff Present:** Charmian Klyve, Director; Cindy Schultz, Admin Services Division Manager; Sara Mooren, HSD Program Analyst; and Lea Gerue, Juvenile Justice Services.

**Others Present:** Carl Varga, General Services.

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda; seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of May 26, 2010:** Citizen Representative Masterson moved the minutes as presented, seconded by Supervisor Fizzell with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Discussion of Juvenile Justice Report:** Ms. Klyve reported Mr. Liddell is on-site today at the Juvenile Detention Center under the previously approved consultation contract. Mr. Pearson and Mr. Liddell will be presenting a Detention improvement plan to the Board within the next four to six weeks.

**Approval of Vendor for Duct Work Cleaning at Juvenile Detention Center:** Supervisor Thomas moved the approval, seconded by Supervisor Owens. Mr. Varga responded to questions. APPROVED.

*(Supervisor Wopat in – 4:38 p.m.)*

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Schultz presented three contracts and two transfers for approval. Ms. Klyve and Ms. Schultz responded to questions. Citizen Representative Weaver-Landers moved the contracts and transfers, seconded by Supervisor Owens with unanimous approval. APPROVED

*(Supervisor Bishop in – 4:39 p.m.)*

**Approval of Bills:** Ms. Schultz presented the bills for approval and responded to questions.

Supervisor Owens moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

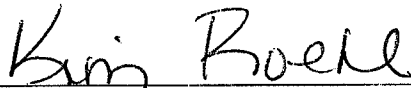
**Director's Report** The W-2 numbers are at 176 cases with no intensive CSJ.

Ms. Klyve and others will be visiting Kenosha County and Racine County next week to view their ADRC's structure etc. Ms. Klyve sent a list of questions to these counties and will be pulling information together from like-size counties. The information gathered will be shared at the next HSD Board meeting. Ms. Klyve responded to Supervisor Owens' space and personnel questions. Supervisor Bishop requested more information on programs such as the Iris program and how those types of programs work in conjunction with an ADRC.

**Committee Requests for Future Agenda Items**: Supervisor Wopat requested a report on the number of staff whom have left employment with our Department and that positions still has not been filled. Supervisor Wopat requested we look at the costs of have replacements made prior to employees leaving for the purpose of training, etc. Supervisor Owens advised the cost of doing that is generally not budgeted for and would have to be.

**Next Meeting**: Wednesday, June 23, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment**: Supervisor Thomas motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:10 p.m.



Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**