



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 14, 2010 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 14, 2010, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Phillip Owens, Supervisor; Terry Thomas, Supervisor; Marvin Wopat, Supervisor; Jennifer Bishop, Supervisor; Minnie Murry, Citizen Representative, and Susan Masterson, Citizen Representative.

Committee Members Absent: Sally Jean Weaver-Landers, Citizen Representative and Robert Fizzell, Supervisor.

Staff Present: Charmian Klyve, Director; Cindy Schultz, Admin Services Division Manager, Jason Witt, Deputy Director; Jennifer Thompson, Long Term Support Division Manager; Kathy Zakarias, CSP Supervisor; Sara Mooren, HSD Program Analyst; and Edjron Pearson, JDC Superintendent.

Others Present: Phil Boutwell, County Administration and Randy Terronez, County Administration.

Approval of Agenda: Supervisor Owen moved the agenda; seconded by Supervisor Wopat with one change requested from Supervisor Thomas, Item #13, Next meeting date should read July 28th, unanimously approved. APPROVED.

Approval of Minutes of Human Services Board meeting of June 23, 2010: Citizen Representative Masterson moved the minutes as presented, seconded by Citizen Representative Weaver-Landers with one change requested by Supervisor Thomas, page two indicated "Supervisor Terry" rather than "Supervisor Thomas", unanimously approved. APPROVED.

Citizen Participation: Mr. Boutwell introduced Mr. Terronez as the new Assistant to the County Administrator, filling Mr. Smith's vacancy.

Resolution Authorizing the Aging and Disability Resource Center (ADRC) Steering Committee: Supervisor Bishop moved the resolution to the floor, seconded by Supervisor Owens. Ms. Thompson presented the resolution. This committee would provide input and advise the County during the implementation process. Supervisor Wopat moved to approve, seconded by Supervisor Owens with unanimous approval. APPROVED.

Possible Co-Location of J-CSP and the Janesville Counseling Center: The 35 Main Street location lease ran out in December of 2009. HSD has been renting month-to-month since that time and examining sites. Ms. Zakarias provided the reasoning behind co-locating these Divisions, Ms. Klyve provided further information regarding co-location, and Mr. Boutwell reviewed the cost comparison for the current location and co-locating operations to 113 S. Franklin Street. If the Board approves this change, a lease will be brought back. Supervisor Bishop moved to approve the location change and co-location of the units, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Report on ADRC Planning: Ms. Thompson advised that monthly updates would be provided to the Board related to the new ADRC Steering Committee activity. Supervisor Thomas will be chairing this

committee. Ms. Thompson also advised that communication with the State is taking place regarding the implementation date for Family Care.

The State has notified us that we will be receiving live training equipment to assist in communicating with the State and other agencies without necessitating travel.

Ms. Thompson met with DD Board, Council on Aging Department Heads last week to discuss the overlap of services and how to avoid it.

The Job Center is still the focal point for the ADRC.

August 4th, at 3:00 p.m. is the first ADRC Steering Committee meeting

Report on Juvenile Justice Report: Ms. Mooren and Mr. Pearson updated the Board with the new maintenance schedule in place at JDC. This maintenance reporting process started this month. Ms. Mooren designed an email system wherein Supervisors are able to request maintenance for repairs or service at the facility. Ms. Mooren and Mr. Pearson responded to questions

Ms. Mooren then provided an updated list of needs since March/April at JDC. Ms. Mooren reports that 95% of the list has been completed. The control panel work is in progress as well.

Mr. Pearson reported that the educational process is moving forward. The computers have been purchased and need to be installed. An update on that progress will be provided at the next meeting.

Mr. Witt presented information related to the Probation and Parole area such as name changes, the case plan training staff are receiving and the use of Detention.

Approval of Contracts, Transfers, and/or Encumbrances: Ms. Schultz presented five contracts for approval and responded to questions. Supervisor Owens moved the contracts, seconded by Citizen Representative Masterson with unanimous approval. APPROVED.

Approval of Bills: Ms. Schultz presented the bills for approval and responded to questions.

Job Center	32,805.22	W2 Admin	34,160.54
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Supervisor Wopat moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Director's Report The W-2 numbers are at 195 cases with no intensive CSJ.

Ms. Klyve presented the semi-annual training report for Human Services.

Ms. Klyve responded to questions related to the decertification of the Mendota Mental Health Facility, which will cost the County more to send clients to Mendota's Adult Assessment and Treatment unit. Expanding Jackson House would help potentially to defray some of these costs.


Ms. Klyve shared a compliment received from one of our ES/W2 clients to the County caseworker handling her case.

Committee Requests for Future Agenda Items: Supervisor Wopat asked that ES staff be reminded that many people are in need of help currently. Please be patient with them.

Supervisor Wopat advised those in attendance that he would be going to visit Tellurian Detox on Friday. If anyone had any questions to send along he would inquire.

Next Meeting: Wednesday, July 28, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin

Adjournment: Supervisor Owens motioned to adjourn, seconded by Supervisor Masterson, with unanimous approval at 5 58 p.m.



Kim Roehl, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD