



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, May 12, 2010 – 4:30 P.M.**

**Call to Order.** Chair Knudson called the meeting to order at 4:31 p.m. on Wednesday, May 12, 2010, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Phillip Owens, Supervisor; Terry Thomas, Supervisor; Marvin Wopat, Supervisor; Jennifer Bishop, Supervisor; Susan Masterson, Citizen Representative; and Sally Jean Weaver-Landers, Citizen Representative.

**Committee Members Absent:** Minnie Murry, Citizen Representative.

**Staff Present.** Charmian Klyve, Director; Tom Hermans, LTS Supervisor; Sandy Brown, CPS Division Manager, Janet Hemauer, CPS; and Cindy Schultz, Admin Services Division Manager.

**Others Present:** Phil Boutwell, County Administrator's Office.

**Approval of Agenda:** Supervisor Owens moved the agenda; seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of April 26, 2010:** Supervisor Wopat moved the minutes as presented, seconded by Supervisor Owens with unanimous approval. APPROVED.

**Citizen Participation.** None.

*(4:34 p.m. – Citizen Representative Masterson in.)*

**Resolution Recognizing Foster Families:** The resolution was moved to the floor by Supervisor Bishop, seconded by Citizen Representative Weaver-Landers. Ms. Brown introduced Janet Hemauer and Heather Helgestad, who work with the foster families serving children in Rock County. Ms. Brown presented the resolution recognizing the foster families, indicating it is a difficult and emotional job and is pleased to be able to recognize these families. APPROVED.

**Resolution Recognizing Ms. Kathy Brose's Retirement:** The resolution was moved to the floor by Citizen Representative Weaver-Landers, seconded by Supervisor Thomas. Mr. Hermans presented the resolution recognizing Ms. Brose's more than 30 years of service to Rock County citizens. Ms. Brose has worked in many areas over this time with families and adult services. Mr. Brose's retirement will leave a void in the Long Term Support division. APPROVED.

**Discussion of Juvenile Justice Report.** Ms. Klyve reported that the Pipes system is up and running at the Detention Center as of May 7<sup>th</sup>. This system allows staff to do their checks on youth and it is recorded in the Pipe system, documenting the check and the time of the check.

Another change taking place at the Detention Center will be Supervisors using the time clock to document their time in the building. This will go into effect on May 16<sup>th</sup>.

At the next HSD Board meeting Mr. Witt will be discussing the site visit by Wayne Lidell and the potential for that visit to occur in early June. Mr. Lidell will be spending the majority of his time at the Juvenile Detention Center.

Mr. Witt will be discussing the intake and case planning at the May 26<sup>th</sup> meeting.

Supervisor Owens advised that the General Services committee approved the placement of computer at the Detention Center for use by youth and teachers.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Schultz presented two contracts for approval. Supervisor Owens moved the contracts, seconded by Citizen Representative Masterson with unanimous approval. APPROVED.

**Approval of Bills:** Ms. Schultz presented the bills for approval and responded to questions.

Job Center	24,981 17
W-2 Admin	21,346 10

Supervisor Bishop moved to approve the bills as presented, seconded by Supervisor Wopat with unanimous approval. APPROVED.

**Director's Report:** The W-2 numbers are at 171 cases with one intensive CSJ.

W-2 numbers are high. The additional funding we received from the State will be helpful with the increase costs as well. Another worker has been shifted to that area to assist in the increase of cases.

Detox funding information as well as admission numbers, service days and daily rates was shared with the board and Ms. Klyve responded to questions. Supervisor Wopat asked about satisfaction type surveys for clients sent to Tellurian as well as whether or not release plans are done for clients leaving the facility and would like to see the recidivism numbers for clients we send to Tellurian. Ms. Klyve advised that when there are any issues with Tellurian and clients they are dealt with immediately. Supervisor Owens suggested tying in the Crisis Intervention unit for after hours calls for IDP. Ms. Klyve will be brining the AODA supervisor to a future meeting once that person is on board.


Ms. Klyve advised that the Board will begin receiving regular updates on Family Care in future meetings.

**Committee Requests for Future Agenda Items:** Citizen Representative Masterson requested an update on the progress of Policies and Procedures in JJS.

Supervisor Wopat requested a cost comparison for AODA services in our own community and having an AODA counselor of our own.

**Next Meeting:** Wednesday, May 26, 2010 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Masterson motioned to adjourn, seconded by Supervisor Owens, with unanimous approval at 5:40 p.m.



Kim Roehl, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD