



LAND INFORMATION COUNCIL MEETING

Minutes – Monday, May 8, 2017

Call to Order. Chair Borlick called the meeting of the committee to order 9:05 am in the Courthouse Conference Center of the Rock County Courthouse

Committee Members Present: Jennifer Borlick, Michelle Roettger, Mickey Crittenden, Deb Dewitt, Brad Heuer, Sandy Disrud, Mary Mawhinney, Kris Pehl and Michelle Schultz.

Committee Members Absent: None

Staff Members Present: N/A

Others Present: N/A

Approval of Agenda: Supervisor Mawhinney moved approval of the agenda of May 8, 2017, second by Ms. Schultz. ADOPTED.

Approval of Minutes: Supervisor Mawhinney moved approval of the minutes of October 24, 2016 with correction as stated, second by Ms. Pehl. ADOPTED

Communications and announcements: Council members introduced themselves for the benefit of the newly elected officials serving on the Council.

Action Item: Elect Chair: Chair Borlick opened the floor to nominations for Chair. Ms. Pehl nominated Ms. Schultz to serve as Chair, second by Mr. Crittenden. There were no other nominations. Supervisor Mawhinney moved to close nominations and cast a unanimous ballot for Ms. Schultz as Chair, second by Mr. Crittenden. ADOPTED

Action Item: Elect Vice-Chair: Ms. Schultz nominated Ms. Disrud to serve as Vice-Chair, second by Ms. Pehl. ADOPTED

Information Item: Update on Land Information Program:

2016 Strategic Initiatives Grant Update: Ms. Schultz stated that the 2016 Strategic Initiatives Grant was supposed to close on March 31, 2017. Rock County has received an extension until December 31, 2017. Currently \$15,426.53 has been utilized on the following items: reimbursement to the City of Janesville for Condo conversion for the Statewide parcel map, reimbursement to the Real Property Office for completing the Condo conversion of the City of Beloit condos for the Statewide parcel map, reimbursement to the Planning Department for Section corner remonumentation charges, and reimbursement to the Department of Information Technology for programming changes in the PARTA

table for the Statewide parcel map. Ms. Schultz expects to see more programming charges from Information Technology, charges from Real Property to convert the names from First Name/Last Name to Owner1/Owner2, and charges to Planning for remonumentation to expend the remaining grant funds.

2017 Strategic Initiatives Grant Update: Ms. Schultz stated that Rock County has received a \$50,000 2017 Strategic Initiative Grant. Ms. Schultz anticipates that there will be charges for ongoing section corner remonumentation. Remaining Strategic Initiative Grant funds will be expended on other Benchmarks that have not been completed. At this time there has been no announcement from DOA regrading 2018 Strategic Initiative Grants.

Statewide Parcel Map Update: Ms. Schultz stated that data was submitted for Version 3 of the Statewide Parcel Map in March of 2017 and that the Wisconsin Department of Administration has confirmed that the initial data review looks good. Discussion followed regarding the potential to use grant funds to develop an import process for the City of Beloit data First Name/Last Name into the County's new structure of Owner1/Owner2.

Information Item: 2017 Budget: Intern Address Project: Chair Borlick gave the following update: as of the time of the Land Information Council meeting interns have not been hired. The Planning Department is waiting for the Address Ordinance update to be approved by the County Board. This initial intern work would be verifying the condition of the signs, orientation to the road (perpendicular is mandatory) and address sequence.

Action Item: 2018 Budget: Ms. Schultz asked if any council members had any budget requests at this time. Currently the 2018 Budget is looking like a cost to continue budget with no major projects on the horizon. Ms. Schultz stated there may be a request to replace the plotter in Real Property as it was purchased in 2008 and is very expensive to get parts for or to have a service tech come look at it. Mr. Crittenden questioned if grant funds could be used to purchase the plotter. Ms. Schultz responded she didn't think it would be allowed as the grant funds are tied to Benchmarks related to the Statewide Parcel Map and hard copy output is not one of the Benchmarks. Ms. Dewitt questioned if grant funds could be used to help with the Address Project. Ms. Schultz responded she didn't think it would be allowed as the grant funds are tied to Benchmarks related to the Statewide Parcel Map and site address is not required, only to be provided if it exists in the County database. Ms. Borlick suggested the County might want to explore purchasing the Pictometry widget to incorporate into our new web maps for approx. \$1,900. NO ACTION TAKEN

Current Projects:

Orthophoto flight: Chair Borlick reported that the flight has been completed. Each ¼ square mile has been zipped to allow for easier distribution. Imagery has been provided to ESRI for incorporation into ArcGIS online data catalog.

Land Use Update: Chair Borlick reported that the Land Information Office Intern has completed the Land Use inventory based on the 2016 Imagery. The file is called Land Use Inventory 2016 and is available on the internal SDE database. A new file was created rather than editing the previous file which will allow staff in the future to compare changes in land use over time.

Update on Web Apps and Maps: Chair Borlick Reported that there are still issues with the security certificate on the server. And that she is starting to see issues using the interactive map with the Chrome internet browser. Information Technology may have to investigate if we get complaints.

Tax Database Search – Demo: Ms. Schultz gave a demo of the new tax database search. Highlights include the ability to see multiple years of values and legal descriptions for a parcel.

Information Item: Wisconsin Land Information Officers Network Legislative Update:

2017 Assembly Bill 253 – Recording of Sheriff Sale Documents: Ms. Disrud gave an explanation of the issue. Across the State third parties are purchasing properties at Sheriff Sales and not recording the documents. This results in the former owner's name remaining on the Utility, Assessment and Tax Records. The goal of the legislation is to ensure the prompt recording of Sheriff Sale documents in the Register of Deeds which will allow the Utility, Assessment and Tax Records to be updated to reflect the Sheriff Sale. The legislation directs the Clerk of Courts to send the Sheriff Deed directly to the Register of Deeds for recording instead of delivering it to the third party to be recorded. Legislation was passed two years ago to allow this method to occur in Milwaukee County and it has been very successful.

NEXT MEETING October 23, 2017 2pm.

Adjourn: Ms. Dewitt moved to adjourn at 10:23 a.m., second by Supervisor Mawhinney. ADOPTED by acclamation.

Michelle Schultz

NOT OFFICAL UNTIL APPROVED BY COMMITTEE.