

**ROCK COUNTY
LAND INFORMATION COUNCIL
MONDAY NOVEMBER 19, 2012 - 9:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE - EAST**

MINUTES

1. Call to order.
The meeting was called to order at 9:05 am on Monday, November 19, 2012. Chair Schultz presided. In attendance were: Jennifer Borlick, Vicki Brown, Mickey Crittenden, Don Barnes, Sandra Kraft and Kris Pehl. Absent were: Neal Kerwin and Randy Leyes.
2. Approval of Agenda.
Ms. Brown moved to adopt the agenda. Ms. Pehl seconded. ADOPTED as presented.
3. Approval of Minutes of May 7, 2012
Supervisor Kraft moved to adopt the minutes. Ms. Brown seconded. ADOPTED as presented.
4. Communications and Announcements
 - i. The current Real Estate Agent representative, Neal Kerwin, is on a 3 year appointment. Mr. Kerwin has not attended Council meetings since the first Council meeting. Chair Schultz stated that she sent an email to the President of the Rock Green Realtors to seek a new representative. She has not received a response. Consensus of the Council was that Chair Schultz should seek Mr. Kerwin's resignation and actively search for a new Real Estate representative.
 - ii. Ms. Borlick stated that the last of the LiDAR data has been acquired.
 - iii. Chair Schultz announced that Mr. Barnes is retiring as of December 3, 2012.
5. **Information Item:** Discussion on dedicated IT staff for Land Records
Ms. Brown stated that she had wanted to have a dedicated IT staff person to deal solely with Land Records issues. She stated that she had a prior conversation with Mr. Crittenden and realizes that it is not feasible to do that. Mr. Crittenden explained that there are currently 2 employees sharing 1.5 FTE positions. One deals with the Real Property/Tax receipting system, the other deals with the Esri/GIS implementation and administration. Mr. Crittenden reassured the council that the staff he has on hand are subject matter experts and able to accomplish their tasks. Mr. Crittenden did say that there is a "grey area" in the current work roles where the GIS [Manager] in Planning does some tasks that should be done in IT.
6. **Information Item:** Update on Wisconsin Land Information Program
 - i. AB 303 Comprehensive Planning Update
Ms. Borlick informed the Council that even though AB 303 did not make it through the last legislative session, there are rumors of it being reintroduced.

ii. WLIA & LION Proposed Initiative's

Chair Schultz informed the Council that the Wisconsin Land Information Association (WLIA) and Land Information Officers Network (LION) have been working together to garner legislative support for an increase in Base Budget Grant Funding and Training Grant funding. She also stated that they are proposing to not let the \$5 redaction fee sunset. The fees could be used to fund grants or be used at the county level for Land Records Modernization Projects. WLIA and LION are currently looking for legislative sponsors. Chair Schultz stated the President of the Register of Deeds Association acknowledges that not all of the Register of Deeds would support not sunsetting the \$5 redaction fee.

iii. Data Integration Project's

Ms. Borlick informed the Council of two statewide parcel data integration projects.

1. The Wisconsin State Cartographer's Office (SCO) is working on a "virtual integration" project in which one mapping website pulls in data from existing county run websites. This makes a relatively "seamless" statewide parcel web map. The advantages are that it uses current authoritative data and that it doesn't require much "processing" of data to get it to work. The disadvantages are that it is difficult to query across county boundaries and if a county changes its website, schema or symbology the data may become lost. There needs to be some sort of routine maintenance done.
2. WLIA has started an integration project in which counties have submitted their parcel data to be massaged to fit into a seamless statewide data layer. So far 68 counties and 2 cities have submitted data. At this point data models have been created to transform the schema of those counties into the schema for the statewide layer. The advantages are that there is more control over symbology and cross county analysis. The disadvantages are that each data transfer requires processing and the data are not "live."

7. **Information Item:** Update on LiDAR Project

Ms. Borlick stated that all of the LiDAR has been acquired countywide. Chair Schultz stated that the Department of Commerce contacted Rock County and inquired as to whether or not the latest project had been completed and whether or not money had been paid out. Chair Schultz and Ms. Borlick remain hopeful that this means there may be additional grant funding becoming available to reimburse Rock County for the project. Ms. Borlick is currently evaluating data distribution ideas. One of which might include using an ArcGIS server extension that the user can use to download data directly.

8. **Information Item:** Update on WI Aerial Imagery Business Plan

The SCO has received a grant to examine the feasibility of another statewide imagery acquisition project. There has been a survey and many in person and online meetings. Chair Schultz and Ms. Borlick have completed the survey and Ms. Borlick has attended some of the meetings. A common thread that has been presented is that the vendor seemed overwhelmed during the project. One approach might be to have the state flown in thirds which would relieve some of the pressure during the actual flight season. Ms. Borlick stated that she informed

the SCO that unless there were changes to the project over the last flight, she was unsure as to whether or not Rock County would participate in the project. She also said that an education campaign is essential so that participants are more knowledgeable about acquisition and processing techniques.

9. Information Item: 2012 Land Records Projects Recap

i. Redaction - Register of Deeds

Chair Schultz state that the vendor, US Imaging, has completed the scanning and are working on perfecting and indexing the images.

ii. Tie Sheet – Surveyor

Mr. Barnes stated that the project is not complete yet. All of the bound books have been scanned and estimate another 2-3 weeks to complete the rest of the tie sheets.

iii. GIS Website Upgrade – LIO

Chair Schultz stated that Rock County had received a proposal to address the final issues that were hindering the deployment of the web site. That proposal was more than anticipated. Chair Schultz, Ms. Borlick and Kathy Kope the week of November 12th to discuss deployment. Recent changes to the programming and server software fixed most of the issues and the Planning Intern spent time fixing another aspect of it. With recent developments, a deployment of February 1, 2013 is feasible. Chair Schultz stated that she is anticipating launch of a new tabular data site by summer of 2013.

iv. Scanning of Historic Real Property Maps – Real Property Lister

Chair Schulz stated that she received seven bids ranging \$2300 - \$9000. The selected and lowest bidder is a firm out of West Virginia. She anticipates starting the project within the next 1-2 weeks. It should take 6 weeks to complete the project. She will offer the hard copy maps to the Rock County Historical Society and/or the municipalities.

v. Other Projects

1. Ms. Borlick said that she is working on digitizing the Planning Department Address grids.

2. Chair Schultz and Ms. Brown stated that the new tax receipting system is in the final stages of completion. Testing of the system should start in February with deployment in the summer.

10. Information Item: 2013 Land Records Projects

i. Register of Deeds Back Scanning Project 1834-1935

The County Board approved the recommended funding of this project. All funding will come from the Land Records budget. This funding will be supplied from internet access, the Land Records general budget and orthoimagery. She stated that this may cause issues when it is time to fund the next orthoimagery flight.

ii. Land Records Intern Projects

Ms. Borlick stated that she had requested 1600 hours for two intern projects, creating user specific websites or working on the land inventory database. 800 hours were approved. This would leave time for only one of the projects. She

will evaluate in the beginning of 2013 which project will be more feasible to do.

iii. New GIS Website Roll Out

Anticipated roll out is February 1, 2013.

11. Future Agenda Items.

Status of the Real Estate representative.

12. Next Meeting Date.

The next meeting is scheduled for Monday, May 6, 2013 at 9:00 am.

13. Adjournment

The meeting was adjourned at 10:30 am.

Ms. Pehl moved to adjourn. Mr. Crittenden seconded.