

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

September 15, 2015 - Minutes

Call to Order: Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:05 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Vice Chair Lieutenant Ron Sagen, Norvain Pleasant, Chair Gary Schenck, Rick Richard, Chief Loren Lippincott, Steve Benton, DC Jim Holford, Virginia Purvis, Chris Walsh, Robert Wildermuth, Commander Troy Knudson, Tim Banwell, Sgt. Shena Kohler and Lieutenant Brad Altman

Members Absent: Robert Swenarski, Jay Gasser, David Botts, David Ausloos, Noel Sandoval and Dick Mellom.

Guests: Rick Wietersen – Rock County Public Health

Adoption of Agenda: Motion by Robert Wildermuth and seconded by Sgt. Shena Kohler to approve the agenda. Motion carried.

Approval of Minutes: Motion by Rick Richard and seconded by Chief Loren Lippincott to approve the minutes from July 21, 2015. Motion carried.

Committee Reports:

Plan of Review - Chief Lippincott advised that the Plan of Review subcommittee reviewed and approve four plan updates to be submitted to the state, pending some minor changes. Motion was made by Chief Loren Lippincott and seconded by Sgt. Shena Kohler to accept the plans and forward to Wisconsin Emergency Management (with minor changes completed). Motion carried.

Community Right-to-Know – Lt. Ron Sagen stated that there has been no activity and nothing to report.

Plan of Work - Sergeant Kohler reviewed the Plan of Work sub-committee's history and what the Plan of Work sub-committee does. The end of the month is the end of the 2015 grant year. The 2016 application is also due at this time. In October all of the financial reports will be due.

Janesville is required to have an evacuation plan, by the state, because they are one of the largest cities within the state. Janesville's Mass Evacuation plan and the County's Mass Evacuation plan are both under review and are being updated.

Sgt. Kohler then listed some of the potential up-coming exercises for next year, which are as follows:

- o Rock County Fire Officer's: Testing of the MABAS card system
- o 911 Communications Center: Test radio communications from the center's alternate location. This may be a workshop, drill or tabletop exercise.
- o Blackhawk Technical College: Active shooter drill. Starting with a tabletop exercise and working up from there.
- o UW Rock: Reviewing and making updates to school safety plan and then will test it to see the efficacy of the plan, in some way.

- Clinton High School: Have completed two tabletops, for an active-shooter exercise. This will probably escalate to a workshop, inviting more stakeholder's from the surrounding community to the exercise, than were participants of the first tabletop exercises. A functional exercise is planned for 2016, with a potential for the full scale at the end of 2016 or first half of 2017.

Sgt. Kohler announced that there will be 300 and 400 ICS classes, hosted in Beloit, in October and November. Free training is available on the Wisconsin Emergency Management's website at trainingwisconsin.org. There is also training on wi.train.org offered by Public Health and several additional sources for training on the NDPC website.

Campaigns for 2016, are as follows:

- Develop and manage an EPCRA campaign.
- Develop a press release for January 2016 that reminds all facilities about the Tier II reporting deadline and other spill related responsibilities for reporting. Development of this press release should happen at the next LEPC meeting, scheduled for November.

Sgt. Kohler mentioned that she would be willing to put together a calendar of events that pertains to LEPC activities, if anyone would be interested.

Chair Gary Schenck stated that anyone who may be interested in observing or participating in any of the upcoming exercises, should reach out to Sgt. Kohler. Sgt. Kohler welcomed any who wished to participate in the design team, evaluating or observing.

Lt. Brad Altman asked if there was any benefit in inviting members of the SWIM Team (Southwest Incident Management Team) in any of these exercises.

Sgt. Kohler agreed that the Clinton High School active-shooter full-scale exercise would definitely benefit from the SWIM Team's involvement and support.

Membership – Jay Gasser was not in attendance. Sgt. Kohler stated that there was still a vacancy for a media membership.

Budget – Sgt. Kohler stated that the budget for 2015 is nearing completion. The state funding for next year is about \$100 less that is was for this year. All expenses were listed on the budget sheet that was made available to all members at the beginning of the meeting. Sgt. Kohler did address the contracted services portion of the budget. For the 2016 budget year, Emergency Management would be handling the county farm plans and Public Health would continue to generate any new facility plans, updated individual facility plan (with the exception of the farm plans) and the battery plans. This will shift the funds allocated to the contracted services portion of the budget.

Training expenses are still available but there are still questions of liability. That would still need to be addresses. Training funds will be decreases by \$500-\$1000 and put that towards the Hazmat disposables (outside of the HazMat team) i.e. supplies for the Decon trailers, etc.

Spill Report - Spill reports were distributed. There were no questions.

Training – Training was covered in the Plan of Work portion of the meeting.

Public Health – Tim Banwell addressed rabies exposure in the last month in our county. Six children found a sick bat and at least two were confirmed bitten. All six children

received the rabies shot. Our community does a good job in creating a buffer between our pets and wild animals by our rabies vaccinations. There will be a rabies vaccination clinic held on Saturday, September 26th at the Rock County Fair Grounds from 1:00 pm – 4:00 pm. The cost for each shot will be \$10.00. Our community does a great job in preventing rabies through the inter-agency cooperation. Law-enforcement, local hospitals, Public Health and pet clinics and hospitals all share in the responsibility of monitoring and preventing rabies outbreaks.

Committee Updates - Nothing to Report.

Public Input – Nothing to Report.

Old Business – None at this time.

New Business – None at this time.

Next Meeting: The next LEPC meeting will be held November 17, 2015 at Blackhawk Technical College, in the triangle room.

Adjournment: Motion was made by Chief Loren Lippencott and seconded by Lt. Ron Sagen to adjourn the meeting. Meeting adjourned at 9:50 am.

Respectfully submitted:
Beth Kline

Materials distributed at this meeting were:

1. Spill Report
2. Budget Report