

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

September 16, 2014 - Minutes

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Chair Gary Schenck, Vice Chair Lieutenant Ron Sagen, Sergeant Shena Kohler, Chief Loren Lippincott, Dave Ausloos, Robert Wildermuth, Robert Swenarski, Tim Banwell, alternate for Karen Cain, Deputy Chief Dan Davis, and Steve Benton.

Members Absent: Jay Gasser, Karen Cain, Chris Walsh, Norvain Pleasant, Rick Richard, Scott Cashion, Captain Gary Groelle, and Josh Hilden.

Guests: Jeff Gustafson, Steven Theisen and John Steiner, Wisconsin Department of Transportation; Erin Olson, SSI Technologies, Janesville; Rick Wietersen, County Health Department; Duane Jorgenson, Rock County Department of Public Works and Dick Mellom, ANR Pipeline.

Motion by Lt. Sagen and seconded by Robert Wildermuth to suspend the meeting for the Wisconsin Department of Transportation's presentation. Motion carried. The LEPC Committee meeting was suspended at 9:00 AM

Jeff Gustafson, Steven Theisen and John Steiner gave an informative presentation on Wisconsin Department of Transportation's plans going forward on I-90 / I-39, roundabouts, accesses and alternate routes. They distributed brochures and informational material to the Committee members. The Committee thanked them for the excellent presentation.

Motion by Steve Benton and seconded by Tim Banwell to reconvene the LEPC meeting. Motion carried. The meeting reconvened at 10:28 AM.

Adoption of Agenda: Motion by Chief Lippincott and seconded by Steve Benton to approve the agenda. Motion carried.

Approval of Minutes: Motion by Robert Swenarski and seconded by Sgt. Kohler to approve the minutes from July 15, 2014. Motion carried.

Committee Reports:

- ◆ **Plan of Review** – Chief Lippincott advised the Plan of Review Committee met prior to the LEPC Meeting and reviewed three off-site facility plans. Motion by Robert Wildermuth and seconded by Sgt. Kohler to forward the plans to Wisconsin Emergency Management. Motion carried.
- ◆ **Community Right-to-Know** – Sgt. Kohler advised she has been working on getting a facebook account for LEPC. She also has been working on getting LEPC information out in press releases.

Emergency Management has received a \$1,000 grant. The Incident Command Trailer needs to be replaced and the goal is to be able to get enough funding to replace the trailer.

Sgt. Kohler's office sent letters to other facilities within Rock County that have hazardous chemicals. She thanked SSI Technologies for attending on behalf of the LEPC Committee. She advised Emergency Management will continue sending letters for additional public input.

- ◆ Membership – Introduction of Dick Mellom - Chair Schenck welcomed Dick Mellom on behalf of the LEPC Committee. Motion by Lt. Sagen and seconded by Tim Banwell to recommend Mr. Mellom's membership is forwarded to the Rock County Board of Supervisors for their approval. Motion carried unanimously.

Chair Schenck announced that he received notice that Josh Hilden is leaving Evonik and will no longer be a LEPC member.

Plan of Work – Sgt. Kohler advised her office was ahead of schedule in sending annexes to Wisconsin Emergency Management. There are several items that are scheduled to be changed.

Sgt. Kohler further advised VOAD (Volunteers Active in Disaster) Program is being re-energized. They will now meet four times a year instead of every month. The first meeting is Wednesday, October 8th at 9:00 AM at Rock County Health Care Center, Emergency Operations Center. She feels this is an excellent networking opportunity for volunteer organizations.

Emergency Management Report:

- ◆ Budget Report - The Committee reviewed the budget report with no questions. Sgt. Kohler advised that some of the budget funds will be moved to fund the increase in plans the Health Department is doing for Emergency Management. Chair Schenck thanked the Health Department for all of their work on the plans.
- ◆ Spill Report - Spill reports were distributed. The Committee had no questions. Sgt. Kohler stated one of the spills related to an auto accident death.
- ◆ Training
Sgt. Kohler advised if any of the members were interested in any training that related to LEPC, they should submit their request either by mail or email with an estimated cost of the training. Preapproval is necessary for training.

There is a Cargo Truck Hazmat Training on September 29th and 30th from 8 AM to 5 PM hosted by the City of Janesville Fire Department, 303 Milton Avenue. Sign-up for the training is found on TrainingWI.org.

Captain Bill Tyler, City of Beloit Police Department, is hosting ICS-300 and ICS-400 classes. ICS-300 will be November 5th and 6th and the ICS-400 will be December 1st and 2nd. Both classes will be held at the Rock County Health Care Center, Emergency Operations Center. When this information is put on the training portal, Sgt. Kohler will forward the information to the LEPC Committee.

Public Health – Tim Banwell advised the Drug Enforcement Administration (DEA) has come up with some changes regarding prescription drug collections. The goal of the DEA is to have prescription drug collections directly from pharmacies.

Committee Updates – None

Public Input – Nothing to report.

Old Business – Nothing to report.

New Business

- ◆ Discussion on “Summit” – Sgt. Kohler stated she had not spoken with Karen Cain regarding the summit. She would like Karen to present to the Committee her vision on what she’d like to see come from the LEPC Committee. Chief Lippincott stated he believed larger businesses would be in support of their plans which are helping both public and private businesses in times of disaster. Chair Schenck suggested contacting the State of Wisconsin for grant money for business continuity. He’d like it added to the agenda for the November 18th LEPC meeting.
- ◆ Commodity Flow Study – Sgt. Kohler will be in touch with Susan Knudson, EPCRA Planner for Wisconsin Emergency Management. The State expressed satisfaction knowing Rock County’s interest in a commodity flow study just for the Rock County only. This item was to be on the November 18th LEPC agenda.

Next Meeting: The next LEPC meeting will be held November 18, 2014 at the Rock County Health Care Center, Emergency Operations Center.

Adjournment:

Motion was made by Chief Lippincott and seconded by Lt. Sagen to adjourn the meeting. Meeting adjourned at 11:10 AM.

Respectfully submitted:
Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Report
2. Budget Report