

**PACE Vision Workgroup
Monday, July 12, 2010, 4:00 P.M.
Planning & Development Agency - Conference Room
Rock County Courthouse**

Meeting Minutes

Present: Al Sweeney, John Lader, Neil Deupree, Ron Combs, Julie Beckenkeller, Steve Schraufnagel, Carrie Houston, Wade Thompson, Tom Sweeney, Paul Benjamin.

- 1) **Call Meeting to Order:** Chair Sweeney called the meeting to order at 4:00 p.m.
- 2) **Approval of Agenda:** John Lader motioned to approve the agenda, seconded by Julie Beckenkeller. **Motion Carried.**
- 3) **Approval of Minutes; June 21, 2010:** Ron Combs motioned to approve the minutes as presented, seconded by John Lader. **Motion Carried.**
- 4) **Discussion of Urban Reserve Areas.** Wade Thompson reviewed the Urban Reserve Areas and how they relate to the proposed draft General Target Easement Acquisition Areas map. Wade noted only Janesville had an overlap consisting of approximately 1,250 acres.
- 5) **Discussion of Acquisition Identification Methodology.** Wade Thompson presented the draft Specific Target Easement Acquisition Area map. Wade noted that the transition from the general to specific used two post LESA criteria: soil suitability for on site septic systems and proximity to urban areas: 3 miles to cities with 4-10 thousand residents or 5 miles to cities with 10-80 thousand residents. The additional criteria cut the number of target areas from 21 to 11. The committee agreed with the additional criteria and recommended the Specific Target Easement Acquisition Area Map be forwarded to the Full Ad Hoc Committee for recommendation.
- 6) **Review Draft Application and Application Review Materials.** Carrie Houston reviewed the program application materials. Three documents were discussed: Application Information, Application, and Application Review and Recommendation Form. The first document was designed as an informational document to assist landowner(s) completing the application; the second document is the actual application for the program that will be completed by the landowner(s); and finally the Application Review document will be completed by staff, Carrie noted the section titled Other Reviewing Parties.
- 7) **Other Business:** Chair Sweeney noted the agenda for the next Ad Hoc Committee meeting should be developed. The agreed upon agenda items are as follows: Discussion of Urban Reserve Areas; Discussion of Acquisition Identification Methodology; Approval of Eligibility Criteria, Land Evaluation and Site Assessment (LESA) Scoring System, and Target Acquisition Areas; and Review Draft Application Materials.

- 8) **Next meeting date, time, and location:** Chair Sweeney discussed the tentative dates for the next Vision Group Meeting. The meeting was set for August 30, 2010 at 4:00 pm.
- 9) **Adjournment:** Julie Beckenkeller motioned to adjourn the meeting at 5:32 pm, seconded by Ron Combs. **Motion Carried.**

Respectfully submitted,

Thomas Sweeney
County Conservationist

Minutes are not official until adopted by the PACE Vision Workgroup.