

**MINUTES OF BOARD OF HEALTH MEETING
October 7, 2009**

Meeting was called to order by Chair Brill at 6:00 p.m.

Board of Health Members Present: Chair Brill, Dr. Peterson, Supervisor Joiner, Supervisor Peer, Dr. Winter, and Ms. Wade.

Board of Health Members Absent: Supervisor Bostwick, Dr. Best, and Mr. Rooney.

Staff Members Present: Karen Cain – Health Officer; Janet Zoellner – Nursing Director, Debbie Erickson, Nursing Supervisor – North Office; Sancee Siebold – Nursing Supervisor – South Office; Rick Jacobson – Private Sewage Program Manager; and Geri Waugh – Account Clerk.

Others Present: None at this time.

Adopt Agenda

Supervisor Joiner made a motion to adopt the agenda. Dr. Winter seconded the motion. MOTION APPROVED.

Approval of Minutes 9/2/09

Supervisor Peer made a motion to approve the minutes of the 9/2/09 Board of Health meeting. Dr. Peterson seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

Unfinished Business

None at this time.

New Business

Administrative Division

Approval of Bills/Transfer of Funds

Dr. Winter made a motion to approve the bills for the month of September, 2009 in the amount of \$19,217.33; bills for the 2009 Consolidated Contracts in the amount of \$3,004.69; bills for the Child Death Review Grant in the amount of \$356.00; and bills for the PHER Emergency Response in the amount of \$1,038.32. Ms. Wade seconded the motion. MOTION APPROVED.

There are no transfers of funds this month.

Health Department Report

H1N1 Death: Ms. Cain reported that the first death from H1N1 was reported to the health department late last week. The person had an underlying health condition. This is the first death from H1N1 in the new flu season in Wisconsin. It is estimated that 99% of the flu circulating now is H1N1.

H1N1 Clinics: The health department is tentatively planning to begin H1N1 immunization clinics in possibly the last week of October. We will begin with Beloit Turner Schools and Clinton Schools, which are relatively smaller school districts, and will see how well those clinics operate. This is all dependent on when the department receives its H1N1 vaccine.

State Review: The State Division of Public Health staff was inhouse on 9/16/09 for its review to determine if the Rock County Health Department would be able to remain as a Level III health department. Ms. Cain thanked Chair Brill and Dr. Peterson for their attendance at this review. The health department has not yet received notification of the recertification. The Southern Regional Office staff of the Division of Public Health stated that Rock County Health Department has a very good Environmental Health Division with very competent staff, even though Rock County ranks 73rd for Environmental Health in Wisconsin.

2010 Budget: The proposed 2010 Rock County Budget is being released on 10/9/09. The health department will most likely lose its 0.6 FTE public health nurse vacancy. The county administrator will likely apply some of the \$262,000 funding for H1N1 toward the health department's 2010 budget.

Ms. Cain asked the Board members if they wished to have an additional meeting before the end of October in order to be able to review the proposed 2010 Rock County Health Department budget. Supervisor Joiner stated because of the cost of per diems, and because of the time crunch, an additional meeting wouldn't be able to be held.

League of Women Voters: Ms. Cain stated she is giving a presentation on 10/14/09 for the League of Women Voters on Rock County's health ratings in Wisconsin and the health care needs of Rock County citizens. The presentation will be at 12:00 noon at the M & I Bank, on Main Street in downtown Janesville.

Additional Immunization Activities Funds: Ms. Cain reported an additional \$34,000 is expected from the State for immunization activities. The health department wants to improve the numbers of Rock County children who are adequately immunized, and these additional funds will help with that effort.

Beloit Senior Fair: The Beloit Senior Fair was held on 10/6/09. The Rock County Health Department provided seasonal flu and pneumonia vaccines, and an Rx Roundup was also conducted. The department collected a total of approximately 88 pounds of unwanted drugs, of which approximately 78.5 pounds were uncontrolled drugs. The health department has applied for a State grant to fund the Rx drug collections in 2010.

Awarding Contracts for PRN Nursing Services

Ms. Cain stated an RFP was done by Rock County Purchasing for contracted nursing services for H1N1 vaccine clinics. These two contracted nursing agencies were chosen: Country Nurses and Medical Staffing Network. Supervisor Peer made a motion to approve the two contracted nursing agencies. Dr. Peterson seconded the motion. MOTION APPROVED.

Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2009 Rock County Health Department Budget

NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2009, does hereby authorize the Rock County Health Department to accept

South Central Wisconsin Consortium #10 funding in the amount of \$18,940 and amend the 2009 Rock County Health Department budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>9/28/09</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3008-0000-42100 Consortium Funding	\$1,804	\$18,940	\$20,744
<u>Use of Funds</u>			
31-3008-0000-63110 Consortium Funding Administration Expense	\$1,804	\$18,940	\$20,744

Dr. Winter made a motion to approve the resolution accepting the South Central Wisconsin Consortium #10 funding. Dr. Peterson seconded the motion. MOTION APPROVED.

Date and Time for November, 2009 Board of Health Meeting

Discussion was held concerning changing the date for the November Board of Health meeting, as the first Wednesday in November is November 4th, which is the date for the public hearing on the 2010 Rock County Budget.

It was decided the Board of Health would meet on **Thursday, October 29, 2009 at 6:00 p.m.** This meeting will take the place of the regular November Board of Health meeting.

Public Health Nursing

Mid-Year Report on Reportable Communicable Disease Illness in Rock County

Ms. Zoellner presented a report to the Board members on the Communicable Disease Illness Report for the first six months only of 2009, as follows:

<u>Disease Name</u>	<u>To 6/30/09</u>	<u>2008 Total</u>
Campylobacter	14	38
Chicken Pox	16	43
Cryptosporidium	9	39
E. Coli	6	1
Giardia	4	12
H1N1 Influenza	46	0
Hepatitis-B	7	2
Hepatitis-C	32	83
Hemolytic Uremic Syndrome	1	0
Lead Intoxication (level > 20)	14	20
Legionellosis	3	0
Meningococcus	2	1
Norovirus Outbreak	1	6
<u>Disease Name</u>	<u>To 6/30/09</u>	<u>2008 Total</u>
Pertussis	16	1
Salmonellosis	8	25

Streptococcus A or B Invasive	2	3
Streptococcus pneumoniae	2	0
Tuberculosis	2	1
Atypical Mycobacterium	10	8
Chlamydia	254	554
Chlamydia/Gonorrhea coinfection	22	48
Gonorrhea	61	90

Environmental Health

Marie Doty Well Abandonment Award

Rick Jacobson stated at the September 2, 2009 Board of Health meeting, the Board of Health approved the Well Abandonment Program in which the cost for a well abandonment is shared as follows: Land Conservation Department 70% of cost, and Health Department 30% of cost. The Board of Health needs to approve each individual well abandonment application.

Mrs. Doty has applied for an estimated \$303.32 well abandonment award, of which the Health Department’s share would be approximately \$91.00.

Dr. Winter made a motion to approve paying 30% or approximately \$91.00 of the well abandonment award for Mrs. Doty. Supervisor Peer seconded the motion. MOTION APPROVED.

Private Onsite Water Treatment System (POWTS) Maintenance Program

Types of POWTS and Related Maintenance/Serviceing, History, and Legal Authority:

- POWTS utilizing an anaerobic (septic) treatment tank as the primary pre-treatment unit.
 1. Consists of primarily inspecting the tank and pumping it as needed and checking for any possible surface discharge of sewage. This maintenance activity is done on a 3-year cycle.
 2. Originally only included POWTS installed after September 27, 1984 as a requirement of receiving grant funds under the Wisconsin Fund. Expanded to all POWTS in 2002 due to a change in COMM 83, which became effective in July of 2000.
- POWTS utilizing an aerobic treatment tank as the primary pre-treatment unit, Advanced Technology Systems (ATS).
 1. These POWTS became available for use after the July, 2000 code change.
 2. Used on restrictive sites where there is no room and/or there is not enough suitable soil for a septic tank POWTS.
 3. Due to complexity, require semi-annual or annual inspection to ensure proper operation. Inspections must be reported and tracked by the health department.
 4. Maintenance contract required.
- POWTS with no treatment tank, Holding Tanks (HT)
 1. These POWTS are used as a system of last resort and require servicing (pumping) whenever they fill up. Depending on usage, this may be as often as every 2-3 weeks or might be only once or twice a year. Used countywide on a very limited basis.
 2. Semi-annual pumping summaries are required to be submitted to track holding tank use and servicing activity. Tracking has been ongoing since required by a code change in June, 1980.
 3. Servicing contract required.

POWTS by Type; Current Numbers in County, Notices/Orders sent and Compliance Rate in 2008:

- Septic: Roughly 13,000 systems in county; 6,750 notices/orders sent (4,856 initial notices), 21 citations, 99% compliance rate.

- Advanced Technology Systems (ATS): 86 systems, 15 orders/reminders, roughly a 98% compliance rate.
- Holding Tanks (HT): 67 holding tanks, 134 orders sent, 98% compliance rate.

Income Generated by Program

- In 2008: \$63,420
- As of 10/6/09: \$53,370 (\$70,223 yearly projection)

Communications and Announcements

None at this time.

Adjournment

Supervisor Joiner made a motion to adjourn the meeting. Supervisor Peer seconded the motion. MOTION APPROVED. Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Geri Waugh, Recorder
Not Official Until Approved by the Board of Health