

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, DECEMBER 1, 2010 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – October 26, 2010
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Pre-Approved Encumbrance Amendment – United Parcel Service
 - (4) Resolution – Recognizing the African American Infant Mortality Coalition, Its President Marilyn Kilgore, and Project Manager Angela Moore
 - B. Environmental Health
 - (1) Review of 2010 Environmental Health Division Activities
 - C. Public Health Nursing
 - (1) Obtaining Relevant Data for Programming
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 12/1/10 BOARD OF HEALTH MEETING

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
00-0000-0020-21160	Enviro Sciences	short term & long term radon kits	1,206.75
62119	Manpower	data entry clerk 9/27-10/29/10	1,052.00
62503	Rene Bue	interpreter services 10/21-11/1/10	91.25
	Belem Gonzalez	interpreter services 10/13-10/28/10	735.00
	Belem Gonzalez	interpreter services 10/28-11/11/10	610.00
63100	Ultimate Supply	hepavac filters and exhaust filters	187.50
	Baileys Test Strips	10 digital food thermometers	260.00
	Petty Cash	notary fee for DNA collection letter for Health Dept Beloit office	10.00
	Petty Cash	4 gal. bleach and 2 pkgs bags for Beloit office shredder	17.74
64000	Welders Supply	carbon dioxide tank refill 11/10/10	43.88
	McKesson Medical	7/8" spot bandaids & cotton balls	145.66
	Pinnacle Pharmacy	tuberculin & sterile water	339.23
	Medline	6 cases medium nitrile gloves	370.91
	Merck	adult pneumonia vaccine less credit	1,301.07
64010	Culligan	deionizer rent 11/10	35.00
64200	Jenna Bouton	reimburse for CPR class fee for 12/2/10	40.00
	Jill Lampo	reimburse for rabies training course fee	40.00
	Joel Mallari	reimburse for rabies training course fee	40.00
	Janet Zoellner	reimb.for nurses' lunches for workshop on 10/25/10	172.72
	Laura Saunders	speaker fee for workshop on 10/25/10	1,250.00
64203	Maxishare	shipping charges for Mr Yuk poison control packets	6.95
64308	Daniels Sentry	refreshments for volunteers on 10/29/10	69.92

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-17000	PREPAID BUDGET I	0.00 100.0%	39,845.78	59,703.38	-99,549.16		
	P1003754-PO# 11/17/10 -VN#015305			POSTMASTER JANESVILLE		110.00	
				CLOSING BALANCE	-99,659.16		110.00
	BAL SHEET A/C			PROG-TOTAL-PO		110.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$110.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

DEC 01 2010

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000020-21160	HEALTH-RADON TST	0.00 100 0%	1,621.65	0.00	-1,621.65		
	P1003659-PO# 11/17/10 -VN#050294		ENVIRO SCIENCES ALPHA ENERGY I			1,206.75	
			CLOSING BALANCE		-2,828.40		1,206.75
	BAL SHEET A/C		PROG-TOTAL-PO			1,206.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,206.75 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 01 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	14,845.00	83.6%	10,325.14	2,087.51	2,432.35	
	P1003266-PO# 11/17/10 -VN#014330			MANPOWER INC		1,052.00	
	CLOSING BALANCE				1,380.35		1,052.00
3130000000-62503	INTERPRETER FEES	12,000.00	78.4%	9,419.30	0.00	2,580.70	
	11/17/10 -VN#039062			BUE, RENE		55.50	
	P1000376-PO# 11/17/10 -VN#039062			BUE, RENE		35.75	
	P1000381-PO# 11/17/10 -VN#017809			GONZALEZ, BELEM		1,345.00	
	CLOSING BALANCE				1,144.45		1,436.25
3130000000-63100	OFC SUPP & EXP	7,800.00	82.3%	6,402.50	20.00	1,377.50	
	P1000373-PO# 11/17/10 -VN#015715			ROCK COUNTY PUBLIC HEALTH DEPT		27.74	
	P1003501-PO# 11/17/10 -VN#032752			BAILEYS TEST STRIPS AND THERMO		260.00	
	P1003646-PO# 11/17/10 -VN#050322			ULTIMATE SUPPLY		187.50	
	CLOSING BALANCE				902.26		475.24
3130000000-64000	MEDICAL SUPPLIES	107,400.00	73.7%	49,234.14	29,983.38	28,182.48	
	P1000372-PO# 11/17/10 -VN#038065			PINNACLE PHARMACY		339.23	
	P1000377-PO# 11/17/10 -VN#017191			WELDERS SUPPLY CO BELOIT INC		43.88	
	P1000691-PO# 11/17/10 -VN#014540			MERCK AND CO INC		1,301.07	
	P1001469-PO# 11/17/10 -VN#042626			MC KESSON MEDICAL SURGICAL COR		145.66	
	P1003612-PO# 11/17/10 -VN#014513			MEDLINE INDUSTRIES INC		370.91	
	CLOSING BALANCE				25,981.73		2,200.75
3130000000-64010	LAB SUPPLIES	8,500.00	93.3%	7,164.70	765.90	569.40	
	P1000371-PO# 11/17/10 -VN#010140			CULLIGAN WATER CONDITIONING IN		35.00	
	CLOSING BALANCE				534.40		35.00
3130000000-64200	TRAINING EXP	10,000.00	47.5%	4,250.74	500.00	5,249.26	
	11/17/10 -VN#021655			ZOELLNER, JANET		172.72	
	11/17/10 -VN#044597			MALLARI, JOEL		40.00	
	11/17/10 -VN#047560			LAMPO, JILL		40.00	
	11/17/10 -VN#050336			BOUTON, JENNA		40.00	
	P1003688-PO# 11/17/10 -VN#050309			SAUNDERS MSSW, LAURA A		1,250.00	
	CLOSING BALANCE				3,706.54		1,542.72
3130000000-64203	EDUC MAT & SUPPL	8,150.00	87.6%	7,044.10	97.90	1,008.00	
	P1003660-PO# 11/17/10 -VN#028785			MAXISHARE		6.95	
	CLOSING BALANCE				1,001.05		6.95
3130000000-64308	REC SUPPL & EXP	200.00	0.0%	0.00	0.01	199.99	
	P1000378-PO# 11/17/10 -VN#041415			DANIELS SENTRY		69.92	
	CLOSING BALANCE				130.07		69.92

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			6,818.83	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,818.83 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DEC 01 2010 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-79
Transfer No.

Requested by Public Health

Department

Karen Cain

Department Head

11/15/10
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	Medical Supplies	1,800

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-63101	Postage	1,800

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File _____

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
#10-79
NOV 16 2010

REQUESTED BY: Public Health Department

Department

Karen Car...
Department Head Signature

DATE: 11/15/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept. Medical Supplies CURRENT BALANCE: \$ <u>30,234.48</u> @ 10/31/10 PROVIDED BY THE FINANCE DIRECTOR	\$1,800	ACCOUNT #: 31-3000-0000-63101 DESCRIPTION: Health Dept. Postage	\$1,800
2) ACCOUNT #: DESCRIPTION: <u>1-16-10</u> CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The health department continues to send numerous correspondence via the postal service. Also, the health department must send many packages via United Parcel Service (UPS) to the State Laboratory of Hygiene in Madison. These packages include rabies specimens and water samples. The fees charged by UPS have increased in 2010. \$300 of this transfer of funds will be used for the Pre-Approved Encumbrance Amendment for United Parcel Service for 2010.

PURCHASE ORDER NUMBER P1000805 PEID 016851

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Public Health

COMMITTEE Board of Health

VENDOR NAME United Parcel Service

ACCOUNT NUMBER 31-3000-0000-63101

FUNDS DESCRIPTION Postage

AMOUNT OF INCREASE \$ 300.00

INCREASE FROM \$ 2,700 TO \$ 3,000

ACCOUNT BALANCE AVAILABLE \$ 929 *pending approval of transfer 11/11/10 SW*

REASON FOR AMENDMENT United Parcel Service's fees have increased,
and the department sends many rabies specimens and water samples to the
State Lab of Hygiene in Madison.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Anna Marie Johnson
Supervisor Robert Fizzell
INITIATED BY



Supervisor Anna Marie Johnson
Supervisor Robert Fizzell
DRAFTED BY

Board of Health
SUBMITTED BY

November 3, 2010
DATE DRAFTED

**RECOGNIZING THE AFRICAN AMERICAN INFANT MORTALITY COALITION
ITS PRESIDENT MARILYN KILGORE AND PRJECT MANAGER ANGELA MOORE**

- 1 **WHEREAS**, the demographics of Rock County and the cities of Beloit and Janesville reflect a mix
- 2 of citizens from diverse cultures and races who live and work together in our community; and,
- 3
- 4 **WHEREAS**, Infant Mortality in the local African American community (17 deaths per 1,000 births)
- 5 was more than double the rate for white babies born in Beloit (7.5 per 1,000 births), and is more than
- 6 three times higher than the rate for white babies born either in Rock County or statewide; and,
- 7
- 8 **WHEREAS**, the Afican American Infant Mortality Coalition was formed to educate the community
- 9 on the disparity of rates of infant mortality between African Americans and the white community;
- 10 and,
- 11
- 12 **WHEREAS**, Marilyn Kilgore and Angela Moore have dedicated their adult lives to the needs of our
- 13 children, volunteering their time to this project and other endeavors; and,
- 14
- 15 **WHEREAS**, the Rock County Board wishes to show respect for and honor the people who care
- 16 about and seek to improve the lives of infants and children in our community;
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 19 assembled this ____ day of _____, 2010, does hereby announce its support of the work of the
- 20 African American Infant Mortality Coalition and recognize Marilyn Kilgore and Angela Moore for
- 21 their dedication and service to the children of our community .

Respectfully submitted:

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, M.D.

Dr. Connie Winter, DDS

Dr. Dean Peterson, DVM

Judith Wade

James Rooney