

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, JULY 7, 2010 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN’S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – June 2, 2010
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds
    - (2) Health Department Report
    - (3) Pre-Approved Encumbrance Amendment – Sanofi Pasteur
    - (4) Resolution – Accepting HUD Lead Hazard Reduction Demonstration Grant and Amending the 2010 Rock County Health Department Budget
    - (5) Resolution – Support and Promote Eco-Friendly Practices
    - (6) Semi-Annual Report – Attendance at Conventions/Conferences
  - B. Environmental Health
    - (1) Restaurant Owner/Operator Survey on Inspection Report Satisfaction
  - C. Public Health Nursing
    - (1) Public Health Assistance for Facilities Experiencing Outbreaks of Non-Reportable Illness
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130120000-63110	ADMIN EXPENSE	332,182.00	73.6%	244,055.41	522.80	87,603.79	
	P1001469-PO# 07/01/10 -VN#042626					MC KESSON MEDICAL SURGICAL COR	58.54
	P1001790-PO# 07/01/10 -VN#026417					NORTH CENTRAL LABORATORIES OF	311.71
	P1002054-PO# 07/01/10 -VN#045720					PROFORMA PRINTWORKS	598.72
	P1002088-PO# 07/01/10 -VN#049567					THERMO FISHER SCIENTIFIC	279.70
	P1002132-PO# 07/01/10 -VN#010880					AMERICAN RED CROSS	5,748.00
	P1002206-PO# 07/01/10 -VN#013988					LAB SAFETY SUPPLY COMPANY	340.00
	P1002264-PO# 07/01/10 -VN#013988					LAB SAFETY SUPPLY COMPANY	952.66
	P1002362-PO# 07/01/10 -VN#030630					J AND G OFFICE PRODUCTS	1,874.00
	P1002382-PO# 07/01/10 -VN#044020					BEST BUY	491.10
						CLOSING BALANCE	76,949.36
							10,654.43
	EMERG RESPONSE					PROG-TOTAL-PO	10,654.43

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,654.43 INCURRED BY PUB HEALTH EMERG RES PHASE II. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JUL 07 2010 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130740000-63110	ADMIN EXPENSE	5,800.00	25.1%	1,456.68	0.00	4,343.32	
	P1000376-PO# 07/01/10 -VN#039062			BUE,RENE		44.30	
	P1000381-PO# 07/01/10 -VN#017809			GONZALEZ, BELEM		120.00	
	P1001221-PO# 07/01/10 -VN#014534			MENARDS		464.74	
				CLOSING BALANCE		3,714.28	629.04
	HEALTHY HOMES			PROG-TOTAL-PO			629.04

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$629.04 INCURRED BY HEALTHY HOMES MINI GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUL 07 2010** DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62503	INTERPRETER FEES	12,000.00 0.0%	0.00	0.00	12,000.00		
	P1000376-PO# 07/01/10 -VN#039062			BUE,RENE		252.75	
	P1000381-PO# 07/01/10 -VN#017809			GONZALEZ, BELEM		1,165.00	
				CLOSING BALANCE	10,582.25		1,417.75
3130000000-63100	OFC SUPP & EXP	8,400.00 37.9%	3,171.34	20.00	5,208.66		
	P1002208-PO# 07/01/10 -VN#028314			ASSOCIATED BAG COMPANY		114.05	
	P1002255-PO# 07/01/10 -VN#046997			TAYLOR TECHNOLOGIES INC		104.99	
	P1002259-PO# 07/01/10 -VN#049614			LAMOTTE COMPANY		146.40	
	P1002408-PO# 07/01/10 -VN#027121			DEPARTMENT OF HEALTH SERVICES		25.00	
				CLOSING BALANCE	4,818.22		390.44
3130000000-63200	PUBL/SUBCR/DUES	5,000.00 72.8%	3,643.90	0.00	1,356.10		
	07/01/10 -VN#013572			JACOBSON,RICHARD		40.00	
	07/01/10 -VN#038344			WESSON,MATTHEW		340.00	
	P1002410-PO# 07/01/10 -VN#011191			BELOIT DAILY NEWS		169.00	
	P1002411-PO# 07/01/10 -VN#029242			WISCONSIN DEPARTMENT OF NATURA		1,026.00	
*** OVERDRAFT ***				CLOSING BALANCE	-218.90		1,575.00
3130000000-64000	MEDICAL SUPPLIES	108,000.00 55.1%	29,013.18	30,533.97	48,452.85		
	P1000377-PO# 07/01/10 -VN#017191			WELDERS SUPPLY CO BELOIT INC		115.88	
	P1002358-PO# 07/01/10 -VN#047555			CRUCCELL VACCINES INC		1,600.00	
				CLOSING BALANCE	46,736.97		1,715.88
3130000000-64010	LAB SUPPLIES	6,500.00 57.8%	3,760.84	0.00	2,739.16		
	P1000371-PO# 07/01/10 -VN#010140			CULLIGAN WATER CONDITIONING IN		35.00	
	P1001790-PO# 07/01/10 -VN#026417			NORTH CENTRAL LABORATORIES OF		22.46	
	P1002207-PO# 07/01/10 -VN#028804			IDEXX LABORATORIES INC		1,329.57	
				CLOSING BALANCE	1,352.13		1,387.03
3130000000-64200	TRAINING EXP	10,000.00 31.5%	2,694.55	465.00	6,840.45		
	07/01/10 -VN#011095			BANWELL,TIMOTHY		50.00	
	07/01/10 -VN#011610			CAIN,KAREN		406.90	
				CLOSING BALANCE	6,383.55		456.90
3130000000-64203	EDUC MAT & SUPPL	8,150.00 77.5%	6,316.57	0.00	1,833.43		
	P1002370-PO# 07/01/10 -VN#019955			BROOKES PUBLISHING CO. INC.		549.83	
	P1002409-PO# 07/01/10 -VN#049673			NATIONAL SWIMMING POOL FOUNDAT		68.00	
	P1002434-PO# 07/01/10 -VN#049695			ENDOWMENT FOR HUMAN DEVELOPMEN		109.70	
				CLOSING BALANCE	1,105.90		727.53
3130000000-64900	OTHER SUPPL/EXP	8,500.00 0.8%	75.00	0.00	8,425.00		
	P1002264-PO# 07/01/10 -VN#013988			LAB SAFETY SUPPLY COMPANY		467.50	

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					CLOSING BALANCE	7,957.50	467.50
	HEALTH DEPT.		PROG-TOTAL -PO			8,138.03	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,138.03 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUL 07 2010** DATE \_\_\_\_\_ CHAIR

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 7/7/10 BOARD OF HEALTH MEETING**

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
31-3012-0000-63110 PHER Emerg.Response	McKesson	facial tissue & waxed cups	58.54
	Thermo Fisher	3 shelf kits for incubator	279.70
	North Central Labs	nitrate stds, buffer solution, kimwipes	311.71
	Lab Safety	25 traffic cones	340.00
	Best Buy	4 portable DVD players & cases	491.10
	Proforma Print.	RC Health Dept pencils	598.72
	Lab Safety	2 hand trucks with snap-on decks	952.66
	J & G Office	paper shredder for Beloit office	1,874.00
	American Red Cross	300 personal safety emergency packs	5,948.00
31-3074-0000-63110 Healthy Homes Grant	Rene Bue	interpreter services 6/10/10	44.30
	Belem Gonzalez	interpreter services 6/9-6/17/10	120.00
	Menards	home safety items	464.74
31-3160-0000-63110 State Flood Grant	Tri County Pump & Michael Fricano	reimburse for chlorination of private well	95.00
<u>Health Dept. Main Budget</u>			
62503 Interpreter Fees	Rene Bue	interpreter services 5/21-6/17/10	252.75
	Belem Gonzalez	interpreter services 6/4-6/21/10	535.00
	Belem Gonzalez	interpreter services 4/30-6/2/10	630.00
63100 Office Supplies	WI Dept of Health	prewash, wash, rinse & sanitize stickers	25.00
	Taylor Technologies	pool testing reagents	104.99
	Assoc. Bag Co.	zipper bags for water samples	114.05
	LaMotte Co.	ColorQ Pro-7 kit for pool testing	146.40
63200 Dues/Licenses/ Subscriptions	Richard Jacobson	reimburse POWTS Inspector license renewal	40.00
	Beloit Daily News	52 week subscription	169.00
	Matthew Wesson	reimburse POWTS Inspector license renewal	40.00
		reimburse Soil Tester license renewal	300.00
	WDNR	Laboratory Certification fees	1,026.00
64000 Medical Supplies	Welders Supply	carbon dioxide refill 6/8/10	43.88
		annual rent for 2 carbon dioxide tanks	72.00
	Crucell Vaccines	oral typhoid vaccine	1,600.00

64010 Laboratory Supp.	North Central Labs	nitrate standard	22.46
	Culligan	deionizer rent 6/10	35.00
	IDEXX	colisure for laboratory	1,329.57
64200 Training	Tim Banwell	reimburse seminar registration	50.00
	Karen Cain	reimburse airfare for NACCHO conference	406.90
64203 Educ. Supplies	Nat'l Swimming Pool Foundation	certified pool inspector training CD	68.00
	Endowment for Human Develop.	5 DVD's Biology of Prenatal Development	109.70
	Brookes Publ.	English & Spanish ASQ-3 materials	549.83
64900 Other Supp/Exp.	Lab Safety	10 gal. & 30 gal. Fiberboard drums for Rx drug collections	467.50



PURCHASE ORDER NUMBER P1000806 PEID 042550

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Public Health Department

COMMITTEE Board of Health

VENDOR NAME Sanofi Pasteur

ACCOUNT NUMBER 31-3000-0000-64000

FUNDS DESCRIPTION Medical Supplies

AMOUNT OF INCREASE \$ 9,995.00

INCREASE FROM \$ 9,995.00 TO \$ 19,990.00

ACCOUNT BALANCE AVAILABLE \$ 48,452 <sup>6-21-10</sup> <sub>\$</sub>

REASON FOR AMENDMENT Citizen demand for travel vaccines has continued to increase, so the department must regularly order vaccines to keep up with the demand.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair Date

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair Date

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY \_\_\_\_\_



Geri Waugh, Account Clerk II  
DRAFTED BY \_\_\_\_\_

Board of Health  
SUBMITTED BY \_\_\_\_\_

June 14, 2010  
DATE DRAFTED \_\_\_\_\_

### ACCEPTING HUD LEAD HAZARD REDUCTION DEMONSTRATION GRANT AND AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET

1 WHEREAS, Rock County Health Department has been awarded a HUD Lead Hazard Reduction  
2 Demonstration Grant by the State of Wisconsin, Department of Health Services, Division of Public  
3 Health, in the amount of \$24,000.00; and,  
4

5 WHEREAS, the period of this grant is from 1/1/10 through 12/14/12; and,  
6

7 WHEREAS, these grant funds will be utilized to provide services to prevent childhood lead  
8 poisoning in Rock County.  
9

10 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
11 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby authorize the Rock County Health  
12 Department to accept the HUD Lead Hazard Reduction Demonstration Grant in the amount of \$24,000  
13 and amend the 2010 Rock County Health Department budget as follows:  
14

15	Account/Description	Budget 6/14/10	Increase (Decrease)	Amended Budget
17	<b>Source of Funds</b>			
18	31-3014-0000-42100			
19	Federal Aid	-0-	24,000	24,000
20				
21	<b>Use of Funds</b>			
22	31-3014-0000-63110			
23	Administrative Expense	-0-	24,000	24,000

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Jane Thompson

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Dr. Dean Peterson, DVM

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Dr. Aaron Best, M.D.

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
James Rooney

ACCEPTING HUD LEAD HAZARD REDUCTION DEMONSTRATION GRANT AND  
AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT BUDGET

Page 2

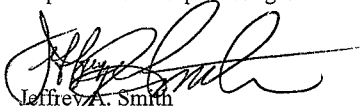
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

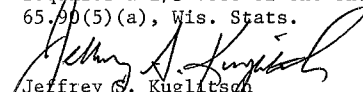
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$24,000 in Federal Aid for the Health Department's Lead Hazard Reduction Program. Local matching funds are included in the Health Department's adopted budget

  
Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey G. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**ACCEPTING HUD LEAD HAZARD REDUCTION DEMONSTRATION GRANT  
AND AMENDING THE 2010 ROCK COUNTY HEALTH DEPARTMENT  
BUDGET**

**EXECUTIVE SUMMARY**

The Rock County Health Department has been awarded a HUD Lead Hazard Reduction Demonstration (LHRD) Grant in the amount of \$24,000. The grant period is from 1/1/10 through 12/14/12.

During this grant, the Rock County Health Department will provide the following services to prevent childhood lead poisoning in Rock County:

1. Provide risk assessments to identify and evaluate lead paint hazards in homes built prior to 1950 and occupied by infants and young children (approximately 70 per year).
2. Educate parents of young children about risk reduction, nutrition, and lead hazard mitigation.
3. Provide blood lead tests for children at risk for lead poisoning.
4. Conduct environmental investigations in response to reports of lead exposure or in response to requests.

Using HUD Lead Hazard Reduction Demonstration funds under contract with the Wisconsin Department of Health Services, Rock County Health Department will refer families with young children living in older housing to housing agencies in Rock County to apply for HUD funds to repair lead hazards. These agencies are: Cities of Beloit and Janesville, Rock County Planning & Development, and Community Action Inc. of Rock and Walworth Counties.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

INITIATED BY:  
Rich Bostwick



DRAFTED BY: Thomas Sweeney

SUBMITTED BY:  
Land Conservation Comm

DATE DRAFTED: May 19, 2010

SUPPORT AND PROMOTE ECO-FRIENDLY PRACTICES

- 1 **WHEREAS**, Rock County is committed to environmental protection, thereby improving the quality of  
2 life for its citizens; and,  
3  
4 **WHEREAS**, Rock County endorses a conservation ethic through various department initiatives which  
5 protect two of our most valuable and vulnerable environmental resources; and,  
6  
7 **WHEREAS**, as the county grows and changes, we must preserve the quality of the soil and water for  
8 future generations; and,  
9  
10 **WHEREAS**, the County adopted the Land and Water Resource Management Plan during their August  
11 13, 2009 County Board meeting; and,  
12  
13 **WHEREAS**, the Land and Water Resource Management Plan serves as the primary plan for the  
14 conservation of the county's natural resources, mainly its soil and water resources; and,  
15  
16 **WHEREAS**, the Land Conservation Department protects our soil and water resources through a  
17 variety of programs, including Farmland Preservation Program, Purchase of Agricultural Conservation  
18 Easements, Conservation Reserve Enhancement Program, Animal Waste Management Program, Storm  
19 Water Management Program, Construction Site Erosion Control Program, Clean Sweep, and the Land  
20 and Water Resource Management Program; and,  
21  
22 **WHEREAS**, the Public Health Department protects our soil and water resources through overseeing of  
23 private sewage disposal systems, unused well abandonment program, surface water quality sampling,  
24 drinking water testing programs, and the prescription drug roundup; and,  
25  
26 **WHEREAS**, the Planning Economic and Community Development Agency protects our soil and water  
27 resources through the administration of shoreland zoning and floodplain management and the  
28 establishment of conservation easements through the land division ordinance; and,  
29  
30 **WHEREAS**, the UW Extension protects our soil and water resources through pesticide applicator  
31 training, education, and nutrient management research; and,  
32  
33 **WHEREAS**, the mentioned departments work together on many programs that monitor, regulate, plan,  
34 educate, and assist citizens with the goal of natural resource and environmental protection.  
35  
36 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
37 this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby support and promote eco-friendly practices in the  
38 county which preserve or improve the quality of water and soil for future generations, and affirm the work  
39 of these departments, and the county board requests annual progress reports by these departments on  
40 activities that preserve and protect soil and water quality.

**SUPPORT AND PROMOTE ECO-FRIENDLY PRACTICES**

Page 2

Respectfully submitted,

**LAND CONSERVATION COMMITTEE**

\_\_\_\_\_  
Rich Bostwick, Chair

\_\_\_\_\_  
Katie Kuznacic

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
James Quade, USDA – FSA Representative

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Dave Innis

\_\_\_\_\_  
Larry Wiedenfeld

**AGRICULTURE AND EXTENSION EDUCATION COMMITTEE**

\_\_\_\_\_  
Rich Bostwick, Chair

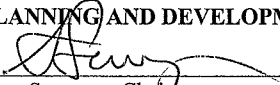
\_\_\_\_\_  
Alan Sweeney


\_\_\_\_\_  
Eva Arnold

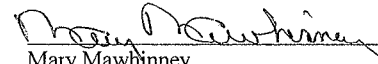
\_\_\_\_\_  
Larry Wiedenfeld

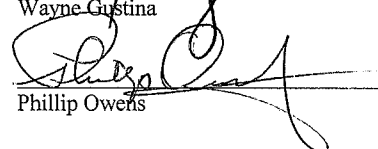
\_\_\_\_\_  
Ronald Combs


**PLANNING AND DEVELOPMENT COMMITTEE**

  
\_\_\_\_\_  
Alan Sweeney, Chair

  
\_\_\_\_\_  
Wayne Gustina

  
\_\_\_\_\_  
Mary Mawhinney

  
\_\_\_\_\_  
Phillip Owens

  
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Marilyn Jensen

**BOARD OF HEALTH**

\_\_\_\_\_  
Sandra Kraft, Chair

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Louis Peer

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Rich Bostwick

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Jane Thompson

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Dr. Dean Peterson, DVM

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Judith Wade

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Dr. Aaron Best, MD

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James Rooney

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Dr. Connie Winter, DDS

LEGAL NOTE:

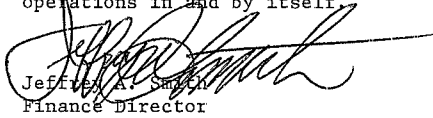
The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51(2) and 92.10



Eugene R. Dumas  
Deputy Corporation Counsel

FISCAL NOTE:

This resolution addresses a policy issue and has no fiscal impact on Rock County operations in and by itself.



Jeffrey A. Smith  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**ROCK COUNTY, WISCONSIN**



**Rock County Health Department**

**North Office**

P.O. Box 1143  
Janesville, WI 53547-1143  
608-757-5440 Public Health Nursing  
608-757-5441 Environmental Health  
608-757-5442 Administration  
608-758-8423 (fax)

**South Office**

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

[www.co.rock.wi.us](http://www.co.rock.wi.us)

TO: Rock County Board of Health  
FROM: Karen Cain, Health Officer *KC*  
DATE: June 18, 2010  
SUBJECT: Semi-Annual Report -- Attendance at Conventions/Conferences

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For the period of January 1, 2010 through June 30, 2010, there was no Rock County Health Department staff person that attended a training, convention, or conference in which costs exceeded \$1,000.00 per event, per employee, whether in-state or out-of-state.

KC:gw

cc: Craig Knutson, County Administrator