

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, AUGUST 1, 2012 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – July 5, 2012
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Semi-Annual Report – Attendance at Conventions/Conferences
 - (4) Set Fees for Influenza Vaccine
 - (5) Resolution – Accepting Rock County Community Transformation Grant and Amending the 2012 Rock County Health Department Budget
 - B. Public Health Nursing
 - (1) Centers for Disease Control Changes to Minimum Lead Levels
 - C. Environmental Health
 - (1) Changes in Chapter 13 of the Rock County Public Health Ordinance
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 8/1/12 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
62119	School Health Corp	calibration of audiometer	89.14
62503	Rene Bue	interpreter services 6/27-7/13/12	184.80
	Belem Gonzalez	interpreter services 6/12-6/29/12	440.00
	Belem Gonzalez	interpreter services 6/21-7/10/12	470.00
63300	Petty Cash	car wash & vacuum of Beloit office motor pool car	8.00
64000	McKesson Medical	2 cases cotton balls; 2 cases polymer towels;	
		1 case hand sanitizer	162.23
	Pinnacle Pharmacy	4 vials tuberculin	179.30
	Crucell Vaccines Inc	50 doses oral typhoid vaccine	1,700.00
	Merck	50 doses zostavax (shingles) vaccine less discount	7,798.79
64010	Culligan	July 2012 deionizer rent	35.00
	North Central Labs	nitrate standards & buffer solution for lab	110.55
64200	WI Public Health Assn	4 registrations for 8/20-8/21/12 public health nursing conference	180.00
64203	Shoreland Inc	400 of Travel Health Companion booklets	480.00
64308	Petty Cash	2 gift cards (\$20 each) for employee recognitions	40.00
64904	Menards	Healthy Homes safety items	148.63

Account Number	Name	Yearly Prcnt Appropriation Spent	Yearly Prcnt Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-43203	PUBLIC FACILITY	385,497.00	88.2%	340,327.75	0.00	45,169.25		
	08/01/12 -VN#033673			BAYMONT INN AND SUITES			225.00	
				CLOSING BALANCE		44,944.25		225.00
3130000000-62119	OTHER SERVICES	19,901.00	52.6%	6,562.59	3,908.18	9,430.23		
	P1202236-PO# 08/01/12 -VN#019293			SCHOOL HEALTH CORPORATION			89.14	
				CLOSING BALANCE		9,341.09		89.14
3130000000-62503	INTERPRETER FEES	28,000.00	0.0%	9,103.20	-9,103.17	27,999.97		
	P1200199-PO# 08/01/12 -VN#039062			BUE, RENE			184.80	
	P1200202-PO# 08/01/12 -VN#017809			GONZALEZ, BELEM			910.00	
				CLOSING BALANCE		26,905.17		1,094.80
3130000000-63100	OFC SUPP & EXP	8,500.00	41.1%	3,435.22	64.01	5,000.77		
ENC	R1202525-PO# 06/28/12 -VN#036201			AMAZON.COM			46.56	
				CLOSING BALANCE		4,954.21		46.56
3130000000-63300	TRAVEL	40,000.00	49.9%	19,988.33	0.00	20,011.67		
	P1200197-PO# 08/01/12 -VN#015715			ROCK COUNTY PUBLIC HEALTH DEPT			8.00	
				CLOSING BALANCE		20,003.67		8.00
3130000000-64000	MEDICAL SUPPLIES	100,000.00	53.1%	39,394.14	13,746.54	46,859.32		
	P1200196-PO# 08/01/12 -VN#038065			PINNACLE PHARMACY			179.30	
	P1200203-PO# 08/01/12 -VN#014540			MERCK AND CO INC			7,798.79	
	P1200204-PO# 08/01/12 -VN#042626			MC KESSON MEDICAL SURGICAL COR			162.23	
	P1200462-PO# 08/01/12 -VN#047555			CRUCCELL VACCINES INC			1,700.00	
				CLOSING BALANCE		37,019.00		9,840.32
3130000000-64010	LAB SUPPLIES	6,500.00	46.3%	5,760.32	-2,749.88	3,489.56		
	P1200195-PO# 08/01/12 -VN#010140			CULLIGAN WATER CONDITIONING IN			35.00	
	P1200205-PO# 08/01/12 -VN#026417			NORTH CENTRAL LABORATORIES OF			110.55	
				CLOSING BALANCE		3,344.01		145.55
3130000000-64200	TRAINING EXP	10,000.00	45.5%	4,559.14	0.00	5,440.86		
	P1202386-PO# 08/01/12 -VN#045464			WISCONSIN PUBLIC HEALTH ASSOCI			180.00	
				CLOSING BALANCE		5,260.86		180.00
3130000000-64203	EDUC MAT & SUPPL	2,000.00	26.6%	533.31	0.00	1,466.69		
	P1202227-PO# 08/01/12 -VN#048871			SHORELAND INC			480.00	
				CLOSING BALANCE		986.69		480.00
3130000000-64308	REC SUPPL & EXP	200.00	0.0%	50.00	-49.99	199.99		
							BH-HEALTH DEPT.	DEPT. PAGE 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1200197-PO#	08/01/12 -VN#015715		ROCK COUNTY PUBLIC HEALTH DEPT			40.00	
			CLOSING BALANCE		159.99		40.00
3130000000-64904	SUNDRY EXPENSE	3,446.00	0.0%	432.72	-432.71	3,445.99	
P1200125-PO#	08/01/12 -VN#014634		MENARDS			148.63	
			CLOSING BALANCE		3,297.36		148.63
	HEALTH DEPT.		PROG-TOTAL-PO			12,298.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,298.00 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 01, 2012

DATE _____ CHAIR

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

“Healthful Hints” Monthly Health News Column

Don't Let a Tick Make You Sick

Now that warm summer weather has arrived and camping, family get-togethers, and outdoor parties are in full swing, make sure you are prepared for this season's most unwelcome guest: ticks.

Infected blacklegged ticks, or deer ticks, are the culprits for spreading Lyme disease, which is a bacterial infection. Untreated, the bacterium travels through the bloodstream, establishes itself in various body tissues, and can cause a number of symptoms, some of which are severe. Wisconsin is one of the states that has very high numbers of Lyme disease cases each year.

Ticks can attach to any part of the body but are often found in hard-to-see areas such as the groin, armpits, and scalp. In most cases, the tick must be attached for 36-48 hours or more before the Lyme disease bacterium can be transmitted. The appearance of a red circular patch that appears at the site of the tick bite is the most characteristic sign of early Lyme disease. The patch shows up within 3-14 days after the bite of an infected tick, and then grows larger. Other signs and symptoms of early Lyme disease include fatigue, chills and fever, headache, muscle and joint pain, and swollen lymph nodes.

Lyme disease must be diagnosed by a health care provider, who considers both the individual's symptoms and lab test results. If you are diagnosed, several antibiotics are available to treat the disease. Patients treated with antibiotics in the early stages of the infection usually recover rapidly and completely.

The risk of exposure to ticks is greatest in the woods and in the edge area between lawns and woods. Campers, hikers, outdoor workers, and others may be exposed to infected ticks in wooded, brushy and grassy places. Children are also at a higher risk because they typically spend a lot of time outdoors.

The best way to protect yourself against Lyme disease is to take the proper precautions.

- Use insect repellent that contains 20-30% DEET. Follow the instructions on the packaging.
- Make sure you and your children bathe or shower as soon as possible after you come indoors.
- Put clothes in the dryer on high heat for 60 minutes to kill any remaining ticks.

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- Be sure to perform daily tick checks.

Always check for ticks after being outdoors, even in your own yard. Because ticks must usually be attached for at least a day before they can transmit the bacteria that cause Lyme disease, early removal can reduce the risk of infection. Inspect all body surfaces carefully and remove attached ticks with tweezers. Avoid crushing the tick's body. DO NOT use petroleum jelly, a hot match, nail polish, or other products. Grasp the tick firmly and as close to the skin as possible. With a steady motion, pull the tick's body away from the skin. Do not be alarmed if the tick's mouthparts remain in the skin. Cleanse the area with an antiseptic.

Taking the proper precautions to protect you and your family from ticks and Lyme disease will help make this summer a fun and exciting one!

Laura Conklin, MPH, is the Health Educator for the Rock County Health Department. If you would like to ask Laura a health-related question to be answered in a future column, e-mail her at conklin@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.

ROCK COUNTY, WISCONSIN



Rock County Health Department

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440 Public Health Nursing
608-757-5441 Environmental Health
608-757-5442 Administration
608-758-8423 (fax)

South Office

61 Eclipse Center
Beloit, WI 53511
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www.co.rock.wi.us

TO: Rock County Board of Health
FROM: Karen Cain, Health Officer
DATE: July 11, 2012
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

For the period of January 1, 2012 through June 30, 2012, there was one Rock County Health Department staff person that attended a training, convention, or conference in which costs exceeded \$1,000.00 per event, per employee, whether in-state or out-of-state.

Karen Cain attended the Weight of the Nation conference in Washington, DC on May 7-9, 2012. The total cost was \$1,236.46.

KC:gw

cc: Craig Knutson, County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Karen Cain, Health Officer
DRAFTED BY

Board of Health
SUBMITTED BY

July 23, 2012
DATE DRAFTED

Accepting Rock County Community Transformation Grant and Amending the 2012 Rock County Health Department Budget

1 **WHEREAS**, Rock County has been identified as a county with significant health concerns; and,
2
3 **WHEREAS**, Rock County Health Department is a member of the Transform Rock County Coalition,
4 an organization whose goal is to improve the health of Rock County citizens; and,
5
6 **WHEREAS**, Rock County Health Department has been identified by the Transform Rock County
7 Coalition as the lead agency in transforming the health of Rock County citizens; and,
8
9 **WHEREAS**, Rock County Health Department applied for and was awarded a grant from the
10 Transform Wisconsin Program in the amount of \$450,000 to implement activities that address preventing
11 exposure to second hand smoke, improving school nutrition, and increasing physical activity in
12 communities.
13
14 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled on this _____ day of _____, 2012 does hereby authorize the Rock
16 County Health Department to accept this Rock County Community Transformation Grant, and amend
17 the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>7/23/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3161-0000-42100			
Federal Aid	-0-	\$450,000	\$450,000
<u>Use of Funds</u>			
31-3161-0000-63110			
Administrative Expense	-0-	\$450,000	\$450,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Mike Rundle

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

_____.

Mary Mawhinney, Chair

FISCAL NOTE:

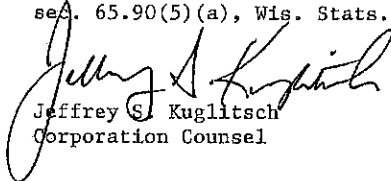
This resolution authorizes the acceptance and expenditure of \$450,000 in Federal Aid for the Rock County Health Department. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Accepting Rock County Community Transformation Grant and Amending the 2012 Rock County Health Department Budget

EXECUTIVE SUMMARY

Rock County Health Department is a member of the 'Transform Rock County' coalition. The coalition was eligible to apply for a Transform Wisconsin grant. Because the health department has recently completed a community health needs assessment, and because the health department has the professional and technical expertise to address opportunities for improving the health of our citizens, we applied for the grant on behalf of the coalition. Health Department staff will administer the grant and coalition partners will assist with programming, outreach, and education.

The three main focus areas of the grant are: 1) reducing exposure to secondhand smoke in multi-unit housing; 2) improving school nutrition for children; and 3) increasing the opportunities for physical activity in our communities.

The total amount of the grant is \$450,000, and the grant period is 26 months. The first installment of the grant is for \$160,000, which begins August 1, 2012 with the completion deadline of September 30, 2012.

In the 2-month period from August 1 through September 30, 2012, the health department will be subcontracting with State of Health of Wisconsin (SHOW) and another professional survey organization to conduct comprehensive surveys of the health of Rock County citizens. These surveys will provide additional information in which to assist us in focusing grant activities. Expenses incurred by the health department during this time will be reimbursed by the grant (staff time, equipment, supplies, mileage, etc.).

A full-time project manager will be hired September 1st to implement the remaining 24 months of the grant. Salary and benefits, all supplies, equipment, mileage, training, and miscellaneous expenses will be reimbursed by the grant. The grant allows for mini-grants or subcontracting to coalition members who will assist in meeting the goals of the grant. The health department will be reimbursed approximately 7% of the total grant for miscellaneous expenses related to the administration of the grant.