



**MINUTES**  
**PLANNING & DEVELOPMENT COMMITTEE MEETING**  
**THURSDAY, JANUARY 9TH – 8:00 A.M.**  
**ROCK COUNTY COURTHOUSE CONFERENCE CENTER – 2<sup>ND</sup> FLOOR RM 250**  
**JANESVILLE, WI**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, January 9th at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Wes Davis. Supervisors Gustina and Owens were absent. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner), Dana Sandwick, Rock County Planning Office Coordinator and Brad Heuer County Surveyor.

1. Call To Order. 8:00 am
2. Adoption of Agenda  

Moved by Supervisor Davis, Seconded by Supervisor Mawhinney. Adopted (3-0)
3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday December 12th, 2019 at 8:00 am.  

**Moved** by Supervisor Mawhinney, **Seconded** by Supervisor Owens.  
Approved (3-0)
4. Citizen Participation, Communications and Announcements  
Supervisor Davis stated that there will be a Martin Luther King celebration Saturday January 11<sup>th</sup> from 3-5 pm at Blackhawk Technical College.
5. Code Enforcement  

**Action Item:** Approve, Approve with Conditions, or Deny Preliminary Land Divisions.

LD2019\_063 (Plymouth Township (Hoerler)  
**Moved** by Supervisor Davis, **Seconded** by Supervisor Mawhinney. **Passed (3-0)** with Conditions.

- 1). Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies where applicable.
- 2). Note on Final CSM "Lot 1 contains existing buildings which utilize and existing private sewage system at the time of this survey, However, soils on the lot may be restrictive to the replacement of the existing system".
- 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4). Final CSM shall be submitted to and approved by the Agency within 1 year after preliminary approval.
- 5). Final CSM shall be recorded with the Rock County Register of Deeds within 6 months of the final approval.

#### 6. Community Development

- A. **Information Item:** Low to Moderate income Determination for Housing Rehab Eligibility – P&D December 12, 2019 Appeal Update.  
The Committee reviewed a past appeal approved by the Committee.

The committee discussed the management of the project due to HUD rules and income standards. The committee also discussed the general finances of the program.

#### 7. Finance

- A. **Information Item:** Committee Review of Payments Reviewed
- B. **Action Item:** Transfers  
None.

#### 8. Committee Reports None.

#### 9. Directors Report

- A. Semi-Annual report of staff attendance at out-of-state training, conventions, and conventions.

Mr. Byrnes gave the committee a schedule of upcoming dates of attendance for Jennifer Borlick and James Otterstein.

10. Adjournment

**Moved** by Supervisor Davis, **Seconded** By Supervisor Sweeney. All in Favor  
Time: 8:35 am.

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

**Future Meetings/Work Sessions**

January 23, 2020 (8:00 am)  
February 13, 2020 (8:00 am)  
February 27, 2020 (8:00) am)