



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY February 14th, 2019 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:04 a.m. on Thursday, February 14th, 2019 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Phil Owens, Wes Davis, and Wayne Gustina. Supervisor Mawhinney was excused. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner), Kurt Wheeler (Planner III), Michelle Schultz (Real Property Lister/LIO), Brad Heuer (County Surveyor).

Others Present: Ron Combs

2. **ADOPTION OF AGENDA**

Moved by Supervisor Owens, Seconded by Supervisor Davis. Adopted (4-0).

3. **MEETING MINUTES – JANUARY 24TH, 2019**

Motion made by Supervisor Owens, Seconded by Supervisor Gustina to accept the January 24th meeting minutes. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item: Approve, Approve with Conditions or Deny Land Division:**

- **(2018 079) – Lawrence**

Motion to approve with conditions made by Supervisor Owens with Conditions, Seconded by Supervisor Gustina. Approved (4-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.
2. Note on Final CSM: "Lot 1 contains existing buildings which utilize an existing private sewer system at the time of this survey...However, soils on the lot may be restrictive to the replacement of the existing system".
3. Proposed lot lines must include the septic system area with the building which utilizes the system.
4. Applicant shall obtain a shared driveway permit from the Wisconsin DOT prior to final approval.
5. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
6. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

- (2019 001) – Weis

Motion to approve with conditions made by Supervisor Gustina with Conditions, Seconded by Supervisor Davis. Approved (4-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.
2. Note on Final CSM: Lot 1 contains existing buildings which utilize an existing private sewer system at the time of this survey...However, soils on the lot may be restrictive to the replacement of the existing system".
3. Proposed lot lines must include the septic system area with the building which utilizes the system.
4. Dedicate a 40 foot half road right of way along S. Kessler Rd. at the discretion of the Town.
5. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
6. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. FINANCE

Action Item:

- A. Committee review of payments
Reviewed.
- B. Transfers
None

7. **COMMITTEE REPORTS**

None.

8. **DIRECTOR'S REPORT:**

A. Mallwood Estates Association Property Dues.

Mr. Byrnes and Mr. Baker discussed the mistaken billing for three lots owned by Rock County within the Mallwood subdivision with the committee. Discussion on the future use of the lots followed.

9. **ADJOURNMENT**

Supervisors Gustina and Davis moved and seconded to adjourn the Committee at 8:30 a.m. All in Favor (4-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

February 28, 2019 (8:00 am)

March 14, 2019 (8:00 am)

March 28, 2019 (8:00 am)

April 11, 2019 (8:00 am)