



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY JULY 13, 2017 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 13th, 2017 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Alan Sweeney, Wes Davis, Mary Mawhinney and Wayne Gustina. Supervisor Heidenreich was excused. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning & Development Director), Andrew Baker (Sr. Planner), Kurt Wheeler (Acting Secretary), Cheryl Martin (Planning Services Coordinator), and County Surveyor; Brad Heuer.

Others present: Jerusha Daniels (WPHD)

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, Seconded by Supervisor Davis. ADOPTED (4-0)

3. **MEETING MINUTES – JUNE 22, 2017**

Motion made by Supervisor Mawhinney to approve the meeting minutes from June 22<sup>nd</sup>, 2017; Seconded by Supervisor Davis. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Byrnes and Chair Sweeney gave a brief overview of the Workgroup on Groundwater Nitrates committee meeting.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

- A. **Action Item:** Review and Recommendation to County Board for Adoption-Rock County Address Ordinance Revision 4.600-4.610.

A **Motion** was made by Supervisor Mawhinney to recommend to County Board. **Seconded** by Supervisor Davis Passed (4-0)

- B. **Action Item:** Review and Preliminary Approval, Preliminary Approval with Conditions or Denial of Land Divisions:  
**2017 024 (Beloit Township) – WIBE Beloit MHP LLC**

**Motion** to approve with conditions made by Supervisor Gustina, **Seconded** by Supervisor Mawhinney. Discussion followed. Approved (4-0)

**Conditions:**

- 1). Utility easements shall be placed on lots as requested by utility companies and existing easements shall be shown on CSM.
- 2). Documentation of approved zoning changes by Town of Beloit (as requested) shall be provided prior to final approval.
- 3). Finals CSM shall be submitted to, and approved by, the Agency within one year after preliminary approval.
- 4). CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of the last approval.

C. **Information Item:** Administrative Quarterly Report

Mr. Wheeler presented the report to the committee.

6. **FINANCE**

A. Information Item: Committee Review of Payments

Payments were reviewed by the committee

B. Action Item: Transfers

None at this time.

7. **COMMUNITY DEVELOPMENT**

A. **Action Item:** Community Development Block Grant (CDBG)

Project ID: 83 =\$11,700

Jerusha Daniels (WPHD) explained the project financials of the project. Discussion followed.

**Motion** to approve CDBG funded Project 83 in an amount not to exceed \$11,700 made by Supervisor Gustina, **Seconded** by Supervisor Sweeney. Approved (4-0).

8. **COMMITTEE REPORTS**

None at this time.

9. **DIRECTORS REPORT**

**Lead Grant Closeout**

Mr. Byrnes explained the payments and financials regarding the Lead Grant Closeout to the committee. Discussion followed.

Mr. Byrnes and Ms. Martin showed the committee before and after photos of recently renovated properties that used this funding to mitigate lead risks.

**Neighborworks Funding**

Mr. Byrnes stated that a representative will be at the next Planning and Development meeting to give an overview of the program and funding.

10. **ADJOURNMENT**

Supervisor Mawhinney **Moved** to adjourn the committee at 8:39 am; **Seconded** by Supervisor Davis. All in favor (4-0).

Respectfully Submitted – Kurt Wheeler, Acting Secretary

These minutes are not official until approved by committee.

**Future Meetings/Work Sessions**

July 27, 2017 (8:00 am)  
August 10, 2017 (8:00 am)  
August 24, 2017 (8:00 am)  
September 14, 2017 (8:00 am)  
September 28, 2017 (8:00 am)