



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, FEBRUARY 13, 2014 - 8:00 A.M.
N1/N2 CONFERENCE ROOM
5TH FLOOR (North Wing)
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, February 13, 2014 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Marilyn Jensen, and Wayne Gustina. Supervisors Mawhinney and Owens were not present.

Planning & Development Staff present: Colin Byrnes (Acting Planning Director/Zoning Administrator), Steve Schraufnagel (Acting Secretary), and David Somppi (Community Development Manager).

Other County Staff present: Randy Terronez (County Administrator's Office)

2. ADOPTION OF AGENDA

Supervisor Gustina moved to adopt the agenda; Mr. Brynes informed the Committee that item 5A be tabled until the next meeting because the Public Works Committee has not yet acted on the issue. Supervisor Jensen seconded the motion as amended. **Approved 3-0.**

3. MEETING MINUTES – JANUARY 23, 2014

Supervisor Gustina moved the approval of the January 23, 2014 Committee minutes. Chair Sweeney seconded the motion. **Approved 3-0.**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ADMINISTRATION & ENFORCEMENT

Item will be tabled until the February 27th Planning and Development Committee meeting.

6. FINANCE

Action Item: Department Bills/ Encumbrances/Amendments/Transfers

Supervisor Gustina made a motion to approve the Bills and Transfer; Seconded by Supervisor Jensen. All in favor – **Approved (Yes –3 No- 0, Absent – 2)**

7. **COMMITTEE REPORTS**

None

8. **DIRECTORS REPORT**

- **Community Development Housing Program** – Mr. Byrnes gave a brief report on the current status of the Housing Program. HUD must approve the contractor that would take over administration of the Rock County Housing Program.

Mr. Somppi reported that corrective actions for the City of Edgerton CDBG-Small Cities Grant Findings are moving along smoothly and should be completed in the near future.

Mr. Brynes mentioned that the agency is waiting to hear from the State on the status of the probation of the CDBG program.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:15 a.m.; second by Supervisor Jensen. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, February 27, 2014 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary