



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, July 24, 2014 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER - (2nd FL – EAST WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of Meeting held Thursday, July 10, 2014
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. **Action Item:** Public Hearing Shoreland Conditional Use Permit – Rock County Parks Department Janesville - Beloit Peace Trail
 - B. **Action Item:** Review and Approval Shoreland Conditional Use Permit – Rock County Parks Department Janesville - Beloit Peace Trail
6. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Amendments/Transfers
 - B. Information Item: Semi-Annual Report – Attendance at Conferences/Conventions
7. Committee Reports
8. Directors Report
 - A. Quarterly Report
9. Adjournment

Future Meetings/Work Sessions

August 14, 2014 (8:00 am)
August 28, 2014 (8:00 am)
September 11, 2014 (8:00 am)
October 9, 2014 (8:00 am)



July 3, 2014

LEGAL NOTICE

Notice is hereby given that the Rock County Planning & Development Committee will hear a request by the Rock County Parks Department for a Conditional Use Permit for a Shoreland project to construct a multi purpose recreational trail within the Shoreland District of the Rock River and Bass Creek. This request is being made in compliance with Section 4.208(2)(A) of the County Shoreland Zoning Ordinance.

The properties are located in parts of Sections 27, 34 and 35 of Rock Township and Sections 2 and 11 of Beloit Township.

The Public Hearing will take place in the Courthouse Conference Center, second floor, east wing of the Rock County Courthouse, 51 S. Main Street, Janesville, WI at 8:00 AM on Thursday, July 24, 2014.

Please contact the Rock County Planning & Development Agency with any questions at 608-757-5587.

Colin Byrnes
Acting Director of Planning, Economic & Community Development

LG2014006 Rock Co. Parks

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY
 DEVELOPMENT AGENCY
 51 SOUTH MAIN STREET
 JANESVILLE, WI 53545
 TEL: (608) 757-5587
 FAX: (608) 757-5586
 WEB: WWW.CO.ROCK.WI.US



AGENCY USE ONLY	
Application No.	SLCUP 2014-001
Date Received	7/2/14
Received by	<i>CB</i>

SHORELAND CONDITIONAL USE PERMIT APPLICATION

APPLICANT INFORMATION

OWNER INFORMATION

(1) Name	Rock County Parks	Telephone	608-757-5451
Address	3715 Newville Road	City	Janesville
		State	WI
		Zip	53545

PROPERTY INFORMATION

LOCATION

Subdivision Name	Beloit to Janesville Trail	Lot & Block	
Lot Size		Present Use	
Present Improvements on Land			
Proposed Use or Activity	Construct walking/Biking Trail on Hendricks and Town of Beloit Land (Easements in process)		

PROJECT INFORMATION

Submit site plan (scale not less than 1" = 200') indicating: area to be filled, graded or dredged, existing and proposed structures, and erosion control measures

Amount of fill in cubic yards	
Amount of disturbed area (square feet)	
Planned Completion Date	After finalization of easements and funding

Any change in the approved permit requires review by this agency.
 Any change without prior approval violates the ordinance and will subject applicant to legal action
 (I/We) hereby request a Conditional Use Permit as authorized in Section 4.213 of the Rock County Zoning Ordinance for: Shorelands.

SIGNATURE

Property Owner ___ see attached letters _____	OR	Agent/Surveyor ___ Lori Williams Parks Director
		<i>Lori Williams</i>

Approved by the Rock County Planning & Development Committee on _____
Committee Designee _____ Date _____

April 3, 2014

Lori A. Williams, Director
Rock County Parks
3715 Newville Road
Janesville, WI 53545

Dear Ms. Williams:

The Town of Beloit approves the efforts by the Rock Trail Coalition to create a Beloit-Janesville Bike Trail. We recognize the need for recreational amenities and scenic pathways through our county and community. The Town Board and Town Staff have worked closely with the Rock Trail Coalition and will continue to cooperate with and support their efforts.

Please consider this a letter of support for any planning, zoning, grant-funding, or conditional use needs before Rock County and its Departments. The Trail will be an asset for the region that will enhance and connect our communities. I look forward to seeing it all come to fruition. Do not hesitate to contact me if you need anything else regarding this matter.

Best Regards,



Brian M. Wilson
Town Administrator

HENDRICKS

HOLDING CO., INC.

April 23, 2014

Lori Williams, Director

Rock County Parks

3715 Newville Road

Janesville, WI 53545

Dear Ms. Williams;

Hendricks Land Development and The Pitts, LLC approve the efforts by the Rock Trail Coalition to create a Beloit-Janesville Bike Trail. The need for recreational amenities and scenic pathways thru Rock County and the communities is valuable to the economic growth and quality of life for its citizens. The trail will be an asset for the region that will enhance and connect the communities. We will continue to cooperate with and support the Rock Trail Coalition.

Please consider this a letter of support for any planning, zoning, grant –funding, or conditional use applications before Rock County and its Departments provided such easements do not prohibit or hinder future development or use along any proposed areas. We look forward to seeing the plan come to fruition.

Sincerely,

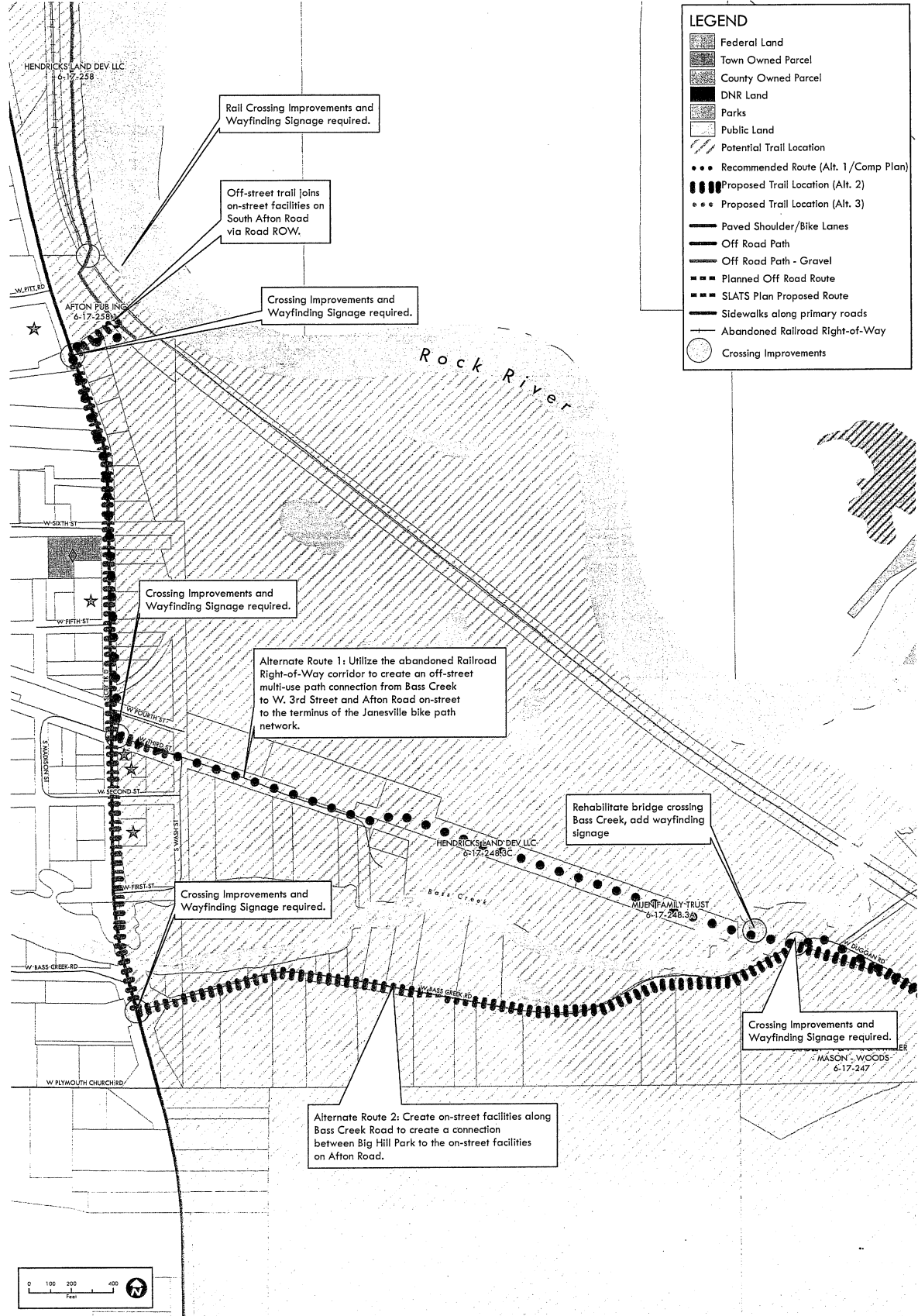


Diane M. Hendricks

Hendricks Land Development

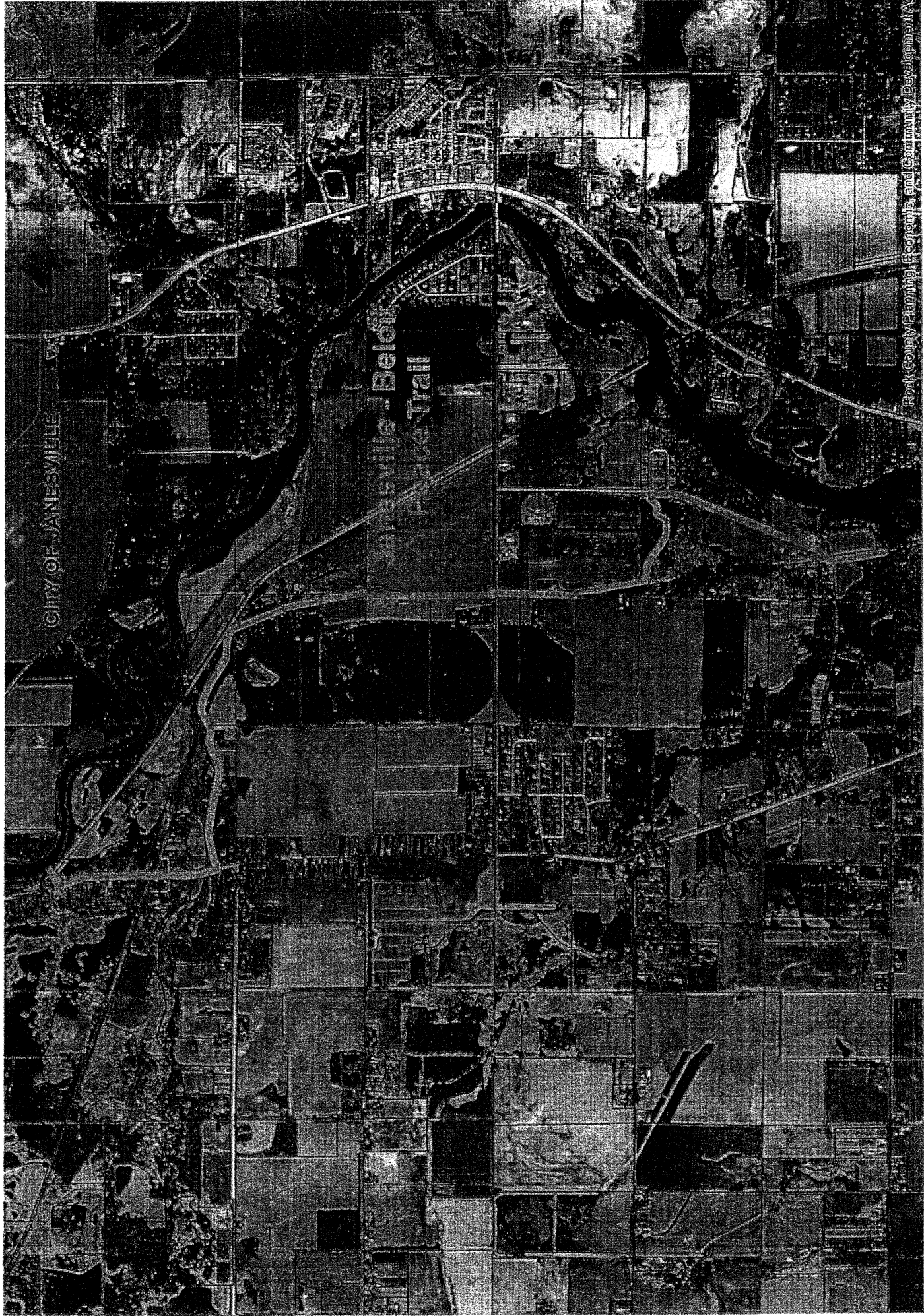
The Pitts, LLC

define | enhance | sustain



PROPOSED ROUTE - AFTON DETAIL

SAA Design Group, Inc. | 717 John Nolen Drive, Madison, WI 53713 | 608.255.0800 | www.saa-madison.com | #2456



CITY OF JANESVILLE

Beloit - Beloit Peace Trail

Rock County Planning, Economic, and Community Development

Proposed Janesville - Beloit Peace Trail
Rock/Beloit Townships
7/16/14

Legend
Tax Parcels

1 inch = 2,500 feet
Airphoto: Spring 2011



Rock County University, Wisconsin System GIS
Copyright 2014 by Rock County University

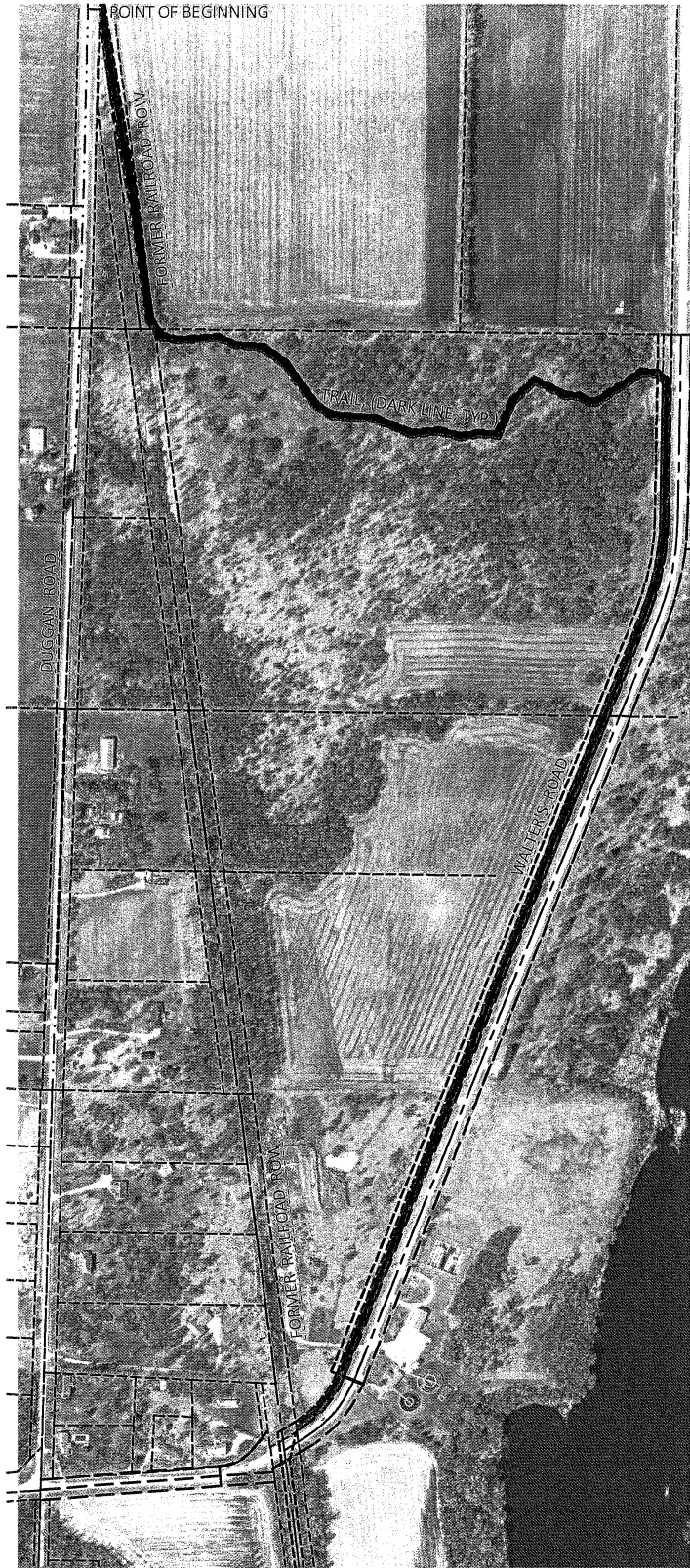


EASEMENT EXHIBIT OF

PARTS OF THE WESTERLY HALVES OF SECTIONS 2 AND 11,
T. 1 N., R. 12 E. OF THE FOURTH P.M., TOWN OF BELOIT,
ROCK COUNTY WISCONSIN

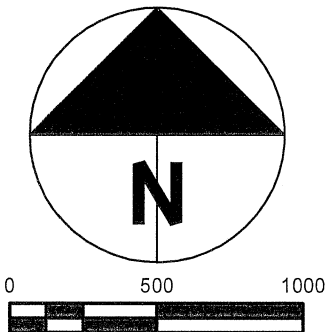
PARTS OF THE WESTERLY HALVES OF SECTIONS 2 AND 11, T. 1 N., R. 12 E. OF THE FOURTH P.M., TOWN OF BELOIT, ROCK COUNTY WISCONSIN

Commencing at the West-quarter corner of Sect 2 aforesaid;
thence North 01°23'01" East 1114.80 feet;
thence South 88°36'59" East 40.00 feet to the Point of Beginning for the CENTERLINE of a 30 foot easement, (15 foot either side), described herein;
thence South 88°36'59" East a distance of 5.42 feet;
thence South 09°33'07" East a distance of 663.12 feet;
thence South 07°59'04" East a distance of 432.13 feet;
thence South 34°00'09" East a distance of 70.08 feet;
thence South 75°10'25" East a distance of 60.60 feet;
thence North 86°12'32" East a distance of 143.32 feet;
thence South 66°15'51" East a distance of 66.35 feet;
thence South 83°48'02" East a distance of 98.92 feet;
thence South 55°09'52" East a distance of 96.13 feet;
thence South 36°20'09" East a distance of 179.23 feet;
thence South 58°43'51" East a distance of 68.56 feet;
thence South 85°47'41" East a distance of 150.38 feet;
thence South 67°46'13" East a distance of 137.00 feet;
thence North 84°01'32" East a distance of 95.35 feet;
thence South 74°36'16" East a distance of 78.92 feet;
thence North 80°32'16" East a distance of 67.08 feet;
thence South 86°03'51" East a distance of 65.96 feet;
thence North 23°51'44" East a distance of 130.03 feet;
thence North 46°45'52" East a distance of 104.97 feet;
thence South 64°06'07" East a distance of 120.20 feet;
thence South 86°04'54" East a distance of 50.43 feet;
thence South 59°22'53" East a distance of 39.24 feet;
thence North 90°00'00" East a distance of 22.05 feet;
thence North 57°05'41" East a distance of 195.37 feet;
thence South 84°52'29" East a distance of 57.52 feet;
thence South 51°54'40" East a distance of 42.19 feet;
thence South 00°56'56" West a distance of 480.85 feet;
thence with a curve turning to the right with an arc length of 327.82 feet, with a radius of 897.62 feet, with a chord bearing of South 11°24'41" West, with a chord length of 326.00 feet;
thence South 21°52'26" West a distance of 2884.11 feet;
thence with a curve turning to the right with an arc length of 229.17 feet, with a radius of 361.84 feet, with a chord bearing of South 40°01'06" West, with a chord length of 225.35 feet;
thence South 58°09'44" West a distance of 14.91 feet to the the Point of Terminus.



NOTE:

THIS MAP DOES NOT CONSTITUTE
A BOUNDARY SURVEY.



ROCK COUNTY SURVEYORS OFFICE

COURTHOUSE BUILDING - 51 S. MAIN STREET

JANESVILLE, WI. 53545

PH. 608-757-5658

9

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
64-6400-0000-63200	PUBL/SUBCR/DUES				
		P1402446	06/17/2014	AMERICAN PLANNING ASSOCIATION	205.00
		P1402563	06/17/2014	AMERICAN PLANNING ASSOCIATION	390.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,588.00	442.00	0.00	595.00	551.00
PLANNING PROG TOTAL				595.00	
64-6900-0000-63107	PUBL & LEGAL				
		P1400198	06/30/2014	JANESVILLE GAZETTE INC	100.11
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	306.00	175.58	0.00	100.11	30.31
BOARD OF ADJUSTMENT PROG TOTAL				100.11	

I have examined the preceding bills and encumbrances in the total amount of **\$695.11**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 24 2014**

Dept Head _____

Committee Chair _____

ROCK COUNTY, WISCONSIN



**Real Property
Description Department**
51 South Main Street
Janesville, WI 53545
(608) 757-5610

MEMORANDUM

DATE: June 30, 2014

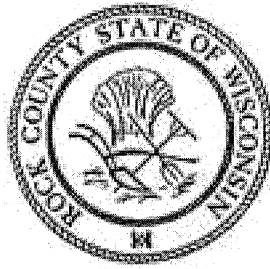
TO: Planning and Development Committee

FROM: Michelle Schultz, Real Property Lister *ms*

RE: Semi-Annual Report – Attendance at Conferences/Conventions

No member of the Real Property Description Department attended any training, conference or convention that exceeded the cost of \$1,000 per event, per employee over the past six months.

Cc: Craig Knutson



MEMORANDUM

DATE: July 11, 2014

TO: Alan Sweeney, Chair
Planning & Development Committee

FROM: Jason R. Houle, County Surveyor

RE: Semi-Annual Report-Attendance at Conventions/Conferences

Per County Board resolution 06-9A-087, I am submitting my semi-annual report for the Survey Department. During December thru June, 2014 there was not attendance at any in or out-of-state training, conventions, or conferences that exceeded total costs of \$1,000 per event, per employee.

Cc: Craig Knutson, County Administrator



ROCK COUNTY GOVERNMENT
Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Planning & Development Committee
FROM: Colin Byrnes, Acting Director – Planning & Development Agency
SUBJECT: Semi-Annual Report—Attendance at Conventions/Conferences
DATE: July 16, 201

CB

Summary:

Per County Board Resolution, all department heads are required to submit semi-annual updates regarding attendance or training at conventions or conferences and that exceed a cost of \$1,000 per event, per employee whether in-state or out-of-state. During the last six months, no employee attended any Conventions/Conferences exceeding the aforementioned conditions.

Cc: Craig Knutson, County Administrator

ADMINISTRATIVE QUARTERLY REPORT

	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter				Totals			Year				
	# of Appl.		Denials		Approvals		# of Appl.		Denials		Approvals		# of Appl.		Denials		Approvals		# of Appl.		Denials		Approvals	
2010																								
Brd. of Adjustment	2	1	1	-	-	-	2	2	2	-	-	1	1	-	1	5	3	1	5	1	3	2	2	2
Land Divisions	11	-	8	15	-	10	21	-	-	16	-	24	-	-	67	-	-	24	-	-	-	58	-	58
Bldg. Permits	4	-	4	21	-	21	6	-	-	6	-	9	-	-	40	-	-	9	-	-	40	-	40	-
Access Control	-	-	-	-	-	-	-	-	-	-	-	1	1	-	1	1	1	1	1	1	-	1	-	1
2011																								
Brd. of Adjustment	-	-	-	2	-	2	1	1	1	-	-	1	1	-	4	1	4	1	4	1	3	3	3	3
Land Divisions	9	-	12	17	-	9	17	-	-	14	-	14	-	61	-	61	-	14	-	-	53	-	53	-
Bldg. Permits	6	-	6	4	-	4	10	-	-	10	-	5	-	25	-	25	-	5	-	-	25	-	25	-
Access Control	-	-	-	-	-	-	1	-	-	1	-	-	-	1	-	1	-	-	-	-	1	-	1	-
2012																								
Brd. of Adjustment	-	-	-	2	-	2	-	-	-	-	-	1	1	-	3	1	3	1	3	1	2	2	2	2
Land Divisions	11	-	14	19	-	14	6	-	-	12	-	8	-	50	-	50	-	14	-	-	48	-	48	-
Bldg. Permits	3	-	3	8	-	8	4	-	-	4	-	2	-	17	-	17	-	4	-	-	17	-	17	-
Access Control	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2013																								
Brd. of Adjustment	1	-	1	2	-	2	2	2	2	1	1	2	2	9	2	9	2	2	9	2	6	6	6	6
Land Divisions	13	-	11	10	-	9	18	-	-	17	-	11	-	51	-	51	-	11	-	-	48	-	48	-
Bldg. Permits	4	-	4	9	-	9	10	-	-	10	-	5	-	28	-	28	-	5	-	-	28	-	28	-
Access Control	-	-	-	1	-	1	1	1	1	1	-	-	-	2	-	2	-	-	-	-	2	-	2	-
2014																								
Brd. of Adjustment	2	1	1	3	1	2	-	-	-	-	-	-	-	5	2	5	2	-	5	2	3	3	3	3
Land Divisions	14	-	9	18	-	11	18	-	-	-	-	-	-	32	-	32	-	-	-	-	20	-	20	-
Bldg. Permits	-	-	-	6	-	6	6	-	-	6	-	6	-	6	-	6	-	-	6	-	6	-	6	-
Access Control	-	-	-	1	-	1	1	1	1	1	-	-	-	1	-	1	-	-	1	-	1	-	1	-