



**MINUTES**  
**ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE**  
**THURSDAY, SEPTEMBER 26, 2013 - 8:00 A.M.**  
**COURTHOUSE CONFERENCE ROOM**  
**SECOND FLOOR**  
**ROCK COUNTY COURTHOUSE**  
**JANESVILLE, WI**

**1. CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:03 a.m. on Thursday, September 26, 2013 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, Marilynn Jensen and Wayne Gustina.

Planning & Development Staff present: Colin Byrnes (Acting Planning Director/County Zoning Administrator), David Somppi (Community Development Manager), Jennifer Borlick (GIS Manager) and Steve Schraufnagel (Acting Secretary).

Others Present Todd Yeaze, (Land Division Applicant), and Ron Combs (Combs & Associates).

**2. ADOPTION OF AGENDA**

Supervisor Owens moved to adopt the agenda; Supervisor Gustina seconded.  
**ADOPTED 5- 0.**

**3. MEETING MINUTES – SEPTEMBER 12, 2013**

Supervisor Gustina moved the approval of the September 12, 2013 Committee minutes with the several minor changes. Supervisor Owens seconded the approval of the minutes as amended. **APPROVED 5-0**

**4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None at this time.

**5. CODE ADMINISTRATION & ENFORCEMENT**

**Action Item:** Preliminary Land Division Approval

Mr. Byrnes introduced the land divisions.

**LD 2013 034 (Milton Township) – Fredrick Farms, LLP**

Supervisor Mawhinney made a motion to approve LD 2013 034 with conditions;  
Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Conditions:

1. Note on Final Map: “No buildings which produce wastewater are allowed on Lots 1&2 until acceptable means of wastewater disposal is approved by the necessary governmental agencies”.
2. Utility easements put on lots as requested by utility companies.
3. Restricted access Note shown on Final Map: “No driveway access allowed on E. STH. 59”.
4. Final CSM to be submitted to and approved by the Planning and Development Agency on or before 9/26/14.
5. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

**6. FINANCE**

**Action Item: Department Bills/ Encumbrances/Amendments/Transfers**

Supervisor Jensen made a motion to approve the Bills; Seconded by Supervisor Mawhinney. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Supervisor Owens made a motion to approve the Transfer; Seconded by Supervisor Jensen. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

**8. Committee Reports**

None at this time

**9. DIRECTORS REPORT**

- **Preliminary Copies Flood Insurance Rate Map and Flood Insurance Study for Rock County/Incorporated Area** –Mr. Byrnes gave the Committee the background for the new FEMA Floodplain study. Ms. Borlick (GIS Manager) ran a quick search to determine approximately the number of parcels being affected either negatively or positively concerning the floodplain location. 322 parcels that

were not in the floodplain in the previous study are now located in either the floodway or flood fringe.

Staff will wait until they hear from FEMA before deciding whether or not to send out letters notifying property owners the status of their property.

- **CDBG – EAP Flood Mitigation Project: Property Purchase** – Mr. Somppi informed the Committee about the pending purchase of property adjacent to the Indianford County Park. A resolution will be on the next Committee agenda to complete the transaction. After which staff will contract to have the improvements removed.

## 11. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:46 a.m.; second by Supervisor Owens. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, October 10, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary