

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JANUARY 4, 2021 – 5:00 P.M.
CALL: 1-312-626-6799
MEETING ID: 842 8238 5302
PASSCODE: 636065**

Join Zoom Meeting

<https://us02web.zoom.us/j/84282385302?pwd=ZERmb2JsV2JkMUJFKzFSV1YzVVNJZz09>

Meeting ID: 842 8238 5302

Passcode: 636065

One tap mobile

+13126266799,,84282385302#,,,,*636065# US (Chicago)

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Dial by your location

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Meeting ID: 842 8238 5302

Passcode: 636065

Find your local number: <https://us02web.zoom.us/j/84282385302?pwd=ZERmb2JsV2JkMUJFKzFSV1YzVVNJZz09>

Join by Skype for Business

<https://us02web.zoom.us/j/84282385302?pwd=ZERmb2JsV2JkMUJFKzFSV1YzVVNJZz09>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, January 4, 2021. To submit a public comment use the following email: marilyn@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JANUARY 4, 2021 – 5:00 P.M.**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Public Comment
4. Approval of Minutes – December 7, 2020
5. Consent Calendar
 - A. Transfers
 - 1) 911 Communications Center
 - B. Review of Payments
6. Report – Sheriff’s Office Needs Study Conducted in 2020
7. Resolutions and Committee Approval
 - A. Recognizing Deputy Sheriff Bryan S. Hanthorn
 - B. Authorization to Purchase a Skytron UVC Disinfecting Robot
 - C. Support of Increased County Child Support Funding
8. Review and Discussion and Possible Action
 - A. Set Meeting Time and Date for Second Meeting in January
9. Committee Requests and Motions
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



PUBLIC SAFETY & JUSTICE COMMITTEE
Minutes – December 7, 2020

Call to Order. Chair Beaver called the meeting of the Public Safety and Justice Committee to order at 5:00 P.M. via teleconference.

Committee Members Present via Phone/Video: Supervisors Beaver, Knudson, Bomkamp (at 5:09 P.M.), Taylor and Rynes.

Committee Members Absent: None.

Staff Members Present via Phone/Video: Randy Terronez, Assistant to the County Administrator; Kathy Sukus., 911 Communications Center; David O’Leary, District Attorney; Captain Brent DeRemer, Sheriff’s Office; Sheriff Troy Knudson; Greg Winkler, Human Services Deputy Director.

Others Present. Supervisor Rick Richard; Supervisor Shirley Williams; Tom Hergert; Jeff Klenz, Harmony Town Chair; Marty Clift.

Adoption of Agenda. Supervisor Knudson moved approval of the agenda, second by Supervisor Taylor. ADOPTED.

Approval of Minutes – November 23, 2020. Supervisor Taylor moved approval of the minutes of November 23, 2020 as presented, second by Supervisor Knudson. ADOPTED.

Public Comment. None.

Consent Calendar.

Transfers None.

Review of Payments The Committee accepted the reports.

Resolutions and Committee Approval.

Authorization for Radio System Equipment Upgrade

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors assembled this ____ day of _____, 2020 that a contract be awarded to General Communications, Inc. of Madison, Wisconsin, in the amount of \$226,657.50 to coordinate and implement this project.”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Taylor. ADOPTED.

Directing the Exploration of Alternative Housing Options for Sexually Violent Offenders on Supervised Release in Accordance with Chapter 980 of the Wisconsin Statutes

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby direct the Rock County Administrator to create a group of multidisciplinary stakeholders to study the issue of creating alternative housing resources for offenders placed on Chapter 980 supervised release, and that such group shall make a report to the Board of Supervisors on the feasibility of any such alternatives by _____, 2021.

BE IT FURTHER RESOLVED that such group shall consider multiple housing options and locations including constructing a housing complex adjacent to the Rock County Sheriff’s Office, the possibility of state funding sources in developing, acquiring, or constructing potential placement resources, and the potential offsets of future rental income from the State for housing Chapter 980 offenders in a County-owned facility. ”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Taylor.

Mr. Hergert said he has a violent sex offender living a couple hundred feet from his house for 16 months; his wife will not set foot outside the house without him being with her; people are going out and purchasing guns; building something to house violent sex offenders would help with their interaction with others; maybe they would be able to find employment with someplace like Kandu; it would be less expensive for taxpayers to have a housing unit; and he said the property values in areas where they are housed now have gone down for neighbors.

Supervisor Richard said building a housing unit would be a better way to handle placements; it would be less expensive; and having a group look into the possibility of this would be a good idea.

Mr. Winkler said it was about 2 ½ to 3 years ago that the law changed from the state to the county responsibility to find placements; a committee meets when someone is released and we have to find someplace where they can live within the guidelines; they let the state know where the address is and a judge will make the determination on action; he has received some calls on concerns in the communities regarding property values, safety, etc.; he added he is not in a position to advocate, but it makes sense to look into a housing unit.

Mr. Klenz, Town of Harmony Board Chair, said when two sex offenders moved next to Mr. Hergert, he came to him and the Town of Harmony Board and we looked into some type of ordinance with no success; he said not all sex offenders are violent; there are 58 sex offenders living near the Town Hall; he said he is in favor of looking into alternatives further; and he hoped this committee would pass this resolution.

Mr. Clift relayed his concerns on his daughter-in-law and granddaughter living next to a sex offender. He said we need to protect the innocent.

Mr. Winkler stated, he is not opposed to this, he is just doing his job as per law.

Sheriff Knudson said it would be nice to find the best possible placement, and it seems a half-way house would be a better placement than a residence.

No one present was aware of anything like this being done. Mr. O’Leary added that we would need to be careful to not become a “dumping ground” for other counties to place these individuals, and to make sure only Rock County Sex offenders would be housed there.

PASSED on the following roll call vote: YES – Supervisor Bomkamp, Taylor, Knudson, Rynes and Beaver; NO – None.

Request for Purchase – Inmate Telephone Services Supervisor Knudson moved approval IC Solutions, San Antonio TX for Inmate telephone services for the Sheriff’s Office, second by Supervisor Rynes.

The Sheriff explained how this company will save money, give each inmate access to a tablet, and allow access to help groups, libraries, etc.

ADOPTED.

Review, Discussion and Possible Action.

Set Meeting Time and Dates The Committee discussed meeting times and dates and voted unanimously to:

January 4, 2021 at 5:00 P.M. – they will set the next meeting in January at this meeting

February 1, 2021 and February 15, 2021, both at 5:00 P.M.

March 1, 2021 and March 15, 2021, both at 5:00 P.M.

April 2021 meeting dates will be set at the March 15, 2021 meeting

May 3, 2021 and May 17, 2021, both at 5:00 P.M.

June 2021 meeting dates will be set at the May 17, 2021 meeting

First meeting in July 2021 will be set at the 2nd meeting in June 2021

July 19, 2021 at 5:00 P.M.

August 2, 2021 and August 16, 2021, both at 5:00 P.M.

September 2021 meeting dates will be set at the August 16, 2021 meeting

October 4, 2021 and October 18, 2021, both at 5:00 P.M.

November 1, 2021 at 5:00 P.M.

Second meeting in November will be set at the November 1, 2021 meeting

December 6, 2021 and December 20, 2021, both at 5:00 P.M.

Committee Requests and Motions. None.

Adjournment. Supervisor Bomkamp moved adjournment at 5:46 P.M., second by Supervisor Knudson. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 12/9/2020
 Requested By 911-Rock County Communications Center
Department

Transfer No. 20-27
Kathren Sukus
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-64200 Description: Training Current Balance: \$8,589	\$5,800	Account #: 23-2400-0000-62119 Description: Other Contracted Services	\$5,800
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We were not able to host in person training as planned due to COVID, so training costs were less than expected.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Some new hire candidates did not pass preemployment screening; thus, we had to pay for extra screenings for additional applicants.

FISCAL NOTE:

Sufficient funds are available for transfer.
SO 12/9/20

ADMINISTRATIVE NOTE:

Recommended

REQUIRED APPROVAL

DATE

Governing Committee _____

Finance Committee _____

COMMITTEE CHAIR

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020

12/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I					
		P2000246	12/23/2020	US BANK	BORDNER 2021 WJOA TUITION	396.00
		P2002075	12/03/2020	WISCONSIN TRAFFIC SAFETY OFFIC	REGISTRATION: DEPUTY JEFFREY	200.00
		P2002128	12/17/2020	CODE 3 ASSOCIATES INC	DODGE REGISTRATION:	1,850.00
		P2002139	12/17/2020	SHARE TRAINING LLC	MOTIVATIONAL INTERVIEWMNG	1,500.00
		P2002177	12/23/2020	WAUKESHA COUNTY TECHNICAL COLL	REGISTRATION:	1,625.00
		P2002180	12/23/2020	FBI-LEEDA	JACOBSON REGISTRATION:	695.00
GENERAL FUND PR0G TOTAL						6,266.00

I have reviewed the preceding payments in the total amount of \$6,266.00

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2100-0000-61920	Physicals	P2000244	12/17/2020	STANARD AND ASSOCIATES INC	PSYCH EVALS	1,580.00
21-2100-0000-62119	Other Services	P2002173	12/23/2020	BARRINGTON-TILLMAN, BARBARA J	CONSULTING FEE ON BUILDING PRO	1,144.77
21-2100-0000-62210	Telephone	P2000217	12/23/2020	CHARTER COMMUNICATIONS	DECEMBER SERVICE	341.02
21-2100-0000-62400	R & M Services	P2000236	12/31/2020	PITNEY BOWES INC	4TH QTR LEASE	141.30
21-2100-0000-62410	R&M-Vehicles	P2000177	12/23/2020	BATTERIES PLUS LLC	KEY FOB BATTERIES	94.58
		P2000179	12/17/2020	BOB CLAPPER AUTOMOTIVE INC	REPLACE MAP SENSOR	328.65
		P2000190	12/31/2020	DAVIS CITGO SERVICE INC	TOW EVIDENCE	1,907.00
		P2000193	12/31/2020	CARQUEST AUTO PARTS	CAR PAINT	458.63
		P2000201	12/17/2020	GORDIE BOUCHER FORD LINCOLN ME	#12 ACCIDENT REPAIRS	7,147.21
		P2000234	12/23/2020	POMPS TIRE SERVICE INC	LOF #30	7,782.98
		P2000693	12/23/2020	BANDT COMMUNICATIONS INC	REPAIR RADIO	99.50
		P2001164	12/23/2020	GENERAL COMMUNICATIONS INC	SHOP SUPPLIES	5,324.11
		P2002017	12/03/2020	MONROE POWERSPORTS INC	PRE-SEASON MAINTENANCE ON 2014	424.72
		P2002178		DAVES AUTO BODY	TOW OF STOLEN ATV	105.50
21-2100-0000-63100	Office&Misc Exp	P2000172	12/17/2020	AMERICAN AWARDS AND PROMOTIONS	NAME PLATE	57.00
		P2000175	12/23/2020	ARAMARK UNIFORM SERVICES INC	NOV MATS	34.56
		P2000226	12/31/2020	OFFICE PRO INC	OFFICE SUPPLIES	174.73
		P2000228	12/23/2020	MENARDS	XMAS LIGHTS	45.92
		P2000246	12/23/2020	US BANK	COFFEE CARAFE	650.84
21-2100-0000-63101	Postage	P2000195	12/23/2020	FEDERAL EXPRESS CORP	POSTAGE	72.27
		P2000246	12/17/2020	US BANK	B OF I POSTAGE	11.70
21-2100-0000-63200	Pubs/Subs/Dues	P2002179	12/23/2020	CITY OF WAUWATOSA	2020 YEARLY ASSOCIATION DUES	100.00
21-2100-0000-63405	Security Supply	P2001863	12/17/2020	STREICHERS INC	KOHLER - BODY ARMOR	734.00
		P2002080	12/23/2020	RMA ARMANMENT INC	SHIPPING	672.38
21-2100-0000-63406	Clothing/Uniform					

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000198	12/31/2020	GALLS LLC	CHEVRONS	13.17
		P2001064	12/23/2020	UNIFORM DEN EAST	HONOR GUARD PANTS	287.01
21-2100-0000-63407	Computer Supply	P2000246	12/17/2020	US BANK	TONER	2,111.30
21-2100-0000-63409	Crime Scene	P2000238	12/10/2020	SIRCHIE FINGER PRINT LABORATOR	B OF I SUPPLIES	358.32
21-2100-0000-63501	Gas/Other Fuels	P2000246	12/17/2020	US BANK	FUEL	132.25
		P2000251	12/17/2020	KWIK TRIP EXTENDED NETWORK	NOVEMBER FUEL	23,617.88
21-2100-0000-63900	Ammo/Range	P2000228	12/23/2020	MENARDS	RANGE SUPPLIES	44.26
		P2000246	12/23/2020	US BANK	SHIPPING	443.56
		P2001529	12/03/2020	STREICHERS INC	SHIPPING	173.60
21-2100-0000-63904	Policing/1st Aid	P2000202	12/17/2020	JANESVILLE ANIMAL MEDICAL CENT	KAMO VET BILL	232.86
		P2000223	12/23/2020	MERCY HEALTH SYSTEM	OWI BLOOD DRAW	39.26
		P2000225	12/03/2020	KENLYN KENNELS INC	BOARD KAMO	115.00
		P2000228	12/17/2020	MENARDS	CLAMPS	3.44
		P2000246	12/17/2020	US BANK	NOTARY BONDS	60.00
		P2000251	12/17/2020	KWIK TRIP EXTENDED NETWORK	CAR WASHES	91.99
		P2001427	12/17/2020	MILLER,RICHARD L	SHIPPING	2,840.00
		P2001737	12/17/2020	HARRIS ACE HARDWARE LLP	SNAP RING	39.98
		P2001982	12/03/2020	GENERAL COMMUNICATIONS INC	SHIPPING	5,866.00
21-2100-0000-64200	Training	P2000246	12/23/2020	US BANK	JACOBSON HOTEL	688.00
		P2002176	12/23/2020	GATEWAY TECHNICAL COLLEGE	ST MICHAEL REGISTRATION:	250.00
21-2100-0000-64904	Sundry Expense	P2000228	12/31/2020	MENARDS	RS ITEMS	101.21
21-2100-0000-67105	Motor Vehicles		12/17/2020	EWALD MOTORS OF OCONOMOWOC LLC	Motor Vehicles	(1,400.00)
		P1902519	12/23/2020	EWALD MOTORS OF OCONOMOWOC LLC	TRADE IN	73,075.50
		P2000687	12/23/2020	BANDT COMMUNICATIONS INC	CHANGEVER #1	3,436.83

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Sheriff LES PROG TOTAL						142,054.79
21-2142-0000-63110	Admin Expense	P2000246	12/17/2020	US BANK	TRANSMITTERS AND CASES	1,019.86
Project Lifesaver PROG TOTAL						1,019.86
21-2167-0000-62119	Other Services	P2000181	12/23/2020	BLACKHAWK TECHNICAL COLLEGE	NOVEMBER	12,836.37
		P2000192	12/23/2020	CESA 2	NOVEMBER RECAP	9,594.93
21-2167-0000-64904	Sundry Expense	P2000228	12/10/2020	MENARDS	RECAP WINTER WEAR	555.04
		P2000246	12/17/2020	US BANK	WALK-IN GREENHOUSE	193.99
RECAP Operations PROG TOTAL						23,180.33
21-2200-0000-62119	Other Services	P2000182	12/17/2020	BI INC	NOVEMBER MONITORING	23,527.99
21-2200-0000-62161	Household Serv	P2000175	12/23/2020	ARAMARK UNIFORM SERVICES INC	NOV MATS	330.14
		P2000194	12/10/2020	DIVERSIFIED BUILDING MAINTENAN	DISINFECTANT DETERGENT	388.81
		P2000204	12/31/2020	JAYS BIG ROLLS INC.	TOILET PAPER	966.00
		P2000228	12/17/2020	MENARDS	BROOMS, PINESOL	65.58
		P2000246	12/17/2020	US BANK	GLOVES	772.64
21-2200-0000-62163	Laundry	P2000175	12/31/2020	ARAMARK UNIFORM SERVICES INC	LAUNDRY	9,815.75
21-2200-0000-62170	Physicians/Other	P2000173	12/17/2020	ADVANCED CORRECTIONAL HEALTHCA	PHARMACY CREDIT	3,978.39
21-2200-0000-62420	Mach/Equip R&M	P2000693	12/31/2020	BANDT COMMUNICATIONS INC	REPAIR RADIO	470.79
21-2200-0000-63100	Office&Misc Exp	P2000226	12/17/2020	OFFICE PRO INC	2021 CALENDARS	548.96
		P2000228	12/17/2020	MENARDS	FANS, EXT CORDS	88.64
		P2000246	12/17/2020	US BANK	OFFICE SUPPLIES	343.43
21-2200-0000-63300	Travel					

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000246	12/10/2020	US BANK	PRISONER TRANSPORT HOTEL	181.26
21-2200-0000-64125	Bd of Prisoners					
		P2000171	12/31/2020	ARAMARK CORRECTIONAL SERVICES	NOV INMATE MEALS	63,547.09
21-2200-0000-64200	Training					
		P2000246	12/23/2020	US BANK	AMADOR/BROWN HOTEL PREA	1,718.48
21-2200-0000-64904	Sundry Expense					
		P2000173	12/17/2020	ADVANCED CORRECTIONAL HEALTHCA	MEDICAL SUPPLIES	248.08
		P2000180	12/23/2020	BOB BARKER COMPANY INC	SOAP, RAZORS, PADS	946.16
		P2000217	12/17/2020	CHARTER COMMUNICATIONS	JAIL CABLE	370.98
		P2000228	12/17/2020	MENARDS	RETURN	(49.96)
		P2000246	12/17/2020	US BANK	TVS, HAIR CLIPPERS, VAC BELT	573.01
		P2000693	12/03/2020	BANDT COMMUNICATIONS INC	RADIO UPGRADE	660.00
		P2001403	12/23/2020	MERCY ASSISTED CARE INC	PORTABLE O2	167.37
		P2002091	12/31/2020	HENRICKSEN	24 X 36" PANEL WRAPPED CARRELS	2,447.00
		P2002172	12/23/2020	JANESVILLE INDUSTRIAL SUPPLY	TRIGGER SPRAYER HEAVY DUTY	34.26
					Correctional Facility PROG TOTAL	112,140.85
<hr/>						
21-2590-0021-64904	Sundry Expense					
		P2001505	12/31/2020	MERCY HEALTH SYSTEM	GRICE, ROBERT/TILLMAN,TEQUAD	550.00
					COVID-19 Purchases-Sheriff PROG TOTAL	550.00

COMMITTEE REVIEW REPORT
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<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$278,945.83**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1200-0000-62119	Other Services	P2000276	12/23/2020	AVERTEST LLC	11/20 VETS COURT TESTING	2,514.40
22-1200-0000-62122	Attorney Fees	P2000872	12/10/2020	OTHRW,RANDI L	NOVEMBER 2020 GAL CONTRACT	4,314.00
		P2000874	12/10/2020	MONAHAN AND JOHNSON SC	NOVEMBER 2020 GAL CONTRACT	4,314.00
		P2000875	12/10/2020	NASH ELLIOTT,ATTY JENNIFER L	NOVEMBER 2020 GAL CONTRACT	4,314.00
		P2000876	12/10/2020	JOOS,ATTY MELISSA BROOKE	NOVEMBER 2020 GAL CONTRACT	4,314.00
22-1200-0000-63100	Office&Misc Exp	P2000273	12/17/2020	US BANK	2020 BLANKET PURCHASE ORDER	2,444.82
		P2002074	12/10/2020	STAPLES TECHNOLOGY SOLUTIONS	5WS0T73714 LENOVO EXTENDED SER	7,896.97
22-1200-0000-63202	Law Books	P2000279	12/23/2020	THOMSON WEST	11/20 WEST INFORMATION CHARGES	3,360.67
Circuit Courts PROG TOTAL						33,472.86
22-1209-0000-63100	Office&Misc Exp	P2000273	12/17/2020	US BANK	11-20 COC OFFICE SUPPLIES	2,369.89
		P2000282	12/31/2020	OFFICE PRO INC	12-15-20 SHREDDING	10.99
Clerk of Courts PROG TOTAL						2,380.88

I have reviewed the preceding payments in the total amount of **\$35,853.74**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1201-0000-62119	Other Services	P2000643	12/03/2020	RAMSEY,TONYA	CONTRACT SERVICES - TR	400.00
Mediation/Family Court Service PROG TOTAL						400.00

I have reviewed the preceding payments in the total amount of **\$400.00**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
23-2400-0000-62119	Other Services					
		P2000144	12/23/2020	PSYCHOLOGY CENTER,THE	EVALUATION OF N. NORTHRUP	437.00
		P2000146	12/17/2020	OCCUPATIONAL HEALTH CENTER	BIANNUAL VISION TESTS	1,800.99
		P2000154	12/17/2020	US BANK	CONFIDENTIAL SHREDDING-ON SITE	382.67
23-2400-0000-62218	Data Comm					
		P2000138	12/17/2020	CHARTER COMMUNICATIONS	CABLE-NOVEMBER	229.44
23-2400-0000-63100	Office&Misc Exp					
		P2000154	12/17/2020	US BANK	TONER, OFFICE SUPPLIES	736.04
23-2400-0000-64200	Training					
			12/10/2020	PUBLIC SAFETY GROUP	TRAINING ON DEMAND	0.00
		P2000143	12/31/2020	VICKERS,MICHAEL A	EMD CLASS INSTR-12/18/2020	120.00
		P2000154	12/17/2020	US BANK	CPR RECERT MATERIALS	1,526.16
		P2002142	12/10/2020	PUBLIC SAFETY GROUP	TRAINING ON DEMAND	599.00
		P2002144	12/10/2020	PUBLIC SAFETY GROUP	TRAIN THE TRAINER VIRTUAL	3,800.00
23-2400-0000-65321	Building Lease					
		P2000140	12/03/2020	GLOBAL TOWER ASSETS LLC	NOVEMBER TOWER RENT	2,100.84
Communication Center PROG TOTAL						11,732.14

I have reviewed the preceding payments in the total amount of **\$11,732.14**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
24-1610-0000-62501	Reporter Fees	P2000635	12/31/2020	NELSON,DEBRA A	TRANS OF 10/9/20 PRELIM HRG	5.00
		P2000638	12/03/2020	KLAREN,JENNIFER LYNN	TRANS OF 12/6/18 P&S HRG	12.50
		P2002184	12/31/2020	JONES-ONEAL,PAMELA SUE	TRANSCRIPT OF ORAL RULING FOR	48.00
24-1610-0000-63100	Office&Misc Exp	P2000625	12/17/2020	US BANK	STAPLES-OFFICE SUPPLIES	411.23
		District Attorney PROG TOTAL				
24-1611-0000-63100	Office&Misc Exp	P2000705	12/10/2020	OFFICE PRO INC	CALENDAR ORDER	37.06
		Deferred Prosecution PROG TOTAL				

I have reviewed the preceding payments in the total amount of **\$513.79**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
28-2650-0000-62170	Physicians/Other					
		P2000047	12/23/2020	MCKESSON MEDICAL SURGICAL CORP	GOWN, POLY THUMB LOOP	106.72
		P2000055	12/17/2020	HEALTHCARE WASTE MANAGEMENT IN	ADDITIONAL CONTAINERS, OVERAGE	93.85
28-2650-0000-63100	Office&Misc Exp					
		P2000053	12/17/2020	OFFICE PRO INC	2021 DESK CALENDAR X4	9.56
Medical Examiner PROG TOTAL						210.13

I have reviewed the preceding payments in the total amount of **\$210.13**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
34-3850-0000-62126	Officer Fees	P2000135	12/31/2020	GREGG INVESTIGATIONS INC	MARQUISE D. CLARK	4,670.00
		P2002150	12/23/2020	STATE PROCESS SERVICE INC	MARGARITO HERNANDEZ	60.50
		P2002151	12/17/2020	JUNEAU COUNTY SHERIFFS DEPARTM	JOHN WASSON	75.00
34-3850-0000-62176	Laboratory	P2000131	12/23/2020	DNA DIAGNOSTICS CENTER	LOCKHART/GREEN/GREEN	312.00
		P2001749	12/31/2020	LABCORP	MWANGI/POLICE/POLICE	1,918.00
34-3850-0000-62188	Vital Statistics	P2000132	12/23/2020	VITAL RECORDS	MASSMAN/TEICH	20.00
34-3850-0000-62210	Telephone	P2000129	12/31/2020	LANGUAGE LINE SERVICES	NOVEMBER 2020 ACTIVITY	102.24
34-3850-0000-63100	Office&Misc Exp	P2000128	12/31/2020	US BANK	NOVEMBER SUPPLIES	219.56
		P2000133	12/31/2020	OFFICE PRO INC	SHREDDING 12/15/2020	44.29
Child Support PROG TOTAL						7,421.59

I have reviewed the preceding payments in the total amount of **\$7,421.59**

Date: _____ Dept Head _____
 _____ Committee Chair _____

Rock County Pinehurst Replacement Sheriff Space Needs Assessment

Venture Project No190062.01

FINAL REPORT

December 22, 2020



Report Prepared By:

Venture Architects

212 North 25th Street, Milwaukee, WI 53233
271.3359 | john.sabinash@ventarch.com

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ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

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ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

ACKNOWLEDGEMENTS

This study, formally titled the Rock County Sheriff Space Needs Assessment was an undertaking that included various components and team members to accomplish. The study included various meetings, interviews, site visits, walkthroughs, emails, and phone calls, and would not have been possible without the passion, knowledge, and enthusiasm of the Rock County staff. On behalf of Venture Architects, we thank all of those who contributed to the completion of the study. Some honorary contributors of recognition include but are not limited to:

ROCK COUNTY BOARD OF SUPERVISORS

- District 01 – Mary Beaver
- District 02 – Alan Sweeney
- District 03 – Danette Rynes
- District 04 – Mary Mawhinney
- District 05 – William Wilson
- District 06 – Robert Potter
- District 07 – Mike Mulligan
- District 08 – Brian Knudson
- District 09 – Rick Richard
- District 10 – Louis Peer
- District 11 – Kaelyb Lokrantz
- District 12 – Wayne Gustina
- District 13 – Kevin Leavy
- District 14 – Shirley Williams
- District 15 – Yuri Rashkin
- District 16 – Jacob Taylor
- District 17 – Kara Purviance
- District 18 – Bob Yeomans
- District 19 – Brent Fox
- District 20 – Wes Davis
- District 21 – Pam Bostwick
- District 22 – Russ Podzilini
- District 23 – Doug Wade
- District 24 – Richard Bostwick
- District 25 – Stephanie Aegerter
- District 26 – Dave Homan
- District 27 – Kathy Schulz
- District 28 – Ron Bokamp
- District 29 – Tom Brien

ROCK COUNTY SHERIFF'S OFFICE

- Troy Knudson, Sheriff
- Craig Strouse, Chief Deputy
- Barbara Tillman, Consultant
- Erik D. Chellevoid, Commander, Correctional Services Division
- Jude Maurer, Commander, Law Enforcement Services Division
- Brent DeRemer, Captain, Community Corrections Bureau
- Curt Fell, Captain, Support Services Bureau
- Aaron Burdick, Captain, Detective Bureau
- Mark Thompson, Captain, Patrol Bureau
- Kimberly Litsheim, Captain, Assistant Jail Administrator
- Jay Wood, Captain (Ret.), Court Services Bureau
- Regina Holmberg, Jail Administration Secretary, TRAIN Administrator
- Grace Becker, Administrative Secretary
- Larry Klusmeyer, Correctional Supervisor

ROCK COUNTY STAFF

- County Administrator
- Josh Smith, County Administrator
- Facilities Management
- Brent Sutherland, Director
- Michael Parille, Superintendent

CONSULTING TEAM
VENTURE ARCHITECTS

- John Sabinash, Architectural Principal
- Cory Beyer, AIA, Project Manager
- Thomas Poweleit, Correctional Designer
- Wendy Schultz, IIDA, Space Planner

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EXECUTIVE SUMMARY

OVERVIEW

Rock County has been working on a long-range facility master plan. Part of the plan is to replace the aged Pinehurst Building currently utilized for the Sheriff's Office: Administration; Patrol Bureau, Support Services Bureau; Detective Bureau and Special Investigations Unit (SIU); Evidence Processing and Storage; Armory; Locker-room and other associate training, and storage functions, RECAP; work release and the Huber dormitory housing.

- The building, constructed in 1929, was originally a tuberculosis sanatorium
 - o The footprint does not lend itself to efficient office space
 - o Recommended improvements are costly, perhaps prohibitive given the age and inefficiency of the present facility:
 - Roofing System
 - Windows
 - Replace original Electrical System
 - Upgrade existing lighting
 - Update existing electronics on 2nd and 3rd floors
 - Persistent water infiltration on the basement level
 - Replace fire alarm system
 - o Security and confidentiality are compromised with clients/customers meeting staff in their current offices
 - o Public transportation is adequate in the present location and any modifications will need to preserve that access.
 - o Parking is inadequate in quantity, location and public access to all staff and Sheriff vehicle lots is not restricted

In 2020, Venture Architects was hired by Rock County to provide program, concepts and budget for the Sheriff Space Needs Assessment.

ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

STUDY GOALS

Goals:

- To evaluate facility needs for:
 - o Adjacencies of the Sheriff's Office with other County Facilities and Programs
 - o One "Main Entrance" creation of and preservation of a single point of entry for public to Sheriff's Department Services for accessibility to the public.
 - o Training Bureau (Discontinuous presently).
 - o Emergency Management Bureau (Discontinuous Presently) includes Emergency Operations Center (the EOC).
 - o Community Corrections Bureau (Discontinuous presently).
 - o Master Plan for future expansion.
 - o Additional Staff Parking "separated" from Public Parking.

- To evaluate space needs for:
 - o Replace Pinehurst Building
 - o Housing beds lost to be replaced by an addition to the existing facility
 - o Renovate one existing cell to a shower in each Jail housing pod (thus minimizing inmate movement, staff and custodial security and enhancing staff efficiency)
 - o Renovate the existing hallway shower spaces in A, B, C and D units to conference (program) space
 - o Add Program Space and Outdoor Recreation for existing Jail Housing
 - o Reevaluate the Sheriff's Office Program previously completed
 - o Verify no overlap of spaces between the Pinehurst Replacement and the Sheriff's Office.

FACILITY RECOMMENDATIONS

The Study recommends the adoption of a facility master plan that will:

- Design for one “main” entrance to the Sheriff’s Office, Jail, RECAP and the Community Corrections Bureau
 - o Pinehurst should be razed.
- Organize and improve the Sheriff Administration facility to provide better non-staff areas and consolidate Evidence functions
- Pinehurst Housing beds to be reclassified to better accommodate the occupancy needs.
 - o RECAP Housing and program space including a computer lab;
 - o All Female Housing Pod;
 - o Special Needs Housing – for infectious disease control and management and mental health programming
 - o Replace Dormitory Housing with new Direct Supervision
- Provide contemporary Indoor/Outdoor Recreation for existing Jail Housing and any new housing
- New Jail Kitchen, Laundry, Storage and Receiving Dock
- Video Visitation, Video Conferencing and Video Court capability at a central location
- Suicide Observation Cells in Medical area.
- Include Community Corrections Bureau and Re-entry/Release areas in the facility
- Include Emergency Management with EOC and co-located
- Include a Training Bureau and co-located

The benefits to Rock County include:

- Improved inmate treatment and rehabilitation, with the required program spaces to reduce recidivism.
- Improved inmate release and intake (focused unified approach to re-entry to reduce inclusion of contraband and streamline the process).
- Improved work environment for efficiency, morale and unity of staff thereby communicated to the inmate community.
- A more Secure and safe facility.
- Food service and laundry to accommodate population needs thus presenting better hygiene and a healthier population.
- Better accessibility to services.

ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

- Improved operations by minimizing inmate movement: distance and time to escort inmates.
- Inmate classification and housing flexibility to adapt to changing culture, gender needs and emerging health concerns.
- A plan for future growth and evolution of Jail services for subsequent decades.
- Improved parking quantity, quality and visitor wayfinding on site.

ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

PINEHURST REPLACEMENT RECOMMENDATIONS

The Study recommends:

- Additional Housing Classifications to amplify the Sheriff's Office capacity to safely house persons of various physical conditions (see table below)
 - o Special Needs
 - o All Female Housing Pod
 - o Dormitory
 - o RECAP
- Seventeen (17) existing Cells (34 beds) to Shower Renovation. Existing showers off pod to be renovated to small Meeting Rooms.
- Other areas to be remodeled for Program and Conference rooms.
- Existing Maintenance Shop to be remodeled.

Housing Capacity	Current	Proposed	Notes
PODS A, B, C, D	325	286	Remove 4 cells per pod and convert to showers
Special Needs		56	
Male Dorm		60	
RECAP			
Male		38	
Female		12	
Female Pod			
Special Needs		15	
Medium Cells		30	
Female dorm		30	
Pinehurst	180 ^[1]	0	[1] Pinehurst is to be demolished after new jail beds are commissioned. Note that a variance granted to the RSCO by Wisconsin Department of Corrections in 2007 concluded in 2012, requiring the decommissioning of 20 beds in the Pinehurst facility
Sum	505 ^[2]	527	[2] Jail 325 beds + Pinehurst 180 beds

ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

Some program areas of the sheriff office that are located either in separate buildings on campus or in various locations within the same facility could be merged into a single area of a common building to allow better wayfinding, better operational integrity, efficiency, better customer service, less duplication and optimized training effectiveness as well emergency preparedness.

This includes: common lobby, lockers and other functions physically connected to the proposed LES (Emergency Operations, Training) as well as closure of the functional spit between the newer jail and the old jail (Pinehurst)

ROCK COUNTY FACILITIES LOCATION DIAGRAM

The following diagram illustrates current locations for Rock County Facilities.



1. Sheriff Administration, Operations, Detective (+SIU), Evidence Management
2. Pinehurst
3. Jail
4. Youth Services Center
5. Rock Haven
6. Communications Center
7. Health Care Center (HCC) includes Emergency Management, IT and Medical Examiner
8. Old Rock Haven (Demolished)
9. UW Extension
10. Community Corrections Bureau + Training Bureau
11. Health Department
12. Community Gardens

BUILDING CONCEPTS

Overview

Sheriff's Office occupies various locations on the County Site – the Pinehurst building itself, the Jail connected to the Pinehurst building, parts of the HCC, and the Community corrections Building near the UW Extension. A goal of the project was to collect all Sheriff Operations into one location.

Several locations are appropriate for the program identified and were considered. Ten options were presented and the option that best serves the functional goals of the Sheriff's Office was selected for consideration. The options included single and multiple story solutions.

The option selected to be advanced is labeled 4B.

It consists of:

A two-story addition to the existing Sheriff's Office on the west side.

Combined entrance for the Sheriff's Office and Jail maintaining a single point of entrance.

Additions to replace Jail functions housed in the present Pinehurst facility added to the east side of the existing Jail.

A New Food Service and Laundry addition to the south side of the existing Jail.

Remodeling of various magnitudes within the present Jail facility.

Provisions for adequate recreation and custodial enrichment, safety, learning and to reduce recidivism.

The sequence that is best in terms of operational integrity and that serves the objectives of the Rock County Sheriff Office is:

1. Replace current Jail beds in the Pinehurst facility;
2. Construct new LES space near the present facility;
3. Raze the now empty Pinehurst Building.

ROCK COUNTY PINEHURST REPLACEMENT
SHERIFF SPACE NEEDS ASSESSMENT | FINAL REPORT

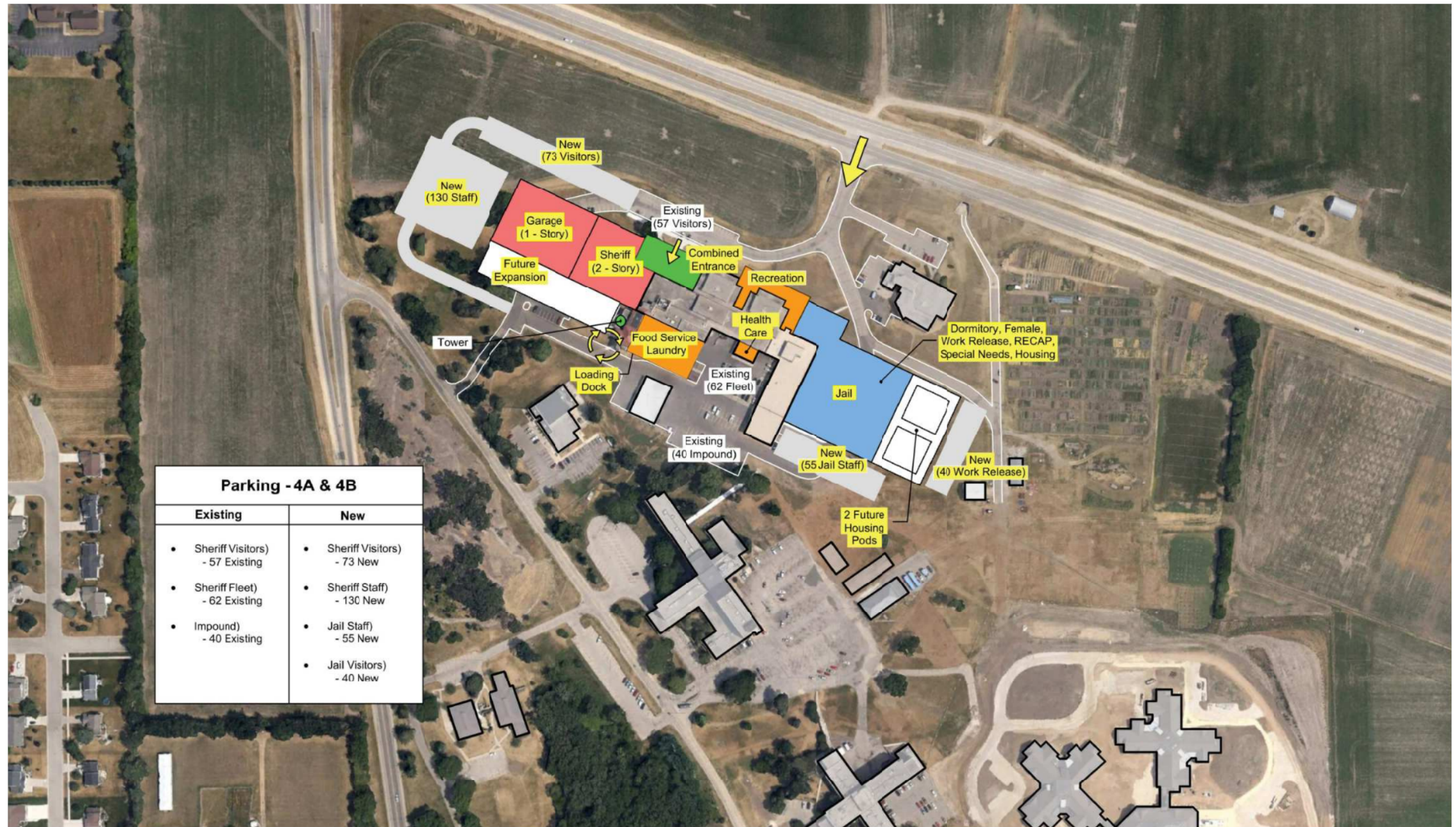
BUDGET

	LES	Jail
		in 2022 dollars
CONSTRUCTION		
Site	\$1,348,000	\$497,000
Building	\$18,855,944	
Fleet	\$3,524,251	
EOC	\$2,574,900	
Demolish Pinehurst	\$557,671	
Outdoor Recreation		\$376,000
Support		\$1,647,000
Fleet		\$3,066,140
Laundry + Food Service		\$3,921,900
Community corrections		\$1,448,975
Work Release		\$939,300
Miscellaneous small remodeling (back fill)		\$2,211,615
RECAP		\$7,730,400
Med Unit		\$550,800
Dormitory		\$5,237,100
Female Housing		\$12,282,000
Special Needs		\$10,690,400
Showers on ABCD pods (Existing)		\$874,500
Selective Demolition, dust barriers		\$812,750
Security Systems in Jail tie in and software		\$1,412,500
Sub Total Construction	\$26,860,766	\$53,698,380
Estimating contingency (10%)	\$2,686,077	\$5,369,838
PROBALABLE CONSTRUCTION COST	\$29,546,843	\$59,068,218
SOFT		
Building and Land Acquisition	\$0	\$0
Professional Fees	\$2,511,482	\$5,020,799
City Permits and Fees	\$443,203	\$886,023
Utility Cost Consumption Increase	\$29,547	\$118,136
Telecom Technology and Security	\$1,445,108	\$2,507,529
Furniture and Furnishings	\$1,362,721	\$719,702
Special Equipment	\$660,675	\$1,290,500
Occupancy Expenses	\$62,985	\$31,282
Administrative Costs		
Insurance	\$443,203	\$886,023
Contingency (10%)	\$2,954,684	\$5,906,822
TOTAL SOFT COST	\$9,913,607	\$17,366,817
TOTAL PROJECT COSTS (Construction + Soft)	\$39,460,450	\$76,435,035

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APPENDICES

APPENDIX A P PROPOSED SITE ORGANIZING CONCEPT



Parking - 4A & 4B	
Existing	New
<ul style="list-style-type: none"> Sheriff Visitors) - 57 Existing Sheriff Fleet) - 62 Existing Impound) - 40 Existing 	<ul style="list-style-type: none"> Sheriff Visitors) - 73 New Sheriff Staff) - 130 New Jail Staff) - 55 New Jail Visitors) - 40 New

4B

ROCK COUNTY PINEHURST REPLACEMENT
2 STORY SHERIFF - COMBINED ENTRANCE



PART ONE SPACE PROGRAM

SUMMARY

December 22, 2020

FINAL REPORT

		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)				
FD Series	DEPARTMENT	Existing	RECOMMENDED				Existing	RECOMMENDED	DEPARTMENT REQUEST		
Sheriff's Office - Law Enforcement Services											
100	PUBLIC		3,003		1.15			3,453			
200	ADMINISTRATION		6,845		1.15			7,871			
300	SUPPORT SERVICES		7,777		1.15			8,943			
400	PATROL BUREAU		12,510		1.15			14,386			
500	DETECTIVE BUREAU		7,128		1.15			8,197			
600	BUREAU OF IDENTIFICATION		8,395		1.15			9,655			
700	SHARED		2,805		1.15			3,226			
800	FLEET		23,155		1.10			25,471	+12,353 sf		
900	EOC		7,463		1.15			8,583	+6,340 sf		
1000	BUILDING		11,219		1.10			12,341			
		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)		18,693		
			RECOMMENDED					RECOMMENDED			
TOTAL DEPARTMENT GROSS SQ FT (DGSF)		77,334	79,081					102,126	TOTAL BUILDING GROSS SQ FT (BGSF)		
Sheriff's Office - Jail											
2000	PUBLIC LOBBY		0		1.15			0			
2100	CENTRAL VISITING		2,241		1.15			2,577			
2200	CHURCH / CHAPEL		405		1.15			466			
2300	HEALTHCARE		1,127		1.15			1,296			
2400	COMMUNITY CORRECTIONS		4,582		1.15			5,269			
2500	SHIFT SERGEANTS		270		1.15			311			
2600	FOOD SERVICE		7,317		1.15			8,415			
2700	LAUNDRY		4,050		1.15			4,658			
2800	LOADING DOCK - MAINTENANCE		10,287		1.10			11,316			
2900	DORMITORY HOUSING		15,180		1.15			17,457			
3000	FEMALE HOUSING		26,700		1.15			30,705			
3100	WORK RELEASE - RECEPTION / RELEASE		2,723		1.15			3,131			
3200	SPECIAL NEEDS		23,240		1.15			26,726			
3300	RECAP		22,407		1.15			25,768			
3400	REMODELED AREAS		7,383		1.15			8,491			
3500	JAIL FLEET		15,400		1.10			16,940			
		TOTAL DEPARTMENT GROSS SQ FT (DGSF)		X	BUILDING GROSSING FACTOR	=	TOTAL BUILDING GROSS SQ FT (BGSF)		18,693		
		EXISTING 2018	RECOMMENDED 2028				EXISTING 2018	RECOMMENDED 2028			
TOTAL DEPARTMENT GROSS SQ FT (DGSF)			143,312				0	163,524	TOTAL BUILDING GROSS SQ FT (BGSF)		

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **PARKING**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	TYPE
PERSONAL VEHICLES	
	LE
	Patrol
	Admin
	Training
	SIU
	Detectives
	B of I
	Universal (ADA) - no other special posted
	Jail
	Staff
	TOTAL RCSO
	<i>size for two largest lapping</i>
	Other
	Jail Visitor
	LE Visitor
	Work release
	Universal (ADA) - no other special posted
	Vendor (maintenance)
	Training - EOC (assumes Training cancelled)
	Other Jurisdiction
	County Staff (Maint, IT etc.)
	TOTAL OTHER
	<i>size for two largest lapping</i>

Total Parking Space Required
 Acres Parked [9 x 18 spaces]
 Allow for SWMP Feature and landscape (30%)
TOTAL ACREAGE FOR PARKING

Personal Vehicle Parking

SHIFT			TYPE
630-300	230-1100	1030-700	RCSO
1	2	3	LE
12	12	12	Administration
33	0	0	Support Services
3	0	0	Training
10	0	0	Range Training
12	0	0	Drone Team
3	0	0	Incident Command
5	first	first	Investigations
			Detective + SIU
22	18	12	B of I
100	30	24	SWAT Van
130			SWAT Truck + Trailer
			Mobile Field Force Trailer
30	first	first	Impound
10	first	first	Patrol
20	first	first	Dive Team
5	first	first	Snowmobiles
4	first	first	ATV
50	first	first	Jail
5	first	first	Courts
5	first	first	Civil Process
129	0	0	RECAP
129			Diversion

Total Parking Space Required
 Acres Parked [12 x 20 spaces]
 Allow for SWMP Feature and landscape (30%)
TOTAL ACREAGE FOR PARKING

Fleet Vehicle Parking

ENCLOSED	EXTERIOR	REMARKS
	11	
	7	[+1] Crime Prevention Trailer on site
	2	[+1] Training Trailer on site
	1	[+1] Firearms Trailer on site
	1	van
2		[1] Truck + [1] Trailer
	15	[10] SIU + [5] Detectives
1		Van
1		
4		[2] Truck + Trailer
		[+1] MFF Trailer on site
	see notes	40 vehicles - fenced area on site
23		size for 24 (+ wash bay) (1-23)
5		(2) Truck+Boats, Van, (2) addn'l Boats
2		[+1] Trailer on site
1		
	2	
	8	
	3	
	1	
	4	
39	55	45

Total Parking Space Required
 Acres Parked [12 x 20 spaces]
 Allow for SWMP Feature and landscape (30%)
TOTAL ACREAGE FOR PARKING

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: SHERIFF'S OFFICE
SPACE/DIVISION: ADMINISTRATION
INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
201	Sheriff - Troy Knudson		X	1	204	204				X	1	375	375	
202	Storage Closet		X	1	12	12				X	1	50	50	
203	Toilet and Shower		X	1	30	30				X	1	60	60	no shower required
204	Administrative Secretary - Grace Becker		X	1	105	105				X	1	150	150	
205	Personnel Files Storage		X	1	in above					X	1	200	200	was 50 sf final verification of LF
206	Chief Deputy Sheriff - Craig Strouse		X	1	240	240				X	1	280	280	
207	Storage Closet		X	2	12	24				X	1	30	30	
208	LES Commander - Jude Maurer		X	1	180	180				X	1	220	220	
209	Storage Closet		X	2	12	24				X	1	30	30	
210	LES Secretary - Diane Kowal		X	1	105	105				X	1	120	120	
211	Storage Closet		X	1	6	6				X	1	0		in above
212	Correctional Commander - Erik Chellevoid		X	1	180					X	1	220	220	
213	Storage Closet		X	1	30	30				X	1	30	30	
214	Jail Secretary - Regina Holmberg		X	1	105	105				X	1	120	120	
215	Storage Closet		X	1	6	6				X	1	0		in above
216	IT Office		X	1	204	204				X	1	480	480	see Building for distribution / hardware
	Workstations								X		2	120		in office
	Tear Down and equipment storage								X		1	90		30 lf
	Community Relations / Media Specialist													see Training Bureau
	Office													
	Storage													

Staff Sub Total DNSF

1,275

Staff Sub Total DNSF

2,365

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **ADMINISTRATION**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018				PRIVACY		RECOMMENDED 2028					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
SUPPORT SPACES															
Small	Administrative Conference Room													Re-categorized as Shared	
Medium	Administrative Conference Room													Re-categorized as Shared	
217	Ceremonial Conference Room (Board Room)		X	1	576	576				X	1	960	960	32 persons + 15 @ wall	
218	Administration Internal Waiting	X		1	32	32		Seating for four persons	X		1	80	80	Seating for four persons	
219-220	Administrative Toilets		X	2	30	60				X	2	60	120	[1] each M/F	
	Supplies		X	1	63	63									
221	Supplies		X	1	70	70				X	1	150	150	accessible to all staff	
222	Kitchenette		X	1	56	56				X	1	60	60		
223															
224	Vault		X	1	22	22				X	1	50	50		
225	Copy		X	1	96	96				X	1	180	180		
	Supplies		X	1	70	70								redundant listing see above	
	Records		X	1	2,384	2,384								distributed below	
226	Permanent records storage									X	1	1,000	1,000	remote	
in support serv 307	Active								X		1	300	300	near front counter	
	Training													200 sf in support services training office	
Support Sub Total DNSF				3,429				Support Sub Total DNSF				2,900			

Staff + Support DNSF	4,704
Department Grossing Factor	1.30
TOTAL DGFSF	6,115

Staff + Support DNSF	5,265
Department Grossing Factor	1.30
TOTAL DGFSF	6,845

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: SHERIFF'S OFFICE
 SPACE/DIVISION: PATROL BUREAU
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028						
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS			
	SUPPORT SPACES																
411	Locker room		X	2	748	748		384 + 364 [F] = 748									
	LE Lockers													Single combined non-gender design			
	Jail staff lockers										1	1,634	1,634	112 [24 x 24 x 72]			
412-415	Changing room										1	1,636	1,636	132 [18 x 24 x 72]			
416-421	Non-gendered Toilet + Shower										4	64	256				
422	Common Male Toilet										6	64	384				
423	Common Female Toilet										1	128	128	[2] WC, [1] UR, [2] Lav			
424	Vestibule										1	128	128	[3] WC, [2] Lav			
425	Exercise		X	1	459	459				X	2	60	120				
	Cardio										1	1,000	1,000	Need equipment list			
	Stretch - Isometric										1	400		2 Tread, 2 Bike, 1 Row, 2 Climb, 1 Arc			
	Weight										1	400					
	Storage										2	800		verify			
426	Duty Bags			1	323	323				X	1	500	500	size for 60, storage above okay [2] high			
427	Miscellaneous Storage									X	1	500	500	supplemented see fleet			
428	Road Gear									X	1	150	150	flares, flashlights, sundries			
429	Dive team													60 lf 2' deep in garage - no SCBA			
430	Drone Team									X	1	100	100				
	Weapons																
431	Armory (Exclusive)									X	1	192	192	[2] positions incl weapons storage			
423	Weapons vault								X			60		in Armory			
433	Cleaning Room (Available to all)									X	1	160	160	[2] positions			
434	Ammo Storage									X	1	100	100				
435	Stun Closet									X	1	50	50	near briefing			
Support Sub Total DNSF				1,530					Support Sub Total DNSF				7,038				

Staff + Support DNSF	2,065
Department Grossing Factor	1.30
TOTAL DGFSF	2,685

Staff + Support DNSF	9,623
Department Grossing Factor	1.30
TOTAL DGFSF	12,510

PART ONE SPACE PROGRAM

BUILDING NAME:
 STREET ADDRESS: **200 EAST US HIGHWAY 14, JANESVILLE, WI 53545**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **DETECTIVE BUREAU**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
500	Invest Captain - Aaron Burdick		X	1	240	240				X	1	192	192	
501	Storage Closet		X	0	0					X	1	30	30	
502	Secretary - Sandy Hill		X	1	130	130		can be in office with investigators		X	1	120	120	should not be in open w/ investigators
	Storage Closet		X	1	6	6								
503	Investigators Office									X	8	1,200	1,280	8 cubes
	Luke DuCharme	X							X		1	64		
	Charles Cowan	X							X		1	64		
	Corene Bilhorn	X							X		1	64		
	Darrell Knutson	X							X		1	64		
	Brent Reilly	X							X		1	64		
	Beau Douglas	X							X		1	64		
	Future	X							X		2	128		confirm growth - okay to add 1 or 2 additional
504	ICAC							none presently		X	1	256	256	2 cubes
	Workstation								X		1	64		
	tear down / forensic and viewing								X		1	64		
505	SIU Command Office - Sgt Jacobson		X	1	150					X	1	150		
506	SIU Office			6	672			includes 40 lf files		X	6	672	1,024	6 cubes
	Shaw	X		1	64				X		1	64		
	Wegner	X		1	64				X		1	64		
	Schmidt	X		1	64				X		1	64		
	Whitehead	X		1	64				X		1	64		
	Future/Flex	X		1	64				X		1	64		confirm growth - okay to add 1 or 2 additional
	part time	X		1	64				X		1	64		

Staff Sub Total DNSF

376

Staff Sub Total DNSF

2,902

PART ONE SPACE PROGRAM

BUILDING NAME:
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **DETECTIVE BUREAU**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028						
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS			
	SUPPORT SPACES																
507-510	Interrogation		X	2	90	180		Hardened interview - 4 person		X	4	90	360	Hardened interview - 4 person			
511	Soft interview		X	0	150	0				X	1	180	180	residential furniture, TV, games, etc.			
512	Conference Room									X	1	576	576	24 persons			
513	Case Room		X	1	240			wall space for pin-up		X	1	240	240	shared SIU + Investigations 8-10 pp			
514	AV and Electronics Storage		X	1	70	70				X	1	100	100				
515	Temporary Evidence Holding - SIU		X	0	0	0		secured room		X	1	50	50	secured room with 24x24x36 lockers			
516	Temporary Evidence Holding - General		X	0	0	0		secured room		X	1	50	50	secured room with 24x24x36 lockers			
517	Holding Room									X	1	70	70	single occupancy			
518	Custody Toilet									X	1	70	70	unisex, allow for water control			
519	Kitchenette								X		1	60	60	alcove in available to both Invest + SIU			
520	SWAT									X	1	150	150	muster in training/conference gear only			
521	Riot Gear									X	1	150	150	near garage, could be one room			
522	Surveillance Technology (future)									X			525	raise rear WS 6" (tiered)			
	workstations								X		4	80		includes ramp + associated circulation			
Support Sub Total DNSF				250					Support Sub Total DNSF				2,581				

Staff + Support DNSF	626
Department Grossing Factor	1.30
TOTAL DGFS	814

Staff + Support DNSF	5,483
Department Grossing Factor	1.30
TOTAL DGFS	7,128

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **BUREAU OF IDENTIFICATION**
 INTERVIEWEE:

December 22, 2020
FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY	
		Cube	Office
	STAFF		
600	Identification Office Bryan Hanthorn Jason Wescott Future		X
601	Crime Analyst TBD		X

Staff Sub Total DNSF

Qty.	Size	Total	Room No.	REMARKS
1	200	200		
2	above			[2] 8 x 8 WS plus associated files
0	0			future position

200

Qty.	Size	Total	REMARKS
1	384	384	
1	64		[3] 8 x 8 WS plus associated files
1	64		
1	64		
1	150	150	future position

Staff Sub Total DNSF

534

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **BUREAU OF IDENTIFICATION**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	SUPPORT SPACES														
602	Evidence Storage		X					tabulate collected space sizes		X	1	1,500	1,500		
	freezer / firearm			1	110	110									see below Weapons
	Temp Evidence			1	80	80									
	Main Evidence			1	99	99									
	Frozen Evidence								X		1	240	240	40	40 lf refrigerated + frozen
	Refrigerated Evidence														
603	Arson									X	1	200	200		
604	Narcotics									X	1	300	300		
605	Weapons									X	1	200	200		subdivideable
606	USC / Valuables			1	20	20				X	1	60	60		
607	Vehicle Evidence									X			0		processed to impound
	Lift bay										1	1,624	1,624		5 feet equipment space
	Grade Bay										1	in above	in above		5 feet equipment space
site	Impound										40	site	site		40 vehicles on site
see fleet	Property - Bulk											fleet	fleet		one corner of fleet garage
608	Property - Bikes										1	1,000	1,000		currently off site
609	Evidence Staging										1	400	400		RCSO to provide list of proposed lab equipment, multiple pass thru lockers
610	Temporary - overflow - bulk			1	below		in lab				1	50	50		"locker" for bulky or mass evidence
611	Crime Lab			1	260	260					1	350	350		RCSO to provide list of proposed lab equipment, multiple pass thru lockers
	Support Sub Total DNSF				569								5,924		

Staff + Support DNSF	769
Department Grossing Factor	1.30
TOTAL DGFSF	1,000

Staff + Support DNSF	6,458
Department Grossing Factor	1.30
TOTAL DGFSF	8,395

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: SHERIFF'S OFFICE
SPACE/DIVISION: SHARED
INTERVIEWEE:

Adjacencies
 Add text

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS		
	STAFF															
700	Break									X						
	Kitchen										1	180	180	[2] REF. [3] micro, [DW], no stove/range		
	Vending										4	25	100			
	Dining										20	15	300	assumes 20 persons		
	Staff Primary Entrance									X						
701	Vestibule										1	60	60			
702	Recombobulation										1	60	60			
	Mail Distribution										1	see support		assumes 250+ slots		
703	Time Clock										1	60	60			
704	Consumables									X	1	40	40	closet for bottles water etc		
	Staff Toilets															
705	Admin										3			(3) identified		
	Locker room - Gender Neutral S/T										6			use six rooms with the traditional toilet rooms		
	Locker room - Common										6			[6] total fixtures identified		
706	Near Break - Male									X	1	64	64			
707	Near Break - Female									X	1	64	64			
708	Near Patrol - Male									X	1	64	64			
709	Near Patrol - Female									X	1	64	64			
	Investigations													note [1] custody toilet in program		
710	Male									X	1	64	64			
711	Female									X	1	64	64			
712	Garage										1			(1) identified		
											22			still a lot of fixtures - test in design		
713	Lactation Room		X	1	90	90				X	1	90	90			
714	Cot Room									X	1	200	200	4 areas		
715	Administrative Conference Room [small]									X	1	252	252	10 persons (moved from Admin)		
716	Administrative Conference Room [medium]		X	1	288	288		16 persons		X	1	432	432	16 persons (moved from Admin)		
Support Sub Total DNSF				0					Support Sub Total DNSF				2,158			

Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGSE	0

Support DNSF	2,158
Department Grossing Factor	1.30
TOTAL DGSE	2,805

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **FLEET**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028							
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS				
	STAFF																	
800	Existing Pole Building					6,000								6,000	6000 sf existing			
801	Pole Building addition													1,400	add one 20 x 70 bay			
802	Patrol Vehicles												24	240	13,650	12 x 20 stalls for Police vehicles		
	Internal circulation																	
	Corner storage																	
803	Corner A																	
	Light maintenance													1	120			
	Decontamination													1	80		blood borne, not chemical	
	Toilet													1	60			
	Parts													1	80			
	Animal holding													1	80			
	<i>subtotal</i>														420			
804	Corner B																	
	Bulk property														500			
805	Corner C																	
	Wash bay														500			
806	Corner D																	
	Equipment install bay														500		supplement general storage room	

Support Sub Total DNSF	6,000
Support DNSF	6,000
Department Grossing Factor	----
TOTAL DGFS	6,000

Support Sub Total DNSF	21,050
Staff + Support DNSF	21,050
Department Grossing Factor	1.10
TOTAL DGFS	23,155

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: SHERIFF'S OFFICE
 SPACE/DIVISION: EOC
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
 2018**

**RECOMMENDED
 2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
900	Supervisor Office									X	1	150	150	
901	Open Office									X	1	560	560	
	Workstations								X		3	64		
	Files								X		1	64		[1] future growth WS
	Copy - Print								X		1	96		12 LF
	Huddle conference in open								X		1	96		seats 6
902	Storage - Supply Room									X	1	100	100	24 LF 24" deep
903	Kitchen									X	1	60	60	
904	Break								X		1	120	120	Seats 4, breakout to 20 lf
905	EOC Room						60 x 35			X	1	1,500	1,500	see training
	Breakout Rooms													
906	Large									X	1	576	576	
907	Medium									X	1	280	280	
908	Radio									X	2	60	120	(2) Positions - shortwave + RC911
	Toilet Rooms													
909	Male									X	1	210	210	[2] WC, [1] UR, [2] Lavs
910	Female									X	1	210	210	[3] WC, [2] Lavs
911	Gender Neutral									X	1	60	60	
912	Warehouse - PPE			20	40	800				X	1	1,795	1,795	
				18	12	216								
				6	10	60								
				2	10	20								
				18	18	324								
				25	15	375								
						1,795								
Support Sub Total DNSF				0					Support Sub Total DNSF				5,741	

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGSF	0

Staff + Support DNSF	5,741
Department Grossing Factor	1.30
TOTAL DGSF	7,463

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE**
 SPACE/DIVISION: **BUILDING**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018				PRIVACY		RECOMMENDED 2028					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
	Mechanical														
1000	Interior Air Handling Equipment								X		1	3,100	3,100		5% of net (NIC Garage)
1001	Boiler								X		1	1,600	1,600		2.5% of net (NIC Garage)
1002	Water service - in coming manifold							X			1	100	100		
	Electrical														
1003	Primary								X		1	400	400		
1004-1007	Distribution								X		4	80	320		
	Generator														Pad mounted exterior
	Centralized UPS														Assume none
	Technology														
1008	Primary								X		1	250	250		service entrance
1009-1012	Distribution								X		4	80	320		Closets distributed
	County Maintenance														
1013	Janitorial Supply								X		1	80	80		Cleaning products
1014-1017	Janitorial Closets								X		4	60	240		
1018	Janitorial Equipment room								X		1	240	240		scrubbers, polishers, vacuum, etc
1019	Office								X		1	120	120		
1020	Maintenance Shop								X		1	400	400		160 sf storage
1021	Building Storage								X		1	300	300		attic stock
1022	Paper and Cleaning Products (Consumables)								X		1	150	150		consumables - paper, supplies, soaps
1023	Recycling (Dock Shared)								X		1	150	150		
1024	Garage														
	Snow plow								X		1	300	300		24 x 12
	Tractor								X		1	300	300		
1025	Elevator								X		2	80	160		TBD
1026	Elevator Equipment								X		1	100	100		TBD
Support Sub Total DNSF				0				Support Sub Total DNSF				8,630			

Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGSF	0

Support DNSF	8,630
Department Grossing Factor	1.30
TOTAL DGSF	11,219

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **PUBLIC LOBBY**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
		Cube	Office						Cube	Office					
	STAFF														
2000	Entry Vestibule/Night Lobby														
2001	Central Lobby Area							See LES section for common Lobby							
2002	~ Locker Alcove (124)														
2003	Male Restroom														
2004	Female Restroom														
2005	Not Used														
2006	Janitor														
2007	Not Used														
2008	Storage														
2009	ATM / Kiosk room														
2010	Family Toilet Room														
	Family Toilet Room														

Support Sub Total DNSF **0**

Support Sub Total DNSF **0**

Staff + Support DNSF **0**
 Department Grossing Factor **1.30**
 TOTAL DGSF **0**

Staff + Support DNSF **0**
 Department Grossing Factor **1.35**
 TOTAL DGSF **0**

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **CENTRAL VISITING**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

				EXISTING 2018							RECOMMENDED 2028				
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS	
		Cube	Office						Cube	Office					
	STAFF														
2100	Video Visiting - Public Side									X	10	48	480	Open room with sound and privacy partitions surrounding each of (10) stations total. Two (2) visitors per station. Acoustic treatment; white noise; natural lighting through skylight or windows. Visits sound and video recorded; 2 weeks of retention. 2 Stations to be enclosed sized for four (4) visitors. Half height partitions. Different levels of privacy. Viewable from reception.	
2101	Non-Contact Visiting - Inmate Side									X	4	40	160		
2102	Non- Contact Visiting - Public Side									X	4	40	160		
2103	Contact Visiting									X	2	80	160	Close to Dormitories and Booking, Shared with Classification. Size for four (4) in each room.	
2104	Video arraignment									X	1	200	200	10-12 Inmates, near Public Side	
2105	Video arraignment Waiting									X	1	200	200	10-12 inmates	
2106	Video arraignment Equipment Room									X	1	100	100		
2106	Multi-Purpose									X	1	200	200		
Support Sub Total DNSF				0					Support Sub Total DNSF		1,660				

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGSF	0

Staff + Support DNSF	1,660
Department Grossing Factor	1.35
TOTAL DGSF	2,241

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: **SHERIFF'S OFFICE - Jail**
SPACE/DIVISION: **CHURCH / CHAPEL**
INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
2200	Church / Chapel Office									X	1	200	200	Two (2) desks
2201	Storage									X	1	100	100	
Support Sub Total DNSF				0										

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFSF	0

Staff + Support DNSF	300
Department Grossing Factor	1.35
TOTAL DGFSF	405

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **HEALTHCARE**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS		
	STAFF															
2300	Suicide Watch Cells									X	3	100	300	Visibility, high ceilings, concrete slab bed, No-tie downs		
2301	Medical Cell									X	1	240	240	Hospital bed, toilet, sink, and shower. Accessible.		
2301	Conference Room									X	1	175	175	sized same as existing		
2303	Psychologist Office									X	1	120	120			
Support Sub Total DNSF				0					Support Sub Total DNSF				835			

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFSF	0

Staff + Support DNSF	835
Department Grossing Factor	1.35
TOTAL DGFSF	1,127



Justice Planning & Design
 212 North 25th Street
 Milwaukee, Wisconsin 53233
 (414) 271-3359
 www.ventarch.com

December 22, 2020

PART ONE SPACE PROGRAM

FINAL REPORT

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: SHERIFF'S OFFICE - Jail
SPACE/DIVISION: COMMUNITY CORRECTIONS
INTERVIEWEE:

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY	
		Cube	Office
STAFF			
2400	Diversion Office (1) each Emily and Craig		
2401	Probation Parole		
2402	Mental Health		
2403	Re-Entry Office		
2404	Diversion Open Office		
2405	Booking Station		
2406	General Storage		
2407	General Storage		
2408	Copy/Work Area		
2409	Janitor Closet		
2410	Waiting Area		
2411	Kitchenette		
2412	Multi-Purpose Room		
2413	Inmate Toilet		
2414	Staff Toilet		
2415	Interview		
2416	Captain's Office		
2417	Sergeant's Office		

Support Sub Total DNSF **0**

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFS	0

Qty.	Size	Total	Room No.	REMARKS

PRIVACY	
Cube	Office
	X
	X
	X
	X
X	
X	
	X
	X
X	
	X
	X
	X
	X

Support Sub Total DNSF **3,394**

Staff + Support DNSF	3,394
Department Grossing Factor	1.35
TOTAL DGFS	4,582

Qty.	Size	Total	REMARKS
2	150	300	Outside Jail
1	180	180	(2) persons along release route for inmates
1	180	180	(2) persons along release route for inmates
1	180	180	(2) persons along release route for inmates
1	800	800	Eight (8) workstations
1	64	64	
1	100	100	Maintenance storage: Shovels, etc.
1	200	200	
1	150	150	Computer surfaces, above and below counter cabinets, copy machine, fax machine, shredder, scanner, printer, scale, binding machine.
1	50	50	
1	200	200	20 people
1	100	100	
1	300	300	15-20 people
1	70	70	Drug testing, shelf for testing, biohazard container
2	60	120	
2	80	160	
1	120	120	
1	120	120	

PART ONE SPACE PROGRAM

BUILDING NAME: **PINEHURST**
 STREET ADDRESS: **200 EAST US HIGHWAY 14, JANESVILLE, WI 53545**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **SHIFT SERGEANTS**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
2500	Shift Sergeant Office (Shift Commander)								X		0	0	0	Existing to Remain (to be reconfigured)*
2501	Classification Office									X	1	200	200	Close to Booking and Shift Sergeants
	<i>*note Shift Sgt office needs a wall with door to acoustically isolate the room and allow coaching</i>													
Support Sub Total DNSF				0								200		

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFSF	0

Staff + Support DNSF	200
Department Grossing Factor	1.35
TOTAL DGFSF	270

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **FOOD SERVICE**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
2600	Kitchen										1	3,200	3,200	Size for 700 ultimate capacity per meal. A/C
2601	~ Refrigerated Storage Area										1	380	380	Walk in cooler. Full glass doors preferred.
2602	~Frozen Storage Area										1	380	380	
2603	Dry Food Storage										1	300	300	Walk in freezer. Full glass doors preferred.
2604	not used										0	0	0	Stainless steel shelving
2605	Supervisor's Office										1	140	140	
2606	Inmate Toilet										1	60	60	Work station with file cabinets, computer, phone with outside line, printer, bookshelves, marker board, bulletin board. Two chairs.
2607	Janitor's Closet										1	60	60	
2608	Recycling										1	300	300	Hose reel that reaches entire area. Wall mounted equipment racks, slop sink, cleaning cart.
2609	Staff Toilets										2	60	120	
2610	Staff Lockers										1	100	100	
2611	Office										1	120	120	(8) 15"x18"x72"
2612	Inmate Break Alcove										1	100	100	
2613	Staff Dining										1	160	160	(8) persons
Support Sub Total DNSF				0							Support Sub Total DNSF 5,420			

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGsf	0

Staff + Support DNSF	5,420
Department Grossing Factor	1.35
TOTAL DGsf	7,317

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **LAUNDRY**
 INTERVIEWEE:

December 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028				
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS	
	STAFF														
2700	Laundry										1	1,200	1,200	Viewing from corridor and or Kitchen into Laundry. No sewing or repairs done here. A/C-tempered. Folding and sorting counters	
2701	Toilet (Inmate)									X	1	60	60	ADA compliant.	
2702	Soap Dispenser Room									X	1	100	100		
2703	Linen Storage									X	1	1,000	1,000	For up to 500 sets of clothing and linens; 18" deep shelves.	
2704	Janitor Closet									X	1	100	100	Hose reel that reaches entire area. Wall mounted equipment racks, slop sink, cleaning cart.	
2705	Cart Storage										1	240	240	for outside laundry service	
2706	Bulk Storage									X	1	300	300		
Support Sub Total DNSF						0					Support Sub Total DNSF				3,000

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFS	0

Staff + Support DNSF	3,000
Department Grossing Factor	1.35
TOTAL DGFS	4,050

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: **SHERIFF'S OFFICE - Jail**
SPACE/DIVISION: **LOADING DOCK - MAINTENANCE**
INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028			
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	STAFF													
2800	Commissary Storage									X	1	300	300	100 sf Walk-in Refrigerator
2801	Receiving Dock									X	1	600	600	Two 48" high docks, one 30" high dock, one dock on grade.
2802	Receiving Vestibule										1	300	300	Comingled recycling
2803	General Storage									X	1	300	300	
2804	Dumpster										1	120	120	2 8-yard dumpsters, inmates take out food trash
2805	Mechanical Room									X	1	6,000	6,000	

Support Sub Total DNSF: 0
Staff + Support DNSF: 0
Department Grossing Factor: 1.30
TOTAL DGSE: 0

Support Sub Total DNSF: 7,620
Staff + Support DNSF: 7,620
Department Grossing Factor: 1.35
TOTAL DGSE: 10,287

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: SHERIFF'S OFFICE - Jail
SPACE/DIVISION: DORMITORY HOUSING
INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028			
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	STAFF													
2900	Dormitory (Sleeping and Dayroom)										2	3,290	6,580	Male Dormitories: 2 pods of 30: 60 total (70 sf unencumbered per inmate). Dormitories to be near Probation and Parole Office, Re-Entry, Classification and Community Corrections.
2901	Toilet										6	40	240	sink and toilet (1 per 15 minimum)
2902	Showers									X	8	40	320	
2903	Entry Vestibule									X	1	100	100	
2904	Pod Control Center								X		2	200	400	Direct Supervision
2905	Video Visitation								X		12	40	480	Min. (1) per 7 Detainees
2906	Staff Toilet									X	1	60	60	
2907	Program									X	1	300	300	
2908	Inmate Toilet									X	1	60	60	Accessible adjacent to Programs
2909	Program Storage									X	1	100	100	
2910	Program Office									X	1	160	160	
2911	Janitor / Storage									X	1	100	100	
2912	Indoor / Outdoor Recreation										1	300	300	Shared?
Support Sub Total DNSF				0							Support Sub Total DNSF		9,200	
Staff + Support DNSF				0							Staff + Support DNSF		9,200	
Department Grossing Factor				1.30							Department Grossing Factor		1.65	
TOTAL DGSE				0							TOTAL DGSE		15,180	

PART ONE SPACE PROGRAM

BUILDING NAME: **PINEHURST**
 STREET ADDRESS: **200 EAST US HIGHWAY 14, JANESVILLE, WI 53545**
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **WORK RELEASE - RECEPTION / RELEASE**
 INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028			
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	STAFF													
3100	Weather Vestibule									X	1	120	120	
3101	Waiting - Unsecured									X	1	200	200	
3102	Inmate Toilet									X	2	60	120	
3103	Waiting - Secured									X	1	100	100	
3104	Not Used										0	0	0	
3105	Male Laundry										1	140	140	
3106	Male Lockers										1	200	200	
3107	Male Shower										1	40	40	
3108	Male Search										1	100	100	
3109	Male Change										1	100	100	
3110	Female Laundry										1	140	140	
3111	Female Lockers										1	100	100	
3112	Female Shower										1	40	40	
3113	Female Search										1	100	100	
3114	Female Change										1	100	100	
3115	Janitor Closet									X	1	50	50	
Support Sub Total DNSF				0					Support Sub Total DNSF		1,650			

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFSF	0

Staff + Support DNSF	1,650
Department Grossing Factor	1.65
TOTAL DGFSF	2,723

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **SPECIAL NEEDS**
 INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028					
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS		
	STAFF															
3200	Special Needs Cell									X	72	80	5,760	(50 male, 12 female) Size for Males: 8- 6 person rooms, 7- singles (sized for doubles) Females: 2-6 person rooms, 3- singles (sized for doubles)		
3201	Time-Out									X	1	70	70	Detention sink and toilet		
3202	Dayroom										14	235	3,290	(35 sf. Unencumbered per inmate)		
3203	Pod Control Center									X	1	300	300			
3204	Program									X	2	200	400			
3205	Inmate Toilet									X	1	60	60	Accessible, adjacent to Programs		
3206	Inmate Showers									X	14	40	560			
3207	Indoor / Outdoor Recreation										1	300	300			
3208	Not Used										0	0	0			
3209	Janitor / Storage									X	1	200	200			
3210	Program Storage									X	1	100	100			
3211	Program Office									X	1	160	160			
3212	Staff Toilet									X	1	60	60			
3213	Video Visitation								X		9	40	360			
Support Sub Total DNSF				0							Support Sub Total DNSF		11,620			

Staff + Support DNSF	0
Department Grossing Factor	1.30
TOTAL DGFSF	0

Staff + Support DNSF	11,620
Department Grossing Factor	2.00
TOTAL DGFSF	23,240

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **RECAP**
 INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

FD No.	SPACE DESCRIPTION	PRIVACY		EXISTING 2018					PRIVACY		RECOMMENDED 2028			
		Cube	Office	Qty.	Size	Total	Room No.	REMARKS	Cube	Office	Qty.	Size	Total	REMARKS
	STAFF													
3300	Dayroom										5	540	2,700	Kitchenette (4 male, 1 Female)
3301	Cells									X	50	110	5,500	Bed, desk, toilet, shower (38 male, 12 female)
3302	Pod Control Center								X		1	200	200	Direct Supervision
3303	Program / Classroom									X	1	800	800	Size for 24 people
3304	Program / Classroom									X	2	240	480	Size for 12 people
3305	Meeting Room									X	1	240	240	Size for 12 people
3306	Program Storage									X	1	100	100	
3307	Program Office									X	1	160	160	
3308	Staff Toilet									X	1	60	60	
3309	Janitor / Storage									X	1	150	150	
3310	Indoor / Outdoor Recreation										1	300	300	Shared?
3311	Not Used										0	0	0	
3312	Video Visitation								X		10	40	400	2 per Dayroom
3313	Inmate Laundry										2	120	240	
3314	Captain's Office									X	1	120	120	
3315	Sergeant Office									X	1	120	120	
3316	Computer Lab									X	1	800	800	Size for 24 people
3317	RECAP Supervisors									X	1	180	180	(2) persons
3318	RECAP Treatment Counsleors									X	1	180	180	(2) persons
3319	Education Office									X	1	500	500	(6) Persons
3320	Table and Chair storage									X	1	150	150	
3321	Counselors Interview									X	2	100	200	(3-4) Persons each
Support Sub Total DNSF				0					Support Sub Total DNSF		13,580			
Staff + Support DNSF				0					Staff + Support DNSF		13,580			
Department Grossing Factor				1.30					Department Grossing Factor		1.65			
TOTAL DGFSF				0					TOTAL DGFSF		22,407			

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
FLOOR / SUITE:
DEPARTMENT: SHERIFF'S OFFICE - Jail
SPACE/DIVISION: REMODELED AREAS
INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

**EXISTING
2018**

**RECOMMENDED
2028**

FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS			
		Cube	Office						Cube	Office							
	STAFF																
3400	Indoor / Outdoor Recreation										2	300	600	One for First Floor and Mezzanine and One for Third Floor and Mezzanine.			
3401	Showers								X		17	80	1,360	Remodel existing cells in each sub pod			
3402	Program								X		4	300	1,200	Adjacent to existing Pods			
3403	Meeting Room								X		8	48	384	Existing showers to be remodeled to 1:1 meeting room with infrastructure for video visitation and court			
3404	Maintenance Shop										1	1,925	1,925	Remodel Existing Garage			
		Support Sub Total DNSF		0								Support Sub Total DNSF		5,469			

Staff + Support DNSF 0
Department Grossing Factor 1.30
TOTAL DGFSF 0

Staff + Support DNSF 5,469
Department Grossing Factor 1.35
TOTAL DGFSF 7,383

PART ONE SPACE PROGRAM

BUILDING NAME: PINEHURST
 STREET ADDRESS: 200 EAST US HIGHWAY 14, JANESVILLE, WI 53545
 FLOOR / SUITE:
 DEPARTMENT: **SHERIFF'S OFFICE - Jail**
 SPACE/DIVISION: **JAIL FLEET**
 INTERVIEWEE:

Decemebr 22, 2020

FINAL REPORT

				EXISTING 2018							RECOMMENDED 2028			
FD No.	SPACE DESCRIPTION	PRIVACY		Qty.	Size	Total	Room No.	REMARKS	PRIVACY		Qty.	Size	Total	REMARKS
		Cube	Office						Cube	Office				
	STAFF													
3500	Garage										1	14,000	14,000	Sheriff's Office Jail vehicles (28 vehicles)
Support Sub Total DNSF				0									14,000	

Staff + Support DNSF	#REF!
Department Grossing Factor	1.30
TOTAL DGFS	#REF!

Staff + Support DNSF	14,000
Department Grossing Factor	1.10
TOTAL DGFS	15,400

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson
INITIATED BY

Chief Deputy Craig L. Strouse
DRAFTED BY

Public Safety & Justice
SUBMITTED BY

December 18, 2020
DATE DRAFTED

RECOGNIZING DEPUTY SHERIFF BRYAN S. HANTHORN

1 **WHEREAS**, Bryan S. Hanthorn began his employment with Rock County on June 14, 1990, as a
2 Correctional Officer in the Rock County Sheriff’s Office working in the Correctional Services Division
3 and resigned on May 3, 1995 to work as an Officer for the Clinton Police Department. He was rehired at
4 the Rock County Sheriff’s Office on November 2, 1998, as a Deputy Sheriff working in the Law
5 Enforcement Services Division as a Patrol Deputy, a Court Services Deputy, in the Special Investigation
6 Unit, and in the Bureau of Identification along with being a member of the SWAT Team; and,
7

8 **WHEREAS**, Deputy Hanthorn has worked under the command of five Sheriffs over the course of his
9 career: Sheriffs Joseph Black, Howard Erickson, Eric Runaas, Robert Spoden, and Troy Knudson; and,
10

11 **WHEREAS**, Deputy Hanthorn has received numerous commendations and letters of appreciation
12 including Deputy of the Year in 2005; and,
13

14 **WHEREAS**, Deputy Bryan S. Hanthorn will retire from public service on January 8, 2021.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2021, does hereby recognize Deputy Bryan S. Hanthorn for his
18 over 30 years of faithful service and recommends that a sincere expression of appreciation be given to
19 Deputy Bryan S. Hanthorn along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

Kara Purviance, Chair

Brian Knudson, Vice Chair

Richard Bostwick, Vice Chair

Jacob Taylor

Tom Brien

Ron Bomkamp

Kevin Leavy

Danette Rynes

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Mary Beaver

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Michelle Wilson
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

December 14, 2020
DATE DRAFTED

Authorization to Purchase a Skytron UVC Disinfecting Robot

1 **WHEREAS**, the Rock County Sheriff’s Office has recently had a substantial increase in the number of
2 positive Covid-19 cases in our Correctional Facility; and,
3

4 **WHEREAS**, the Sheriff’s Office is requesting the authorization to purchase a second Skytron UVC
5 Disinfecting Robot, in order to combat the virus, and utilize disinfection technology in the correctional
6 facility; protecting the inmate population, as well as the Sheriff’s Office Corrections staff; and,
7

8 **WHEREAS**, utilizing some of the County’s CARES Act funding, the Sheriff’s Office previously
9 purchased a Skytron UVC disinfection robot, which has been used throughout the corrections facility as
10 well as the all of the administrative offices within the same building; and,
11

12 **WHEREAS**, the total cost of this unit is \$40,799.25, and there are not sufficient funds in the Sheriff’s
13 Office’s budget to pay for this. This purchase has been discussed with the Financial Director, and General
14 Funds will need to be utilized for this purchase.
15

16 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
17 this ____ day of _____ 2020, does hereby authorize the purchase, using General Funds, for a
18 Skytron UVC Disinfecting Robot, for use throughout the Correctional Facility, to protect the inmate
19 population, as well as Sheriff’s Office staff.
20

21 **BE IT FURTHER RESOLVED**, that the Sheriff’s Office’s budget for 2020 be amended as follows:
22

Account/ Description	Budget 12/14/20	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
19-1921-0000-47010 General Fund Transfer In	\$0	\$40,800	\$40,800
<u>Use of Funds</u>			
21-2200-0000-67125 Capital Assets over \$25,000	\$0	\$40,800	\$40,800

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Mary Beaver, Chair

Reviewed and approved on a vote of

Brian Knudson, Vice Chair

Mary Mawhinney, Chair

Jacob Taylor

Ron Bomkamp

Danette Rynes

Authorization to Purchase Skytron UVC Disinfecting Robot

FISCAL NOTE:

This resolution requests a \$40,800 transfer from the General Fund to fund the purchase of the robot.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Pursuant to Section 2.281 of the County's Purchasing Ordinance, in cases of immediate need for the items or supplies due to an emergency situation, purchases may be made directly from an approved supplier without bids.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

The Rock County Sheriff's Office has recently had a significant rise in the number of positive Covid-19 cases in our Correctional Facility. Therefore, the Sheriff's Office is attempting to utilize all of the technology possible to combat the virus, and minimize the spread throughout the inmate population, as well as the staff.

On 11/20/20 we purchased the first Skytron UVC Disinfecting Robot, utilizing a portion of the County's CARES Act funding. The Skytron UVC Disinfecting Robot is a movable unit, which is activated in an evacuated, and highly controlled area within the facility. It is mobile, so it has been utilized throughout the corrections facility, using caution to make sure of the safety of both inmates and staff. Due to the number of locations that need to be disinfected, a second unit is needed as soon as possible.

The Skytron UVC Disinfecting Robot will be purchased from Alliance Medical Corporation, of Cedarburg, WI. The total cost of the unit is \$40,799.25. This purchase has been discussed with the Financial Director and General Funds will need to be utilized for this purchase.



Rock County
CPL Jeremy Hoff



DATE
12-11-2020

EXPIRES
02-09-2021

PRESENTED BY



Alliance Medical
CORPORATION

ACCOUNT MANAGER: Nicole Zeasman

ROCK COUNTY - ADDITIONAL IPT1140 UV
ROBOT

Project: None
Quote#: Q-51669-2



ATTENTION

Rock County

ROCK COUNTY - ADDITIONAL IPT1140 UV ROBOT

QUOTE Q-51669-2

PRICING SUMMARY

PRODUCT	QTY	LIST PRICE UNIT	LIST PRICE EXTENDED	QUOTED PRICE UNIT	QUOTED PRICE EXTENDED
IPT1140 MODEL 1140 DISINFECTION ROBOT W/SMART DOSAGE UV & STERI-TRAK DIGITAL DOCUMENTATION (120V)	1	\$46,000.00	\$46,000.00	\$33,615.38	\$33,615.38
Law Enforcement Discount Applied to Proposal					
1140YR3-ASAP THREE YEAR SERVICE CONTRACT, 1140 UVC	1	\$8,600.00	\$8,600.00	\$6,284.62	\$6,284.62
A three-year service contract is being provided at no cost with this offer. The service contract provides an annual preventative maintenance, adjustments, calibration, and parts to maintain the equipment in optimal operating condition and to uphold the extended warranty.					
Subtotal					\$39,900.00
Handling					\$299.25
Shipping (not to Exceed)					\$600.00
TOTAL INVESTMENT					\$40,799.25
REQUIRED DEPOSIT					\$0.00

QUOTE
Q-51669

DATE
12-11-2020

EXPIRES
02-09-2021



GPO No GPO

PAYMENT TERMS Net 30 days from date of invoice, subject to credit approval. Extended dating must be approved by Skytron and noted in this quote
Shipping and taxes are not included in this quote unless itemized above
All products are invoiced upon shipment

FREIGHT FOB origin, prepaid and added, unless approved by Skytron and noted in this quote
All shipments are subject to a separate handling charge

ISSUE PO TO Skytron, LLC - PO Box 888615 - Grand Rapids, MI - 49588 - 616-656-2900

SUBMIT PO TO Email orders@skytron.us - Fax 616-656-2906

REMIT TO Skytron, LLC - PO BOX 675164 - Detroit, MI - 48267-5164 - 616-656-2900

I acknowledge that I have reviewed and accept the content of this quote in its entirety.

Signature

Date

Printed Name

Title

QUOTE
Q-51669

DATE
12-11-2020

EXPIRES
02-09-2021



QUOTE Q-51669-2

Rock County - Additional IPT1140 UV Robot

PRICING DETAIL
SOLUTIONS: Q-ONEIDA YR4&5 SERVICE

ITEM	DESCRIPTION	QTY	LIST PRICE UNIT	QUOTED PRICE UNIT	QUOTED PRICE EXTENDED
1140YR4-ASAP	Year 4 service and maintenance.	1	\$8,000.00	\$4,230.00	\$4,230.00
1140YR5-ASAP	Year 5 service and maintenance.	1	\$9,500.00	\$4,280.00	\$4,280.00
TOTAL					\$8,510.00

QUOTE
Q-51669

DATE
12-11-2020

EXPIRES
02-09-2021



SKYTRON TERMS AND CONDITIONS

PAYMENT TERMS

Net thirty (30) Days after date of invoice
Shipping and Taxes are not included in this quote unless itemized above
All products are invoiced upon shipment

WARRANTY

1 - year parts and labor on equipment
90 - days on replacement parts, spare bulbs (surgical lights), spare pads (surgical tables), supplies, and accessory items
3 - years on Optik View displays
15 - years on sterilizer pressure vessel (steam chamber and jacket) *In order to maintain warranty on UV Disinfection products (IPT UV-C), a service contract must be purchased from Skytron, and service work performed by a Skytron Service Technician. Failure to comply with the terms of the service contract may void warranty. Service contract terms and conditions are available upon request.

FREIGHT TERMS

F.O.B. Origin, Prepay and added
All shipments subject to handling charge

DELIVERY

120 days after receipt of order
Due to the COVID-19 pandemic and increased demand, delivery times may exceed 120 days.

DEPOSIT

25% deposit required for Booms, Columns, and RTLS upon order acceptance
50% deposit required for Integration, Passive RFID, OR Workflow, OR Cockpit and custom products upon order acceptance





SUPPLEMENTAL TERMS AND CONDITIONS

DRAWING CHANGE FEE

\$200.00 Drawing Revision Charge will be invoiced after 2nd submittal revision
\$200.00 Drawing Revision Charge will be invoiced after 1st fabrication revision
\$750.00 Fabrication Revision Charge will be invoiced if revision is within 45 days of shipping

CHANGE ORDER FEE

Change order fees, equal to five percent (5%) of order total, apply if order changes occur within 60 days prior to shipment.

CANCELLATION FEE

Eight percent (8%) cancellation fee will be invoiced or deposit will be forfeited on cancelled items of an equipment order.

MINIMUM ORDER FEE

Orders with a product total less than \$25.00 are subject to a \$20 non-refundable minimum order fee added to the invoice.

RE-STOCKING FEE

- Equipment - 20% re-stocking fee will apply to all returns for credit of new equipment that has not yet been installed, within 180 days of shipment. Refurbishment charges, if any, will be calculated upon inspection of the goods when received. All returns to be authorized by Skytron in advance.
- Parts - \$50.00 re-stocking fee for inspection/testing, plus up to five percent (5%) of item cost for repair/refurbishing charge (not to exceed \$2,500 per item). Non-warranty part returns with a List Price less than \$100.00 per item will not be accepted.
- Re-Stocking policy does not supersede Skytron's North American Warranty policy, Demo policy, or Table Pad Return policy.

MISCELLANEOUS

- Unless otherwise noted, Skytron reserves the right to make product improvements, discontinue products, and change prices without notice.
- Orders are subject to credit approval.
- Unless otherwise noted or previously negotiated, quoted amounts Do Not Include freight costs and applicable taxes. Freight and tax rates in effect at time of shipment will be applied.
- Buyer expressly agrees that no terms and conditions shall supersede those in this quote without express, written consent of Skytron.

UV DISINFECTION, IF APPLICABLE

In order to maintain warranty on UV Disinfection products (IPT UV-C), a service contract must be purchased from Skytron, and service work performed by a Skytron Service Technician. Failure to comply with the terms of the service contract may void warranty. Service contract terms and conditions are available upon request.





SERVICE TERMS AND CONDITIONS

WORKING HOURS

All service and installation pricing is based on normal working hours, 8 AM to 5 PM, Monday thru Friday, excluding holidays.

DISCONNECTION AND REMOVAL OF EXISTING EQUIPMENT

If required, for a fee, Skytron can disconnect and remove existing equipment.

UNION LABOR

Facilities requiring the use of union labor must be identified as such for quoting purposes.

SEISMIC REQUIREMENTS

Please notify Skytron's Service Manager for installations having specific seismic requirements. Skytron is not responsible for any x-raying of the floor, structural ceiling through bolting, and associated fasteners.

TRADE-IN EQUIPMENT

Please notify Skytron's Service Manager for installation where trade-in equipment will be present.

COMBINATION PRODUCTS

For integrated products combining lighting and equipment pendants, include installation pricing for both individual units.

SCHEDULING

Contact Skytron's Service Manager a minimum of 15 working days prior to desired installation date. Large and intensive projects requiring multiple phases require a minimum 60-day notice before installation commences. Please contact Skytron's National Service Manager or Sales Representative.

SERVICE CONTRACTS

A signed service contract is required. A preliminary evaluation of product may be required for product that has been in use for some time.

ELECTRICAL CONNECTIONS, FINAL TIE-INS AND FINISHES

All final tie-ins of electrical connections, plumbing and media must be made by a qualified and licensed individual. Skytron does not provide final tie-in services due to local licensing regulations. Finish work (e.g., caulking and trim) is the responsibility of others. Installation of standard product moldings or trim is included in the pricing provided.

QUOTE
Q-51669

DATE
12-11-2020

EXPIRES
02-09-2021

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Melissa R. Wittwer, Director
Rock County Child Support Services
INITIATED BY



Melissa R. Wittwer, Director
Rock County Child Support
Services
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

December 28, 2020
DATE DRAFTED

SUPPORT OF INCREASED COUNTY CHILD SUPPORT FUNDING

- 1 **WHEREAS**, Rock County Child Support Agency administers the Child Support Enforcement Program
- 2 on behalf of the state, providing services to more than 31,500 Rock County residents including paternity
- 3 establishment, obtaining child support and health insurance orders for children, and enforcing and
- 4 modifying those orders; and
- 5
- 6 **WHEREAS**, our children’s well-being, economic security, and success in life are enhanced by parents
- 7 who provide financial and emotional support; and
- 8
- 9 **WHEREAS**, county child support agencies collected \$935 Million in child support during 2019 and
- 10 established 98,405 health insurance orders for Wisconsin children; and
- 11
- 12 **WHEREAS**, Rock County’s Child Support Agency provides services to children as well as custodial and
- 13 non-custodial parents that reduce childhood poverty rates, establish parental rights, and promote the
- 14 involvement of both parents in the lives of their children; and
- 15
- 16 **WHEREAS**, the economic security and social service programs provided by the Rock County Child
- 17 Support Agency are needed by Wisconsin children and families now more than ever due to the economic
- 18 downturn caused by COVID-19; and
- 19
- 20 **WHEREAS**, state funding for county child support services has failed to keep up with county agency
- 21 costs, which have steadily increased due to growing caseloads, inflation, and new federal regulations; and
- 22
- 23 **WHEREAS**, Wisconsin’s Child Support Enforcement Program has fallen from 2nd in the nation for
- 24 collecting current support to 5th; and
- 25
- 26 **WHEREAS**, Wisconsin’s decreased performance has led to the state losing out on an estimated \$70,000
- 27 in potential federal incentive payments between calendar year 2019 and 2020; and
- 28
- 29 **WHEREAS**, an abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal
- 30 birth cost recovery matching funds for Wisconsin; and
- 31
- 32 **WHEREAS**, Wisconsin’s strong performance in child support is at risk without additional state funding.
- 33 Further drops in performance would result in additional reductions to federal funding for Wisconsin; and
- 34
- 35 **WHEREAS**, decreased federal funding would lead to less funding for Rock County’s Child Support
- 36 Agency. This could lead to reductions in child support enforcement staff and services and reduced child
- 37 support collections; and
- 38
- 39 **WHEREAS**, new state investments in child support are amplified by a generous federal match. Every \$1
- 40 of state GPR invested in the Child Support Program generates \$2 in federal matching funds; and
- 41
- 42 **WHEREAS**, Wisconsin’s Child Support Enforcement Program is incredibly cost-effective, collecting an
- 43 average of \$6.20 in support for every dollar invested in the program.

SUPPORT OF INCREASED COUNTY CHILD SUPPORT FUNDING

Page 2

41 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
42 this _____ day of _____, 2021 respectfully requests that state funding for county child support
43 agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget,
44 which will generate approximately \$7.7 million in additional federal funding each year. This investment
45 will ensure that counties can continue to effectively provide economic support to our children.
46

47 **BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded by the County Clerk to the
48 Governor of the State of Wisconsin, State Senators and State Representatives representing Rock County,
49 the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association
50 for consideration.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Brian Knudson, Vice Chair

Jacob Taylor

Ron Bomkamp

Danette Rynes

FISCAL NOTE:

No fiscal impact in and by itself.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats.

/s/ *Richard Greenlee*

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator