

**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**Minutes – May 5, 2014**

**Call to Order.** Chair Beaver called the meeting of the Public Safety and Justice Committee to order at 4:00 P.M. on May 5, 2014 in the Conference Room N-1.

**Committee Members Present:** Supervisors Beaver, Brill, Fell, Knudson and Wiedenfeld.

**Committee Members Excused:** None.

**Staff Members Present:** Randy Terronez, Assistant to the County Administrator; Diane Michaelis, Financial Office Manager, Sheriff's Office; Kathy Sukus, 911 Communications Center Director; Rita Costrini Norgal, Mediation and Family Court Director; Lou Smit, Chief Deputy Coroner.

**Others Present:** Peter Severson.

**Adoption of Agenda.** Supervisor Knudson moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Election of Vice Chair.** Supervisor Wiedenfeld nominated Supervisor Brill as Vice Chair, second by Supervisor Knudson.

No further nominations. Supervisor Knudson moved to close nominations, second by Supervisor Fell. ADOPTED.

ADOPTED. Supervisor Brill is the Vice Chair.

**Set Meeting Day and Time.** Supervisor Brill moved to keep the meetings the first and third Tuesdays at 8 A.M., second by Supervisor Knudson. ADOPTED.

**Adoption of Minutes.** Supervisor Wiedenfeld moved approval of the minutes of April 21, 2014 as presented, second by Supervisor Knudson. ADOPTED.

**Citizen Participation, Communications, Announcement, Information.** Chair Beaver welcomed Supervisor Fell to the Committee.

Mr. Severson said he is running for Clerk of Courts and was at the meeting to observe.

Ms. Costrini Norgal welcomed Supervisor Fell.

Supervisor Wiedenfeld said the news article on the sale of alcoholic beverages to minors was very disturbing as half of the locations were in violation and requested a report on this from the past few years. Ms. Michaelis said she would pass this request on to Commander Knudson.

**Consent Calendar.**

**Transfers and Appropriations.**

**Sheriff's Office**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2100-0000-46205	\$2,813.59
Comp Loss Fixed Assets	
21-2140-2013-61210	1,800
Overtime Wages – HIDTA13	

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2100-0000-62410	\$2,813.59
Repair & Maintenance Vehicles	
21-2140-2013-65331	1,800
Equipment Lease – HIDTA13	

**Bills/Encumbrances**

General Fund	\$ 4,190.00
Sheriff	11,450.53
RECAP Operations	86.78
Sheriff's Vehicles	2,095.00
Equitably Shared Funds	3,890.67
Correctional Facility	4,656.15
Emergency Management	1,923.02
Circuit Courts	301.16
911 Project Operations	1,200.00
District Attorney	52.75
Deferred Prosecution/Domestic Violence	212.02
Coroner	8,800.18
Child Support	388.63
911 Project	96,518.00

**Pre-Approved Encumbrance Amendments.**

**Sheriff's Office**

JP Morgan Chase Bank NA	\$ 150.00
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Supervisor Knudson moved approval of the above Transfers and Appropriations, Bills and Encumbrances and Pre-Approved Encumbrance Amendments for the Public Safety & Justice Committee, second by Supervisor Fell. ADOPTED.

**Resolutions.**

**Supporting 911 Communications Legislation**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled on this \_\_\_\_ day of \_\_\_\_\_, 2014, hereby supports SB 566.

**BE IT FURTHER RESOLVED** that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and all members of the state legislature.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Fell. ADOPTED.

**Authorizing Acceptance of 2014 Comprehensive Alcohol Risk Reduction (CARD) Grant**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors assembled this \_\_\_\_ day of \_\_\_\_\_, 2014, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Project Grants; and,

BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:

...”

Supervisor Knudson moved approval of the above resolution, second by Supervisor Wiedenfeld. ADOPTED.

**Authorizing Purchase of Equipment Building for 911 Communications Center Edgerton Tower Site**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014 that a Purchase Order be issued to Thermo Bond Buildings of Elk Point, South Dakota in the amount of \$96,518 for the purchase of a communications equipment building for the 911 Communications Center Edgerton Communications Tower Site per State Contract #4046650.”

Supervisor Wiedenfeld moved approval of the above resolution, second by Supervisor Knudson. ADOPTED.

**911 Communications Center Annual Report.** Ms. Sukes briefly went over the 2013 Annual Report. She said they are finishing up the radio upgrade; have a few issues to clean up with the new CAD system; and upgraded the phone system. She said the employee turnover rate went down; training hours increased, mainly due to the two new systems; have had 23 documented incidents where victims survived due to the direct assistance of a 911 call taker, who provided step-by-step instructions to callers – four of these occurred in 2013; Quality Assurance Program result showed they received a grade of A (excellent) from 87.9% of the people who responded in the areas of answer time, knowledge, courtesy, attitude and quality of service; involvement in community functions; 92% of calls are answered in 10 seconds or less; answered over 385,000 calls in 2013, which is over 1,000 calls per day; and CAD activity was over 285,000, which is about 782 per day.

**Committee Requests and Motions.** Supervisor Brill suggested a tour of Rock Valley Community Programs in June. He said he would check with Ms. Eggers.

Ms. Bondehagen said she would check with Commander Chellevoid on some dates for the Jail tour.

Supervisor Brill said the Coroner’s Office has been working on a number of cold cases from the Sheriff’s Office. Mr. Smit added that Mr. Jack Haas has put in about 450 volunteer hours working on these cases.

**Adjournment.** Supervisor Wiedenfeld moved adjournment at 4:37 P.M., second by Chair Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**