

Public Works Committee Minutes
Tuesday, February 22, 2011 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Diestler, Fox and Yankee

Committee Members Absent. None

Staff Members:	Ron Burdick	Airport Director
	Deb Lawton	Secretary II
	James Otterstein	Rock County Planning & Development

Others Present:	Dave Phillips	Mead & Hunt
	Jessica Tyler	Mead & Hunt
	Richard Lundeen	Mead & Hunt
	Alex Smith	Airport Tenant
	Bonnie Cooksey	JJC
	Jim Freeman	Helicopter Specialties, Inc.
	David Homan	Hangar #39
	Phil Owens	Rock County Board Supervisor/Airport Tenant
	Denise Perrin	WAA

Approval of Agenda. Supervisors Arnold and Bussie moved the agenda. **MOTION CARRIED.**

Approval of Minutes of January 25, 2011. Supervisors Arnold and Fox moved the minutes. **MOTION CARRIED.**

Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments. None.

Citizen Participation, Communications and Announcements. None.

AIRPORT BUSINESS

Approve Terminal Project Design and Phasing. Supervisors Bussie and Arnold moved the item to get it on the floor. The Committee viewed a PowerPoint presentation led by Mr. Lundeen of Mead & Hunt on the final project design. Questions were answered and discussion took place. Included in the presentation was the phasing of the project over the next few years. Supervisors Fox and Bussie moved approval of the terminal project design and phasing. Discussion on roof pitch took place. Hearing no more discussion, the vote was recorded. **MOTION CARRIED UNANIMOUSLY.**

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Approve Consent Agreement for King Capital JJC Hangar LLC. Supervisors Fox and Arnold moved the agreement. Mr. Burdick explained this is a standard consent agreement and recommends approval. MOTION CARRIED.

Airport Marketing. James Otterstein reported on the development of a new web page for the Southern Wisconsin Regional Airport. A template of the website was shown to the Committee.

Discuss Proposed Wisconsin Aviation Academy Fundraising Events. A scheduling conflict prevented Tom Morgan from attending today. This will be placed on the Tuesday, March 8 Parks Agenda.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Next Meeting Date. Ron Burdick reported he would not be available for the regularly scheduled March 22 meeting. The Committee decided to meet instead on Tuesday, March 29 at 8:30 a.m.

Adjournment. Supervisors Fox and Arnold moved adjournment at 9:30 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II