

Rock County, Wisconsin



Airport Board Meeting - Minutes  
Monday, July 19, 2021 at 8:00 a.m.  
Southern Wisconsin Regional Airport Terminal Conference Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Mr. Eric Baker, Supervisor Brent Fox, Mr. Greg Johnson, Mr. Joe Quint, Mrs. Katie Reese, Ms. Christine Rebout and Supervisor Richard.

Airport Board Members Absent. Supervisor Dave Homan. Mr. Dick Cope.

Staff Members Present. Greg Cullen Airport Director.

Others Present.

Everett Reese	Elevation Air
Astrid Melms	Elevation Air
Dave Haas	Meisner Aircraft
James Dillavou	SC Aviation
Chuck Valle	SC Aviation
Jim Freeman	Helicopter Specialties

Adoption of Agenda. Supervisor Richards and Mrs. Reese moved the Agenda. MOTION CARRIED.

Approval of Minutes of June 21, 2021. Mr. Baker and Mr. Quint moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. None

**Consent Calendar**

Transfers. None

Review of Payments. The review for June 2021 was completed.

### **Updates, Discussion and Possible Action**

Semi-Annual Report – attendance at conventions/conferences that exceed \$1,000 per employee per event. Mr. Cullen referenced the report. Two maintenance workers attended ARFF training in Appleton, WI in May. Report will be sent to the County Administrator office per policy.

Approve Resolution Recognizing Mrs. Cynthia Hevel. Mrs. Reese and Mr. Baker moved the resolution. Mr. Cullen informed the board of the County policy for employees that qualify to receive a retirement resolution for faithful and dedicated service. Cynthia has been an outstanding employee and definitely worthy of such recognition. MOTION CARRIED.

Approve Resolution Awarding Contract for new Gate Opener at Southern Wisconsin Regional Airport and Amending the Southern Wisconsin Regional Airport Budget. Supervisor Richards and Mr. Quint moved the resolution. Mr. Cullen explained the gate electronic system for gate 30 was budgeted to be replaced this year. The project went out for bid. One responsive bidder provided an estimate \$7,350 over budget. Request to use funds from the Airport Fund balance to cover the remaining portion and award the bid to The Tschudy Corporation DBA as American Fence Co. MOTION CARRIED.

Approve Second Addendum to Lease Agreement between Southern Wisconsin Regional Airport and Moose Holdings, LLC. Supervisor Fox and Mr. Quint moved the addendum. Mr. Cullen described the changes that were being captured on the Moose Holdings, LLC lease agreement exhibit A. The leased area will more accurately capture five tie-down positions on the ramp side of the Elevation Air building and allow space for the future above-ground fuel storage tank. Exhibit B will capture an area adjacent to the County west t-hangar area that Moose Holdings, LLC plans to develop more t-hangar buildings that will provide more amenities for customers. MOTION CARRIED. 6 – YES. 0 – NO. MRS. REESE – ABSTAINED.

Approve Lease between Southern Wisconsin Regional Airport and Schultz Investments. Mr. Quint and Supervisor Richards moved the lease agreement. Mr. Cullen informed the board that Mr. Brady Schultz would like to build a hangar in the available area next to Mr. Truax. Building would not likely start until next spring. MOTION CARRIED.

Presentation from Chuck Valle in Support of Obtaining Terminal Automated Radar Display and Information System (TARDIS). Mr. Valle first approached the board in March of this year. His goal as a pilot for SC Aviation and private citizen was to inquire with the FAA and obtain contacts in an effort to obtain a TARDIS to improve aviation safety at our airport. Mr. Valle provided a 25-minute presentation with contacts made, responses given, data discovered, and recommendations moving forward. Mr. Reese asked if the Control Tower is able to use ADSB tracking. Currently, that method isn't an approved FAA source for separating air traffic. Supervisor Richards asked how the system actually works. Mr. Valle stated that it's basically a mirror image of the same radar tracks the Rockford Approach Controllers would see. It would be an aide for our tower controllers to track aircraft other than be a see an avoid tower only. Since Mr. Valle has exhausted all efforts without receiving much if any interest from the FAA or WI DOT/BOA, Supervisor Fox and Mr. Cullen plan to

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draft a letter and submit to Congressman Steil's office. The letter will describe many of the items Mr. Valle discovered and support the justification for our airport to receive a TARDIS.

Airport Director's Updates. Mr. Cullen gave the Board information on the following topics as outlined in the attached Document on the following topics:

- Described the estimates received to improve A/V capability.
- Warbird Weekend reminder.
- Airport Rescue Plan Act financial assistance.
- Farewell social being planned for Mrs. Hevel.

Committee Requests and Motions. None.

Next Meeting Date. The next meeting date will be August 16, 2021 at 8:00 a.m.

Adjournment. Mr. Johnson and Mr. Richards moved to adjourn at 8:53 a.m. MOTION CARRIED.

Respectfully Submitted,

Greg Cullen, CM  
Airport Director