

Rock County, Wisconsin



Airport Board Meeting - Minutes
Monday, March 15, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room / Teleconference
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Supervisors Brent Fox and Dave Homan, Mr. Eric Baker, Mr. Dick Cope, Mr. Greg Johnson, Mr. Joe Quint, Ms. Christine Rebout, and Mrs. Katie Reese.

Members Absent. Supervisor Rick Richard

Staff Members Present in Person.

Greg Cullen	Airport Director
Cynthia Hevel	Airport Secretary II
Kevin Smith	Airport Crew Leader

Others Present in Person.

Chuck Valle	SC Aviation
David Haas	Meisner
Jim Freeman	Helicopter Specialties

Adoption of Agenda. Supervisor Homan and Mr. Johnson moved the Agenda. There were no changes. MOTION CARRIED.

Approval of Minutes of February 15, 2021. Mr. Quint and Mr. Johnson moved the minutes. Mr. Cope asked a question regarding Bessie's Diner fee structure and received an answer from Mr. Cullen. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. Mr. Chuck Valle of SC Aviation introduced himself to the Board. Mr. Valle informed the Board that he has spoken with Earl Arrowood, the tower manager, regarding the lack of a Radar Repeater in the Air Traffic Control Tower. Mr. Valle told the Board that this airport is getting busier, there is 2nd class airspace just to the south of us, and this airport is very attractive to student pilots. In addition SC Aviation will be getting a new jet this summer. He feels it would be very beneficial to have a radar repeater in the tower but has been told this is a difficult sell to the FAA. With the tower receiving some Corona Virus Stimulus dollars he would like the Board to promote the effort to obtain this equipment for the tower. Supervisor Fox requested that this be on a future agenda for discussion.

Mr. Cullen introduced the new Airport Board member Ms. Christine Rebout. Ms. Rebout is the Director of the Janesville Convention and Visitor's Bureau. Supervisor Fox welcomed Ms. Rebout to the Board and said he felt she would be a great addition.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Consent Calendar

Transfers. None

Review of Payments. The review for February 2021 and December 2020 was completed.

Updates, Discussion and Possible Action

Resolution: Approving the Purchase of parts for Repair to Airport Equipment and Amending the Southern Wisconsin Regional Airport Board Budget. Mr. Cullen explained that in early February, staff was using the big snow blower to move snow into a large pile and the machine became inoperable. The cost to repair this piece of equipment is very expensive. Wausau Equipment is the manufacture of this equipment and the only place to get parts so there is no need for this to go out for bid. The parts alone are around \$32,000 and airport staff believe than can do the repair which will take some time. Mr. Quint and Mr. Johnson motioned to approve the Resolution: Approving the Purchase of parts for Repair to Airport Equipment and Amending the Southern Wisconsin Regional Airport Board Budget. MOTION CARRIED.

Airport Director's Updates. Mr. Cullen gave updates on a variety of things that have taken place recently. A copy of the report is attached to these minutes. Items included:

- Reimbursement from the state for the airport's ARFF vehicle retrofit.
- Status of \$157,000 in CARES grant money
- Second round of COVID federal grant money in the amount of \$57,000
- Runway 18-36 micro-surface project that is currently out for bid.
- Runway 4-22 rehabilitation project originally slated for 2022 may get started this year.
- Snow removal cost so far for the 2020/2021 snow season. No de-icing fluid used and plenty of sand on hand as it was purchased last year.
- Wisconsin Aviation Conference location and dates.

Supervisor Fox asked if there was a shelf life on de-icing fluid. Mr. Smith from airport maintenance said there is no shelf life on de-icing fluid and we have about 5,000 gallons on hand. Mr. Cope asked where the unexpected funding goes to when it is received. Mr. Cullen replied that it will end up in the airport's general fund and is hoping that in a round-about way we will be able to use it to fund the Runway 4-22 rehabilitation project.

Mrs. Reese asked about Mrs. Hevel's potential retirement and Mrs. Hevel replied that it was probably not going to take place as originally planned.

Mr. Cullen stated that he did have one person provide feedback on the in-person meeting for today. They would like to have at least a call in feature for future meetings.

Minutes of the Airport Board
March 15, 2021

Committee Requests and Motions. None.

Next Meeting Date. The next meeting date will be April 19, 2021 at 8:00 a.m.

Adjournment. Mr. Quint and Supervisor Homan moved to adjourn at 8:21 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel
Secretary II